



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA ACTIONS

August 5, 2003

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 10:20 A.M. Commissioners Jimmy Dimora, Peter Lawson Jones and Tim McCormack were in attendance.

The August 5th meeting resulted in the following actions:

INFRASTRUCTURE & DEVELOPMENT

- 1. County Engineer, submitting an agreement of cooperation with the City of Brook Park for the reconstruction of Spafford Road from Aerospace Parkway to Spafford Road Bridge No. 23.**

Considered and adopted by unanimous vote.

- 2. County Engineer, submitting Addendum #1 to the specifications on RQ0904 for the Fitch Road/Bagley Road Sidewalk Implementation Project Phase I, in Olmsted Township, to make technical changes and to change the bid due date from 7/30/2003 to 8/6/2003.**

Considered and adopted by unanimous vote.

- 3. Department of Development, recommending to rescind various resolutions in connection with the sale of County-owned property located in the vicinity of Lakeside Avenue between West 3rd and West 9th Streets in the City of Cleveland:**
 - a) No. 994713 dated 11/30/1999 which approved a quit-claim deed in the amount of \$13,500.00.**
 - b) No. 001241 dated 3/28/2000 which approved the appointment of an escrow agency agreement.**

Considered and adopted by unanimous vote.

4. Department of Development/Sanitary Engineering Division, recommending an award:

<u>RQ#</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>\$ AMOUNT</u>
a) RQ0604	Construction of County Improvement No. 349B, a sanitary sewer in Richmond Road, in Richmond Heights, County Sewer District No. 3	Longo Sewer Construction Company, Inc.	\$391,791.00

Considered and adopted by unanimous vote.

ADMINISTRATION & FINANCE

5. Administrator's Office, recommending appointments to boards.

No recommendations were offered for consideration.

6. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.

Considered and adopted by unanimous vote.

7. Clerk of the Board, recommending various contracts and contract amendments for approval in accordance with Resolution #011440 dated 4/24/2001 which authorized the County Administrator to sign various contracts and contract amendments approved by the Board. (A listing of the contracts and contract amendments follows as Items #7A-7P).

- A. County Engineer, submitting contracts:

- 1) Behavior Management Associates, Inc. in the amount of \$2,084.40 for the IMPACT Employee Assistance Program for the period 7/1/2003 – 12/31/2003.
- 2) Personnel Selection Services, Inc. in the amount of \$3,750.00 for employee promotional testing services.

- B. Department of Development, submitting an amendment to Contract No. CE13456-01 with the City of Cleveland Heights for lead hazard remediation for the period 5/1/2002 – 10/30/2004 for additional funds in the amount of \$90,000.00.

- C. Department of Development, submitting amendments to various contracts for Community Development Block Grant Program activities for the FY2002 Municipal Grant Program for the period 1/1/2002 – 6/30/2003; no additional funds required:

- 1) No. CE13617-01 with the City of Bedford for the Broadway Avenue Streetscape Phase I Project to extend the time period to 12/31/2003.

- 2) No. CE13620-01 with the City of Maple Heights for the Broadway Avenue Streetscape Phase III and Library Lane Project to extend the time period to 12/31/2003.
 - 3) No. CE13779-01 with the City of Shaker Heights for the Chagrin Boulevard Neighborhood Improvements Project to extend the time period to 6/30/2004.
 - 4) No. CE13780-01 with the City of Westlake for the Senior Center Improvements and Expansion Project to extend the time period to 6/30/2004.
 - 5) No. CE13781-01 with the Village of Newburgh Heights for the East 38th Street Sewer Project to extend the time period to 6/30/2004.
 - 6) No. CE13873-01 with the City of Garfield Heights for the widening of East 131st Street to extend the time period to 6/30/2004.
- D. County Recorder, submitting a contract with Lake Business Products in the amount of \$1,218.00 for maintenance on 1-Canon Micro Scanner and 1-Canon Auto Carrier for the period 7/19/2003 – 7/19/2004.
- E. Information Services Center, submitting state contracts with Hewlett Packard Company:
- 1) in the amount of \$972.00 for maintenance on 1-Color Laserjet Printer for the Board of Elections for the period 6/10/2003 – 6/9/2004.
 - 2) in the amount of 14,952.00 for maintenance on 3-Proliant Scanners for the Clerk of Courts for the period 6/1/2003 – 5/31/2004.
- F. Information Services Center, submitting a contract with Eastman Kodak Company, sole source, in the amount of \$5,985.00 for maintenance on 3-scanners for Cuyahoga Support Enforcement Agency for the period 4/26/2003 – 4/25/2004.
- G. Department of Central Services, submitting a contract with Burgess & Niple in the amount of \$4,775.00 for consultant engineering services for the HVAC and Mat Design Project for Juvenile Court.
- H. Public Defender, submitting an amendment to Contract No. CE13650-01 with LexisNexis for legal research to change the time period from 7/1/2002 – 6/30/2003 to 8/1/2002 – 7/31/2003; no additional funds required.
- I. Public Defender, submitting a contract with LexisNexis in the amount of \$3,000.00 for on-line legal research services for the period 8/1/2003 – 7/31/2004.
- J. Department of Justice Affairs/Emergency Services Division, submitting a contract with TransCore, sole source, in the amount of \$30,984.00 for maintenance on CECOMS communications equipment for the period 7/1/2003 – 6/30/2004.
- K. Administrator's Office/Health & Human Services, submitting contracts for the Ryan White Title I HIV/AIDS Emergency Services Program for the period 3/1/2003 – 2/29/2004:
- 1) Night Sweats & T-Cells Company in the amount not-to-exceed \$14,000.00 for consultant services for marketing and public relations.

