



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA

REGULAR MEETING • TUESDAY, AUGUST 17, 2004 • 2:00 P.M.

INFRASTRUCTURE & DEVELOPMENT

1. County Engineer, submitting agreements of cooperation:
 - a) Village of Glenwillow for replacement of Austin Powder Drive Bridge No. 137 over a branch of Tinkers Creek.
 - b) City of Lakewood for repair and resurfacing of Berea Road from Triskett Road to Detroit Avenue.
2. County Engineer, requesting authority to negotiate with various consultant engineering firms for general engineering services: (Resolution No. 042004 – authority to seek proposals.)
 - a) Baker & Associates.
 - b) URS Corporation.
3. County Engineer, submitting a contract with Arcadis FPS, Inc., fka Finkbeiner, Pettis & Strout, Limited in the amount not-to-exceed \$275,982.00 for consultant engineering services for repair and resurfacing of Berea Road from Triskett Road to Detroit Avenue in the Cities of Cleveland and Lakewood. (Resolution No. 040803 - authority to negotiate.)
4. Department of Development, submitting a resolution establishing the Arts and Culture as Economic Development Grant Review Board, effective 8/17/2004.
5. Department of Development, submitting a loan agreement with City of Parma Heights in the amount not-to-exceed \$830,499.00 for a Brownfield Redevelopment Fund Project.
6. Department of Development, submitting an amendment to Contract No. CE0300562-03-04 with Emerald Development and Economic Network, Inc. for the Tenant Based Rental Assistance Program for the period 1/1/2004 – 2/28/2005 for additional funds in the amount of \$157,500.00.

ADMINISTRATION & FINANCE

7. County Recorder, submitting leases with various title agencies for lease of office space located at 1219 Ontario Street, Cleveland, for the period 8/1/2004 – 7/31/2006:

	<u>\$ Amount</u>
a) American Title/On The Record	\$2,976.00
b) City Title Agency, Inc.	\$7,632.00
c) Continental Title Agency	\$3,072.00
d) General Title Agency	\$3,096.00
e) Guardian Title & Warranty Agency, Inc.	\$3,480.00
f) Land Title Agency, Inc.	\$3,480.00
g) Midland Title Security, Inc.	\$3,384.00
h) MRK/RUSSELL Title Research	\$5,856.00
i) Ohio Title Corp. NE Agency	\$7,848.00
j) Quality Title Agency, Inc.	\$3,336.00
k) Real Living Title Agency	\$3,336.00
l) U.S. Title Agency, Inc.	\$3,192.00

8. Administrator's Office, recommending appointments to boards.
9. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.
10. Clerk of the Board, recommending various contracts and contract amendments for approval in accordance with Resolution No. 011440 dated 4/24/2001 which authorized the Deputy County Administrator to sign various contracts and contract amendments approved by the Board. (A listing of the contracts and contract amendments is attached as Items #10A – 10O.)
11. Office of Human Resources, submitting personnel requests.
12. Office of Human Resources, submitting an amendment to the Policy and Procedure Manual to replace Section IV, Employee Conduct & Discipline Policy with a Policy and Procedure for Corrective Action & Attendance Policy for the County Engineer/Sanitary Engineering Division, effective 9/1/2004.
13. Office of Human Resources/Labor Relations Division, submitting a collective bargaining agreement with Communications Workers of America, Local 4340, covering 15 employees in the classification of Emergency Medical Services Communications Operator in the Department of Justice Affairs/Emergency Services Division for the period 1/1/2004 – 12/31/2006.

14. Department of Central Services, recommending the payment of a claim from the County's Self-Insurance Fund:

	<u>Name</u>	<u>Amount</u>	<u>Type</u>
a)	D. Fisher	\$5,000.00	Personal Injury

15. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(C).

16. Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

	<u>RQ#</u>	<u>ITEM</u>	<u>DEPARTMENT</u>	<u>ESTIMATED COST</u>
a)	RQ1364	Triage and Emergency Management Preparedness System Beds	Justice Affairs/ Emergency Services Division	\$50,000.00

17. Office of Procurement & Diversity, recommending awards to various vendors:

Department of Central Services

RQ0695	Photocopy Equipment with Network Printing for various County Facilities	Lake Business Products, Inc. (32-3)	\$5,500,000.00
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Not-To-Exceed Contract
(9/1/2004 – 8/31/2009)

RQ1252	4-Emergency Medical Response Defibrillators	Cardiac Science <u>State Contract #775652A</u> <u>O.R.C. 125.04 (B)</u>	\$ 22,940.00
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RQ1307	Computer Software/Hardware	PSX <u>Sole Source</u> <u>O.R.C. 307.86 (B)</u>	\$ 31,000.00
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Information Services Center

