



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA ACTIONS

May 13, 2003

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 2:35 P.M. Commissioners Jimmy Dimora, Peter Lawson Jones and Tim McCormack were in attendance.

The May 13th meeting resulted in the following actions:

INFRASTRUCTURE & DEVELOPMENT

- a) **County Engineer, recommending that public convenience and welfare requires the reconstruction of Spafford Road from Aerospace Parkway to Spafford Road Bridge No. 23 in the City of Brook Park; total estimated construction cost \$400,000.00.**

Considered and adopted by unanimous vote.

- b) **County Engineer, submitting plans; requesting the Clerk of the Board to set the date and advertise the public hearing:**

- a) **rehabilitation of Jennings Road Bridge No. 80 over Big Creek in the City of Cleveland.**
- b) **rehabilitation of Harvard Road Bridge No. 82 over the Cuyahoga River in the City of Cleveland and the Village of Cuyahoga Heights.**
- c) **replacement of Prospect Road Culvert No. 8 over a branch of Baker Creek in the City of Strongsville.**

Considered and adopted by unanimous vote.

The Clerk recommended the public hearings be held on Tuesday June 10, 2003 at 2:30 pm, without objection.

3. County Engineer, submitting agreements of cooperation:

- a) **City of Cleveland for the rehabilitation of Ridge Road from Memphis Avenue to Denison Avenue.**

Office of the Clerk of the Board 1219 Ontario Street, Cleveland, Ohio 44113, (216) 443-7184, FAX
(216) 348-4051
Ohio Relay Service (TTY) 1-800-750-0750

b) Village of North Randall for the improvement of Emery Road from Warrensville Center Road to Interstate 271.

Considered and adopted by unanimous vote.

- 4. County Engineer, submitting an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$372,577.00 for consultant engineering services for the repair and resurfacing of Fairmount Boulevard from Cedar Road to the Cleveland Heights East Corporation Line in the City of Cleveland Heights.**

Considered and adopted by unanimous vote.

- 5. County Engineer, recommending additional settlements in connection with the appropriation of property rights for the improvement of Pleasant Valley Road from York Road to State Road in the City of Parma:**

	<u>Parcel No.</u>	<u>Owner</u>	<u>\$ Amount</u>
a)	44WD, S & T	S. & B. Verba & M. Ghaussy	\$500.00
b)	133WD & T	J.L. & C. Freitag	\$350.00

Considered and adopted by unanimous vote.

- 6. County Engineer, recommending awards to various property owners as settlement for property rights in connection with the grading, draining and paving of Emery Road from Richmond Road to Jackson Road in the City of Warrensville Heights and the Villages of Orange and Moreland Hills:**

	<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a)	25T	A.J. Frihauf	\$ 500.00
b)	51T	R.W. Sr. & E.A. Paul	\$1,400.00
c)	64T	M.K. Topalian	\$2,400.00
d)	71T	J.E. & E. Perdue	\$ 500.00
e)	38T	E. Peabody	\$ 300.00
f)	46T	D.M. Silberman	\$ 475.00
g)	50T	A.M. & E.A. Bosley	\$ 300.00

Considered and adopted by unanimous vote.

7. County Engineer, submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:

<u>RQ#</u>	<u>ITEM</u>	<u>ESTIMATED COST</u>
d) RQ0612	Repair and resurfacing of Smith Road from Sheldon Road to Snow Road in the Cities of Brook Park and Middleburg Heights	\$1,800,000.00

Considered and adopted by unanimous vote.

8. County Engineer, submitting amendments to contracts:

- e) **(Subsidiary #3) to Contract No. CE13444-01 with J.D. Williamson Construction Company for rehabilitation of Miles Road Bridge No. 178 over Deerlick Creek and Bridge No. 179 over the Chagrin River in the Village of Bentleyville for additional funds in the amount not-to-exceed \$142,427.98. (Resolution #031901 - authority to prepare.)**
- f) **(Subsidiary #2) to Contract No. CE13583-01 with National Engineering and Contracting Company for reconstruction of Hillside Road including the rehabilitation of Bridge No. 97 over the Cuyahoga River, relocation of Bridge No. 98 over the Ohio Canal and construction of a pedestrian bridge over the Cuyahoga River in the City of Independence and the Village of Valley View for additional funds in the amount of \$104,975.51. (Resolution #031711 - authority to prepare.)**

At this time, additional items, not on the printed agenda, were offered for consideration:

Department of Development, submitting grant agreements with the U.S. Department of Housing and Urban Development for Program Year 2003:

- a) in the amount of \$3,658,000.00 for the Community Development Block Grant Program.
- b) in the amount of \$3,155,589.00 for the HOME Investment Partnership Program.
- c) in the amount of \$115,000.00 for the Emergency Shelter Grant Program.