- 2) Quality Health Care Consultants, Inc. in the amount not-to-exceed \$4,000.00 for fiscal audit services.
 - 3) Quality Health Care Consultants, Inc. in the amount not-to-exceed \$25,925.00 for quality assurance audit services.
- L. Administrator's Office/Family & Children First Council, submitting a contract with Susan L. Golden dba Golden Group in the amount not-to-exceed \$30,000.00 for grant writing services for the Child Mental Health Initiative grant application for the period 7/1/2003 – 8/5/2003.
- M. Department of Children & Family Services, submitting amendments to contracts for residential services for the period 4/1/2003 – 12/31/2003:
- 1) No. CE0300029-01 with Inner Peace Homes, Inc. for additional funds in the amount of \$31,008.00.
 - 2) No. CE0300075-01 with Berea Children's Home to change the per diem rate for group home services from \$106.00 to \$121.00, effective 4/1/2003; no additional funds required.
- N. Department of Children & Family Services, submitting an amendment to Contract No. CE12614-01 with Cleveland Clinic Children's Hospital for Rehabilitation for case management services for the period 5/1/2001 – 4/30/2003 to extend the time period to 12/31/2003 and for additional funds in the amount of \$25,210.00.
- O. Department of Children & Family Services, submitting a contract with Medic Drug, Inc. in the amount not-to-exceed \$14,000.00 for prescription medication services for children for the period 8/1/2003 – 12/31/2003.
- P. Department of Senior & Adult Services, submitting amendments to contracts with various providers for the Grandparent and Other Kinship Caregiver Initiative for the period 7/1/2002 – 6/30/2003 to extend the time period to 12/31/2003:
- 1) No CE13754-01 with the City of East Cleveland and for additional funds in the amount not-to-exceed \$2,100.00.
 - 2) No. CE13758-01 with the City of Maple Heights; no additional funds required.
 - 3) No. CE13759-01 with the City of Warrensville Heights; no additional funds required.
 - 4) No. CE13760-01 with Cuyahoga County Bar Association and for additional funds in the amount not-to-exceed \$3,400.00.
 - 5) No. CE13757-01 with the City of Lakewood and for additional funds in the amount not-to-exceed \$3,500.00.

All items were considered and adopted by unanimous vote.

8. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

9. Department of Central Services, recommending a waiver of delinquent property taxes on Permanent Parcel Nos. 116-14-049, 116-14-060 and 116-10-013 located at 707 East 159th Street, Cleveland, for Courts of Praise, Inc.

Considered and adopted by unanimous vote.

10. Department of Central Services, submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:

<u>RQ#</u>	<u>ITEM</u>	<u>ESTIMATED COST</u>
a) RQ1023	Installation of an ethanol tank at the County Garage, located at 1319 East 18 th Street, Cleveland	\$60,000.00

Considered and adopted by unanimous vote.

11. Department of Central Services, recommending an award:

<u>RQ#</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>\$ AMOUNT</u>
a) RQ0684	Hot Water System Renovations for Juvenile Court	North American Corporation	\$77,800.00

Considered and adopted by unanimous vote.

12. Department of Central Services/County Kennel, recommending new dog license fees to become effective 12/1/2003:

	<u>From</u>	<u>To</u>
a) Registration fee:	\$10.00/\$12.00	\$16.00
b) Penalty fee:	\$10.00/\$12.00	\$16.00

Considered and adopted by unanimous vote.

13. Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

<u>RQ#</u>	<u>ITEM</u>	<u>DEPARTMENT</u>	<u>ESTIMATED COST</u>
a) RQ0950	Printing, processing and mailing of dog license applications for 2004	County Auditor	\$26,000.00

Considered and adopted by unanimous vote.

14. **Office of Procurement & Diversity, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said equipment to RET3 Job Corp. for a fee in the amount of \$1.00.**

Considered and adopted by unanimous vote.