RQ1324	Computer Hardware/Software	Mythics, Inc. <u>State Contract #533207-0</u> <u>O.R.C.125.04 (B)</u>	\$ 60,000.00
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User: County Auditor

Department of Justice Affairs/Emergency Services Division

RQ1124	1-Heavy Collapse Trailer	High Tech Performance Trailers (4-1)	\$ 160,000.00
RQ1362	2-Single Axle Cabs & Chassis	International Truck & Engine Corp. <u>ODOT Contract #DOT 022-03</u> <u>O.R.C. 5513.01</u>	\$ 116,898.00
RQ1369	Various Tools & Equipment	W.W. Grainger <u>State Contract #774511A</u> <u>O.R.C. 125.04 (B)</u>	\$ 26,446.43
RQ1372	Various Tools & Equipment	W.W. Grainger <u>State Contract #774511A</u> <u>O.R.C. 125.04 (B)</u>	\$ 26,446.43
RQ1383	Medical Equipment	BoundTree Medical <u>Sole Source</u> <u>O.R.C. 307.86 (B)</u>	\$ 152,109.30
RQ1384	Life Detector System	Search Systems, Inc. <u>Sole Source</u> <u>O.R.C. 307.86 (B)</u>	\$ 29,695.89

County Recorder

RQ1261	1-Archive Writer System	Endicott Microfilm, Inc. <u>State Contract #533384-1</u> <u>O.R.C. 125.04 (B)</u>	\$ 61,949.00
RQ1262	3-Scanners and Accessories	Endicott Microfilm, Inc. <u>State Contract #533384-1</u> <u>O.R.C. 125.04 (B)</u>	\$ 101,402.98
RQ1311	Computer Hardware	Winchester Systems, Inc. <u>State Contract #533365-0</u> <u>O.R.C. 125.04 (B)</u>	\$ 60,963.00
RQ1314	Computer Hardware	Hewlett Packard Company <u>State Contract #533268-1</u> <u>O.R.C. 125.04 (B)</u>	\$ 21,673.00

18. Office of Budget & Management/Squire, Sanders & Dempsey, LLP, requesting the issuance and sale (vote required) of County of Cuyahoga, Ohio Sewer District Improvement Notes, Series 2004, in the amount not-to-exceed \$4,105,000.00 for the construction of County Improvement No. 1401, a sanitary sewer in Schady Road, in Olmsted Township, County Sewer District No. 14.

19. Office of Budget & Management/Squire, Sanders & Dempsey, LLP, requesting the issuance and sale (vote required) of County of Cuyahoga, Ohio Sewer District Improvement Notes, Series 2004, in the amount not-to-exceed \$1,845,000.00 for the construction of County Improvement No. 1459, a water line in Schady Road and Stearns Road, in Olmsted Township, County Sewer District No. 14.
20. Office of Budget & Management/Squire, Sanders & Dempsey, LLP, requesting the issuance and sale (vote required) of County of Cuyahoga, Ohio Capital Improvement Bonds, Series 2004, in the amount of \$2,026,000.00 for the Orange Place Extension Project.
21. Office of Budget & Management/Squire, Sanders & Dempsey, LLP, requesting the issuance and sale (vote required) of County of Cuyahoga, Ohio Sewer District Improvement Bonds, Series 2004, in the amount of \$793,700.00 for the construction of County Improvement No. 1460, Phase I, water lines in five roads in Olmsted Township, County Sewer District No. 14.
22. Office of Budget & Management/Squire, Sanders & Dempsey, LLP, requesting the issuance and sale (vote required) of County of Cuyahoga, Ohio Sewer District Improvement Bonds, Series 2004, in the amount of \$204,700.00 for the construction of County Improvement No. 2300 in Chagrin Falls Township, County Sewer District No. 23.
23. Office of Budget & Management/Squire, Sanders & Dempsey, LLP, requesting the issuance and sale (vote required) of County of Cuyahoga, Ohio Sewer District Improvement Bonds, Series 2004, in the amount of \$232,600.00 for the construction of County Improvement No. 1460, Phase II, a waterline and appurtenances in Sharp Road, in Olmsted Township, County Sewer District No. 14.
24. Office of Budget & Management/Squire, Sanders & Dempsey, LLP, requesting the issuance and sale (vote required) of County of Cuyahoga, Ohio County Building and Facilities Improvement Bonds, Series 2004, in the amount of \$59,410,000.00.
25. Office of Budget & Management/Squire, Sanders & Dempsey, LLP, requesting the issuance and sale (vote required) of County of Cuyahoga, Ohio County Correctional and Detention Facilities Improvement Bonds, Series 2004, in the amount of \$16,205,000.00.
26. Office of Budget & Management/Squire, Sanders & Dempsey, LLP, requesting the issuance and sale (vote required) of County of Cuyahoga, Ohio Telecommunications Equipment Bonds, Series 2004, in the amount of \$6,028,000.00.
27. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

JUSTICE SERVICES

28. County Prosecutor, recommending to amend Resolution No. 034259 dated 10/21/2003 which authorized the employment of Walter & Haverfield, LLP, for legal services in connection with acquisition of certain real property known as Whiskey Island in accordance with Ohio Revised Code Section 305.14(A), by changing the amount not-to-exceed from \$19,500.00 to \$26,000.00.