Considered and adopted by unanimous vote.

Department of Development, recommending awards to various municipalities in the total amount of \$1,526,593.00 for the FY2003 Municipal Grant Program with staggered effective dates for the period 4/1/2003 – 10/31/2004:

<u>Municipality</u>	<u>\$Amount</u>
Bedford	\$150,000.00
Bedford Heights	\$150,000.00
Brooklyn	\$150,000.00
Fairview Park	\$106,285.00
Maple Heights	\$150,000.00
Oakwood Village	\$150,000.00
Olmsted Township	\$296,588.00
Parma Heights	\$150,000.00

South Euclid	\$ 73,720.00
Warrensville Heights	\$150,000.00

Considered and adopted by unanimous vote.

Department of Development, recommending awards to various municipalities in the total amount of \$500,000.00 for the FY2003 Exterior Maintenance Program for the period 6/1/2003 – 12/31/2003:

<u>Municipality</u>	<u>\$Amount</u>
Bay Village	\$25,000.00
Bedford	\$45,000.00
Bedford Heights	\$25,000.00
Berea	\$35,000.00
Garfield Heights	\$30,000.00
Village of Glenwillow	\$15,000.00
Village of Highland Hills	\$15,000.00
Maple Heights	\$30,000.00
Village of Newburgh Heights	\$25,000.00
Village of North Randall	\$25,000.00
Village of Oakwood	\$45,000.00
Shaker Heights	\$55,000.00
South Euclid	\$30,000.00
Strongsville	\$25,000.00
University Heights	\$35,000.00
Warrensville Heights	\$25,000.00
Village of Woodmere	\$15,000.00

Considered and adopted by unanimous vote.

Department of Development/Airport Division, submitting a Memorandum of Lease with Zomar Group Ltd. in connection with the lease of parcels T-1 and T-2 at the County Airport.

Considered and adopted by unanimous vote.

ADMINISTRATION & FINANCE

9. County Recorder, recommending to reject all proposals received on RQ0197 for document scanning services for the period 6/1/2003 – 5/31/2004.

Considered and adopted by unanimous vote.

10. Administrator’s Office, recommending appointments to boards.

The following recommendations were offered for consideration:

Cuyahoga County Housing Consortium:

<u>Appointment</u>	<u>Term</u>
Harry Conard	5/1/2003 – 4/30/2004

<u>Reappointments</u>	<u>Terms</u>
Kathleen Ruane	5/1/2003 – 4/30/2004
Wendy Grant	5/1/2003 – 4/30/2004

Cuyahoga County Community Mental Health Board:

<u>Reappointment</u>	<u>Term</u>
Bonita Caplan	7/1/2003 – 6/30/2007

Considered and adopted by unanimous vote.

- 11. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.**

Considered and adopted by unanimous vote.

- 12. Clerk of the Board, recommending various contracts and contract amendments for approval in accordance with Resolution #011440 dated 4/24/2001 which authorized the County Administrator to sign various contracts and contract amendments approved by the Board. (A listing of the contracts and amendments follow as Items #12A-12H).**

- 12A. Department of Development, submitting an amendment to Contract No. CE13401-01 with Cuyahoga Metropolitan Housing Authority for the Security Deposit Assistance Program for the period 5/1/2002 – 4/30/2003 to extend the time period to 10/31/2003; no additional funds required.**

- 12B. Information Services Center, submitting contracts with KRONOS, Incorporated for maintenance on time clock systems for the period 3/1/2003 – 3/1/2004:**

- 1) in the amount of \$2,109.15 for the Department of Central Services.**
- 2) in the amount of \$2,508.25 for the Office of Human Resources.**
- 3) in the amount of \$2,343.50 for the County Sheriff.**
- 4) in the amount of \$1,555.10 for the Department of Development/Sanitary Engineering Division.**

Item 12-B4 was withdrawn from consideration.

