



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA ACTIONS

July 13, 2004

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 2:27 P.M. Commissioners Jimmy Dimora, Peter Lawson Jones and Tim McCormack were in attendance.

The July 13th meeting resulted in the following actions:

An additional item, not on the printed agenda, was offered for consideration:

County Administrator, recommending to amend Resolution No. 945158 dated 12/27/1994 which approved Contract No. CE07976-01 with City of Cleveland Cemeteries for gravesites for deceased County veterans, to designate the use of one gravesite to be used by Army Specialist Joseph Martin Garmback, Jr., in accordance with Ohio Revised Code Section 5901.22.

Considered and adopted by unanimous vote.

INFRASTRUCTURE & DEVELOPMENT

1. County Engineer, recommending awards as settlement for property rights in connection with the improvement of Pleasant Valley Road from York Road to State Road in the City of Parma:

	<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a)	233U	L. & S.A. Luszczynski	\$300.00
b)	187A-U	J.J., Jr. & D.I. Melnik	\$300.00

Considered and adopted by unanimous vote.

2. County Engineer, recommending an award:

<u>RQ#</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>\$ AMOUNT</u>
a) RQ0832	Repair and Resurfacing of Cook Road from Fitch Road to Columbia Road in the City of Olmsted Falls and Olmsted Township	The Shelly Company	\$498,457.50

Considered and adopted by unanimous vote.

3. Department of Development, submitting a grant award in the amount of \$50,000.00 from Ohio Department of Development for the Brooklyn Roadway Project; requesting authority for the President of the Board to sign the grant agreement in connection with said award.

Considered and adopted by unanimous vote.

4. Department of Development, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$3,551,179.00 for the FY2004 Cuyahoga Housing Consortium for the Home Programs.

Considered and adopted by unanimous vote.

ADMINISTRATION & FINANCE

5. Administrator's Office, recommending appointments to boards.

The following recommendations were offered for consideration:

CUYAHOGA COUNTY PLANNING COMMISSION

<u>Appointing to the Unexpired Term:</u>	<u>Term:</u>
Mayor Eileen Patton	January 1, 2002 – December 31, 2004
Mayor Merle Gordon	January 1, 2003 – December 31, 2005

CUYAHOGA SUPPORT ENFORCEMENT AGENCY ADVISORY BOARD

<u>Appointing to the Unexpired Term:</u>	<u>Term:</u>
Steven Slive	January 1, 2003 – December 31, 2005

Considered and adopted by unanimous vote.

6. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.

Considered and adopted by unanimous vote.

7. Clerk of the Board, recommending various contracts, contract amendments and revenue generating agreements for approval in accordance with Resolution No. 011440 dated 4/24/2001 which authorized the Deputy County Administrator to sign various documents approved by the Board.

The contracts, contract amendments and revenue generating agreements follow as Items #7A – #7L.

- 7A. County Engineer/Sanitary Engineering Division, submitting a contract with Batcheller and Associates in the amount not-to-exceed \$10,000.00 for software consultant and programming services for the period 6/1/2004 – 5/31/2005.

This item was corrected to read:

County Engineer/Sanitary Engineering Division, submitting a contract with **Batcheller and Associates, Inc.** in the amount not-to-exceed \$10,000.00 for software consultant and programming services for the period 6/1/2004 – 5/31/2005.

- 7B. Department of Development, submitting a revenue generating agreement with Cuyahoga County Board of Health in the amount of \$460,000.00 for lead hazard remediation services for the period 1/1/2004 – 6/30/2007.
- 7C. Department of Development/Airport Division, submitting a contract with A & E Appraisals, Inc. in the amount of \$8,500.00 for appraisal services for the period 7/14/2004 – 8/3/2004.
- 7D. Information Services Center, submitting a contract with CBOSS, Inc. in the amount of \$14,800.00 for programming services for the period 3/22/2004 – 7/21/2004.
- 7E. Administrator's Office, submitting a contract with Rotunda, Inc. in the amount of \$3,000.00 for legislative information services for the period 7/1/2004 – 6/30/2005.