29. Juvenile Court, submitting a grant agreement and funding application with Ohio Department of Youth Services in the amount of \$4,980,876.82 for community-based services for youth for the period 7/1/2004 – 6/30/2005.
30. Department of Justice Affairs, submitting an amendment to an agreement with Alcohol and Drug Addiction Services Board of Cuyahoga County for assessment and case management services for the Treatment Alternatives to Street Crime Program for the period 7/1/2003 – 6/30/2004 to extend the time period to 6/30/2005 and for additional funds in the amount of \$201,441.00.
31. Department of Justice Affairs/Emergency Services Division, submitting a grant agreement in the amount of \$4,925,873.00 with Ohio Emergency Management Agency for the FY2004 State Homeland Security Program for the period 12/1/2003 – 9/30/2005.
32. Department of Justice Affairs/Witness/Victim Service Center, submitting a grant award from State of Ohio, Office of the Attorney General in the amount not-to-exceed \$875.00 for purchase of equipment for the Felony Coordinator Program.

HUMAN SERVICES

33. Department of Children & Family Services, submitting a contract with Office of the Cuyahoga County Prosecuting Attorney in the amount not-to-exceed \$2,500,000.00 for legal services for the period 1/1/2004 – 12/31/2004.
34. Department of Senior & Adult Services, submitting a Memorandum of Understanding with Western Reserve Area Agency on Aging for coordination of services for the OPTIONS for Elders and PASSPORT Programs for the period 1/1/2004 – 12/31/2005.
35. Department of Senior & Adult Services/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing & Urban Development in the amount of \$275,403.00 for the Continuum of Care for Homeless Assistance/Supportive Housing Program for the period 8/1/2004 – 7/31/2005.

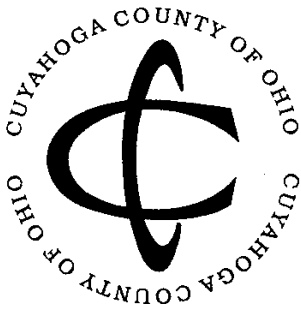
PUBLIC PRESENTATION/DISCUSSION

COMMISSIONERS' ROUNDTABLE

EXECUTIVE SESSION

Personnel, litigation and land transactions

The agenda and related documents (meeting schedule, agenda actions, official resolutions, etc.) are available on our website at www.cuyahoga.oh.us.



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

ITEM #10

August 17, 2004 Contracts/Contract Amendments List

INFRASTRUCTURE & DEVELOPMENT

- A. Department of Development, submitting a contract with Community Partnership for Arts and Culture in the amount not-to-exceed \$8,100.00 for management and logistic services for the Arts and Culture as Economic Development Grant Review Program for the period 8/17/2004 – 12/31/2004.

ADMINISTRATION & FINANCE

- B. County Treasurer, submitting a contract with Sympro, Inc. in the amount of \$2,300.00 for maintenance on investment software for the period 9/1/2004 – 8/31/2005.
- C. Information Services Center, submitting contracts:
- 1) Hewlett-Packard Company, state contract, in the amount of \$14,952.00 for maintenance on 3-Proliant scanners for use by the Clerk of Courts for the period 6/1/2004 – 5/31/2005.
 - 2) International Business Machines Corporation, state contract, in the amount of \$12,979.20 for maintenance on computer hardware for use by Employment & Family Services for the period 1/1/2004 – 12/31/2004.
 - 3) Powerware Global Services, a Division of Powerware Corporation, sole source, in the amount of \$6,938.00 for maintenance on the Universal Power Supply System for the period 8/9/2004 – 8/8/2005.
 - 4) Professional Business Systems, sole source, in the amount of \$1,816.00 for maintenance on Smead Document Management software for use by the Department of Children & Family Services for the period 6/11/2004 – 6/10/2005.
- D. Office of Human Resources, submitting a contract with The MetroHealth System in the amount not-to-exceed \$24,950.00 for the First Choice Employee Assistance Program for the period 1/1/2004 – 6/15/2004.

- E. Department of Central Services, submitting amendments to contracts:
 - 1) No. CE0300424-01 with Priemer Investment Company, LLC, for parking spaces for use by the Department of Children & Family Services for the period 8/1/2003 – 10/31/2003 to extend the time period to 7/31/2004 and for additional funds in the amount of \$37,800.00.
 - 2) No. CE0400274-01 with The Osborn Engineering Company for engineering design services for installation of emergency generators at the Justice Center and Juvenile Court for additional funds in the amount of \$57,400.00.
- F. Department of Central Services/County Architect, submitting an amendment (Change Order No. 4) to Contract No. CE0314130-01 with Donley's Incorporated for the County Coroner Parking Garage and Storage Facility Project for additional funds in the amount of \$57,173.00.