15. **Office of Procurement & Diversity, recommending an award:**

Department of Central Services

RQ0987	X-Ray and Magnetometer Machines	Heimann Systems Corp. <u>State Contract #776846B</u> <u>Index # STS-846</u> <u>O.R.C. 125.04(B)</u>	\$54,409.30
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Considered and adopted by unanimous vote.

16. **Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.**

Considered and adopted by unanimous vote.

At this time, an additional item not on the printed agenda, was offered for consideration:

Administrator's Office, recommending a payment to Lakeland Community College in the amount not-to-exceed \$2,500.00 as sponsorship of the Regional Economic Development Summit II to be held on August 15, 2003.

Considered and adopted by unanimous vote.

JUSTICE SERVICES

17. **County Coroner, submitting a grant award from the State of Ohio/Office of Criminal Justice Services in the amount of \$12,045.00 for the forensic scientists training initiative for the period 6/1/2003 – 3/31/2004.**

Considered and adopted by unanimous vote.

18. **County Prosecutor, recommending to employ Kevin M. Spellacy in the amount not-to-exceed \$7,500.00 for legal services in connection with Supreme Court of Ohio Case No. 03-1057, State of Ohio ex rel., Cuyahoga County Prosecutor William D. Mason vs. Honorable Janet Burnside, Judge.**

Considered and adopted by unanimous vote.

19. **Department of Justice Affairs, submitting a grant award in the amount of \$251,284.00 from the Ohio Office of Criminal Justice Services for the Substance Abuse Therapy Program at the Youth Development Center for the period 7/1/2003 – 6/30/2004.**

This item was placed under administrative review at the request of the department.

An additional item, not on the printed agenda, was offered for consideration:

Department of Justice Affairs, submitting a grant application to the U.S. Department of Health and Human Services/Office of Community Services in the amount of \$100,000.00 for the Functional Family Therapy Project for the period 9/30/2003 – 2/28/2005.

Considered and adopted by unanimous vote.

HUMAN SERVICES

20. Administrator's Office/Family & Children First Council, submitting a grant application to the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration in the amount of \$9,500,000.00 for the Child Mental Health Initiative for the period 10/1/2003 – 10/1/2009.

Considered and adopted by unanimous vote.

21. Administrator's Office/Family & Children First Council, submitting a grant award in the amount of \$50,000.00 from The Hershey Foundation for the Early Childhood Initiative Phase II for the period 7/1/2002 – 6/30/2004.

Considered and adopted by unanimous vote.

22. Administrator's Office/Family & Children First Council, submitting a contract with Positive Education Program in the amount not-to-exceed \$378,000.00 for the Day Care Plus Program for the period 7/1/2003 – 6/30/2004.

Considered and adopted by unanimous vote.

23. Cuyahoga Support Enforcement Agency, submitting an agreement with the Cuyahoga Automatic Data Processing Board in the amount of \$360,000.00 for data processing services for the period 7/1/2003 – 6/30/2004.

Considered and adopted by unanimous vote.

24. Department of Senior & Adult Services/Office of Homeless Services, submitting grant agreements with the U.S. Department of Housing & Urban Development for Supportive Housing Program Continuum of Care Projects:

	<u>\$Amount</u>	<u>Time Period</u>
a) Transitional Housing	\$ 97,182.00	11/1/2003 – 10/31/2004
b) PASS Transitional Housing	\$537,741.00	10/1/2003 – 9/30/2004
c) PASS Supportive Housing	\$270,705.00	8/1/2003 – 7/31/2004

Considered and adopted by unanimous vote.

25. Department of Senior & Adult Services/Office of Homeless Services, requesting authority to seek proposals on RQ1020 for emergency shelter and service activities for homeless persons for the period 9/1/2003 – 8/31/2004; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.

Considered and adopted by unanimous vote.

- 26. Department of Senior & Adult Services/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,654,200.00 for the Shelter Plus Care Program for the period 5/1/2003 – 4/30/2008.**

Considered and adopted by unanimous vote.

- 27. Employment & Family Services, submitting Addendum #1 to the request for proposals on RQ0721 for a customer satisfaction survey for the period 10/1/2003 – 10/1/2005, to make technical changes and to change the bid due date from 7/31/2003 – 8/15/2003.**

Considered and adopted by unanimous vote.

PUBLIC PRESENTATION/DISCUSSION
COMMISSIONERS' ROUNDTABLE

EXECUTIVE SESSION

A motion to move to Executive Session to discuss matters of pending litigation was made and adopted by unanimous vote.

Following Executive Session and with no further business to be brought before the Board, the meeting was adjourned at 1:22 P.M.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase at a fee of \$5.00 per tape