- 12C. Information Services Center, submitting contracts:**

- 1) Allen Systems Group, Inc. in the amount not-to-exceed \$7,999.20 for maintenance on OUTBOUND software for the Cuyahoga Support Enforcement Agency and the Information Services Center for the period 3/19/2003 – 3/18/2004.**
- 2) EPOS Corporation in the amount not-to-exceed \$4,236.00 for maintenance on the Voice Response System for the Cuyahoga Support Enforcement Agency for the period 4/26/2003 – 4/25/2004.**
- 3) Hewlett-Packard Company, state contract, in the amount not-to-exceed \$7,913.10 for maintenance on the VAX/VMS System for the County Coroner for the period 2/1/2003 – 1/31/2004.**

12D. Department of Central Services, submitting amendments to contracts for lease of space for use by the Cuyahoga County Board of Mental Retardation & Developmental Disabilities for the period 5/1/2000 – 4/30/2003 to extend the time period to 4/30/2004 and for additional funds:

- 1) No. CE11523-01 with Zion Pentecostal Church of Christ located at 14102 Harvard Avenue, Cleveland, in the amount not-to-exceed \$3,816.00.**
- 2) No. CE11788-01 with Tri-City Senior Center located at 16699 Bagley Road, Middleburg Heights, in the amount of \$6,928.80.**

This item was corrected to read:

Department of Central Services, submitting contracts for lease of space for use by the Cuyahoga County Board of Mental Retardation & Developmental Disabilities for the period 5/1/2003 – 4/30/2004:

- 1) Zion Pentecostal Church of Christ located at 14102 Harvard Avenue, Cleveland, in the amount not-to-exceed \$3,816.00.
- 2) Tri-City Senior Center located at 16699 Bagley Road, Middleburg Heights, in the amount of \$6,928.80.

12E. Department of Central Services, submitting an amendment to Contract No. CE12594-01 with Emerald Supply Company for paper and plastic products for the period 5/1/2001 – 4/30/2003 to extend the time period to 6/30/2003 and for additional funds in the amount of \$15,000.00.

12F. Department of Central Services, submitting a contract with Allegro Realty Advisor, Ltd. in the amount not-to-exceed \$16,500.00 for real estate consultant services for office space for various justice service agencies.

This item was placed under administrative review for consideration at a future meeting.

12G. Juvenile Court, submitting a contract with Cuyahoga County Bar Association in the amount not-to-exceed \$62,065.00 for the Guardian Ad Litem Project for the period 1/1/2003 – 12/31/2003.

12H. Cuyahoga Support Enforcement Agency, submitting a contract with Trans Union, LLC, sole source, in the amount of \$35,000.00 for on-line credit services for the period 5/1/2003 – 4/30/2004.

All items was considered and adopted by unanimous vote unless otherwise noted.

13. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote, with the exception of a removal order, which was placed under administrative review.

14. Department of Central Services,

- a) **submitting an agreement with Enterprise Rent-A-Car for an Employee Rental Car Program for duty-related travel for the period 5/13/2003 – 5/12/2004.**
- b) **recommending to amend the County's Travel Policy in connection with the Employee Rental Car Program for duty-related travel, effective 5/13/2003.**

This item was placed under administrative review for consideration at a future meeting.

15. Department of Central Services, submitting Addendum #1 to the specifications on RQ0380 for the Huntington Park Garage Site Improvements Project, to change the bid due date from 4/23/2003 to 5/14/2003.

Considered and adopted by unanimous vote.

16. Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

<u>RQ#</u>	<u>ITEM</u>	<u>ESTIMATED COST</u>
a) RQ0619	Residential Facilities for the Work Release Program for Common Pleas Court/ Corrections Planning Board for the period 9/1/2003 – 6/30/2005	\$1,122,000.00

Considered and adopted by unanimous vote.

17. Office of Procurement & Diversity, submitting Addendum #3 to the specifications on RQ0349 for paper and plastic supplies for the period 5/1/2003 – 4/30/2005, to make technical changes.

Considered and adopted by unanimous vote.