JUSTICE SERVICES

- G. Common Pleas Court, submitting a contract with Helene Love, Esquire in the amount not-to-exceed \$16,000.00 for foreclosure consultant services for the period 8/16/2004 – 12/31/2004.
- H. Department of Justice Affairs, submitting amendments to contracts for the Second Chance Expungement Project:
 - 1) No. CE0300177-01 with Education Development Center, Inc. for the period 1/1/2003 – 12/31/2003 to extend the time period to 4/30/2004; no additional funds required.
 - 2) No. CE0313983-02 with Community Re-Entry, Inc. for the period 1/1/2003 – 4/30/2004 to change the scope of services and for additional funds in the amount of \$47,710.69.

HUMAN SERVICES

- I. Administrator's Office/Family & Children First Council, submitting a contract with Child Welfare League of America in the amount not-to-exceed \$14,990.00 for consultant services for a system of care for the period 7/1/2004 – 10/31/2004.
- J. Cuyahoga Support Enforcement Agency, submitting a contract with Embassy Suites Hotel Cleveland-Downtown in the amount of \$2,190.60 for classroom rental and related services for a staff development program for the period 8/25/2004 – 8/26/2004.
- K. Department of Children & Family Services, submitting amendments to contracts with various providers for adoption services for the period 7/1/2003 – 6/30/2004 for additional funds:

	<u>Contract No.</u>		<u>\$ Amount Not-to-Exceed</u>
1)	CE0300466-01	A Child's Waiting Foster Care and Adoption Program, LLC	\$40,000.00
2)	CE0300464-01	Applewood Center, Inc.	\$15,000.00

3) CE0300450-01 Christian Children's Home \$30,000.00

- L. Department of Children & Family Services, submitting an amendment to Contract No. CE0400256-01 with Beech Brook for residential services for the period 1/1/2004 – 12/31/2004 to change the scope of services and per diem rates, effective 5/1/2004; no additional funds required.
- M. Department of Children & Family Services, submitting a contract with Hilton Cleveland South in the amount of \$3,493.25 for space rental for a training conference for the period 8/16/2004 – 8/18/2004.
- N. Department of Senior & Adult Services, submitting contracts:
 - 1) ATX Communications/Voyager Information Networks, Inc. in the amount not-to-exceed \$2,879.20 for internet access for the period 4/1/2004 – 3/31/2005.
 - 2) Retired and Senior Volunteer Program of Greater Cleveland, Inc. in the amount not-to-exceed \$20,000.00 for volunteer services for the period 7/1/2004 – 6/30/2005.
- O. Employment & Family Services, submitting an amendment to Contract No. CE13374-02 with Mary Wenderoth Kelly for handwriting analysis for the period 5/1/2002 – 4/30/2004 to extend the time period to 4/30/2006 and for additional funds in the amount not-to-exceed \$52,000.00.

**SCHEDULE OF MEETINGS
2004**

		<u>CONTRACT DEADLINE:</u> 12:00 p.m.	<u>AGENDA DEADLINE:</u> 4:30 p.m.
<u>TUESDAY, AUGUST 17th</u> 2:00 p.m.	Regular Meeting	Wed. July 28	Thurs. July 29
<u>TUESDAY, AUGUST 24th</u> 2:00 p.m.	Regular Meeting	Wed. Aug. 4	Thurs. Aug. 5
<u>TUESDAY, AUGUST 31st</u> 2:00 p.m.	Regular Meeting	Wed. Aug. 11	Thurs. Aug. 12
<u>TUESDAY, SEPTEMBER 7th</u> 2:00 p.m.	Regular Meeting	Wed. Aug.18	Thurs. Aug. 19
<u>TUESDAY, SEPTEMBER 14th</u> 2:00 p.m.	Regular Meeting	Wed. Aug. 25	Thurs. Aug. 26
<u>TUESDAY, SEPTEMBER 21st</u> 2:00 p.m.	Regular Meeting	Wed. Sept. 1	Thurs. Sept. 2
<u>TUESDAY, SEPTEMBER 28th</u> 2:00 p.m.	Regular Meeting	Wed. Sept. 8	Thurs. Sept. 9
<u>TUESDAY, OCTOBER 5th</u> 2:00 p.m.	Regular Meeting	Wed. Sept. 15	Thurs. Sept. 16
<u>TUESDAY, OCTOBER 12th</u> 2:00 p.m.	Regular Meeting	Wed. Sept. 22	Thurs. Sept. 23