18. Office of Procurement & Diversity, recommending an award:

<u>County Treasurer</u>			
RQ0633	Tax Escrow Account Management Program	Miami Systems, Corp.	\$17,880.00
		Coupons: \$ 7,880.00	
		Postage: \$10,000.00	

Considered and adopted by unanimous vote.

19. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

Considered and adopted by unanimous vote.

JUSTICE SERVICES

20. County Sheriff, submitting a grant application to the Bureau of Justice Assistance for the State Criminal Alien Assistance Program for the period 7/1/2001 – 6/30/2002.

Considered and adopted by unanimous vote.

21. Department of Justice Affairs, recommending awards to various providers in the total amount of \$417,040.00 for Child Abuse and Neglect Prevention Programs for the period 7/1/2003 – 6/30/2004:

<u>Provider</u>	<u>\$ Amount</u>
a) Beech Brook	\$52,000.00
b) Children's Aid Society	\$52,000.00
c) Goodrich-Gannett Neighborhood Center	\$51,960.00
d) Help Me Grow Collaborative	\$50,964.00
e) Cleveland Rape Crisis Center	\$48,116.00
f) Domestic Violence Center	\$52,000.00
g) Bellflower Center	\$50,000.00
h) Hispanic Urban Minority Alcohol and Drug Abuse Outreach Program	\$20,000.00
i) Board of Health/Division of Nursing	\$20,000.00
j) Harvard Community Services Center	\$20,000.00

Considered and adopted by unanimous vote.

22. Department of Justice Affairs/Witness/Victim Services Center, submitting grant applications to the Ohio Attorney General/Victims of Crime Act Office for the period 10/1/2003 – 9/30/2004:

- a) in the amount of \$29,262.00 for the Juvenile Court Advocacy Program.
- b) in the amount of \$129,744.00 for the Felony Coordinator Program.

Considered and adopted by unanimous vote.

HUMAN SERVICES

23. Cuyahoga Support Enforcement Agency, recommending a payment to Embassy Suites Hotel in the amount of \$892.76 for rental of space for Ohio Ethics Law training sessions to be held on 5/5 and 5/28/2003.

Considered and adopted by unanimous vote.

24. Department of Senior & Adult Services, recommending to terminate Contract No. CE13891-01 with Monique Callans for community navigator services for the Grandparent and Other Kinship Caregiver Initiative for the period 1/8/2003 – 1/5/2004, effective 3/7/2003.

Considered and adopted by unanimous vote.

25. Department of Senior & Adult Services/Office of Homeless Services, submitting an amendment to a grant agreement with the U.S. Department of Housing & Urban Development for the Supportive Housing Program/Continuum of Care Projects in the total amount of \$517,919.00 for the period 9/1/2002 – 8/31/2004 to designate the allocation to various providers:

<u>Provider</u>	<u>\$ Amount</u>
a) Domestic Violence Center	\$154,336.00
b) Family Transitional Housing, Inc.	\$252,297.00
c) New Life Community Services	\$111,286.00

Considered and adopted by unanimous vote.

26. Department of Senior & Adult Services/Office of Homeless Services, submitting a grant application to the U.S. Department of Housing & Urban Development in the amount of \$1,900,000.00 for the Shelter Plus Care Program.

Considered and adopted by unanimous vote.

27. Department of Senior & Adult Services/Office of Homeless Services, requesting authority to seek proposals on RQ0721 for an emergency shelter and services for women for the period 8/1/2003 – 7/31/2004.

Considered and adopted by unanimous vote.

28. Department of Senior & Adult Services/Office of Homeless Services, submitting amendments to contracts with Emerald Development and Economic Network, Inc. for the Shelter Plus Care Program for the period 10/1/2002 – 3/31/2005 for additional funds:

- a) No. CE13766-01 in the amount of \$177,533.19.
- b) No. CE13767-01 in the amount of \$9,205.51.

Considered and adopted by unanimous vote.

PUBLIC PRESENTATION/DISCUSSION
COMMISSIONERS' ROUNDTABLE

EXECUTIVE SESSION

A motion to move to Executive Session to discuss a land transaction was made and adopted by unanimous vote.

Following Executive Session and with no further business to be brought before the Board, the meeting was adjourned at 5:25 P.M.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase at a fee of \$5.00 per tape.