This item was placed under review for consideration at a future meeting.

- 7F. Department of Central Services, submitting an amendment to Contract No. CE0300071-01 with Oce-USA, Inc. for lease of 2-copiers for the period 6/2/2003 – 6/1/2008 to change the scope of services and for additional funds in the amount of \$38,879.52.
- 7G. County Prosecutor, submitting contracts with DC Strategic Partnership LTD, for consultant services for the period 7/1/2004 – 6/30/2005:
- 1) in the amount of \$9,500.00 for the Northern Ohio Fugitive Task Force.
 - 2) in the amount of \$25,500.00 for grant-related activities.
- 7H. Common Pleas Court, submitting a contract with University Hospitals of Cleveland in the amount of \$72,000.00 for psychiatric evaluations for the period 7/1/2004 – 6/30/2005.

- 7I. Juvenile Court, submitting an amendment to Contract No. CE13783-01 with New Age Security, Inc. for electronic monitoring services for the period 7/1/2002 – 6/30/2004 to extend the time period to 12/31/2004 and for additional funds in the amount of \$95,000.00.**
- 7J. Administrator's Office/Health & Human Services, submitting contracts:**
- 1) Beth Pfohl dba Final Draft Communications, Inc. in the amount not-to-exceed \$5,000.00 for consultant services for the Ryan White Title I HIV/AIDS Emergency Services Program for the period 7/15/2004 – 11/15/2004.**
 - 2) Collaborative Research, LLC, in the amount not-to-exceed \$15,000.00 for consultant services for the Ryan White Title I HIV/AIDS Emergency Services Program for the period 7/1/2004 – 8/31/2004.**
 - 3) Jennifer McMillen Smith in the amount not-to-exceed \$26,000.00 for consultant services for the Ryan White Title II HIV C.A.R.E. Consortium for the period 4/1/2004 – 3/31/2005.**
 - 4) Maximus, Inc. in the amount of \$2,100.00 for software maintenance on the Quarterly Information Consolidation System and County Version Random Moment Sampling System for the period 7/1/2004 – 6/30/2005.**
 - 5) Quality Health Care Consultants, Inc. in the amount not-to-exceed \$15,000.00 for consultant services for the Ryan White Title I HIV/AIDS Emergency Services Program for the period 3/1/2004 – 2/28/2005.**
- 7K. Cuyahoga Support Enforcement Agency, submitting an amendment to Contract No. CE0400102-01 with Court of Common Pleas/Division of Domestic Relations Court for child support services for the period 1/1/2004 – 12/31/2004 for a decrease in the amount of (\$3,869.00).**
- 7L. Department of Children & Family Services, submitting amendments to contracts:**
- 1) No. CE0400107-01 with Susan Golden Sponholz dba The Golden Group for consultant services for the Federal Minority Adoption Grant proposal for the period 1/1/2004 – 12/31/2004 for a decrease in the amount of (\$7,500.00).**
 - 2) No. CE0400256-01 with Beech Brook for residential services for the period 1/1/2004 – 12/31/2004 for a decrease in the amount of (\$360,000.00).**

All items were considered and adopted by unanimous vote, unless otherwise noted.

8. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

9. Department of Central Services, submitting amendments to contracts:

- a) No. CE10654-01 with Minolta Corp./Meritech Office Technologies for disposal of existing copiers and furnishing new copiers to various County facilities for the period 6/1/1999 – 5/31/2004 to extend the time period to 8/31/2004 and for additional funds in the amount of \$210,000.00.**

- b) No. CE0300251-01 (Change Order No. 3) with Independence Excavating, Inc. for site remediation for the Youth Intervention Center Project for additional funds in the amount of \$2,791,000.00. (Resolution No. 042660 - authority to prepare.)**

Considered and adopted by unanimous vote.

- 10. Department of Central Services/County Kennel, submitting an agreement with Cuyahoga Community College for the Veterinary Technology Program for the period 7/1/2004 – 6/30/2005.**

Considered and adopted by unanimous vote.

- 11. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(C).**

There were no recommendations for internet auction offered for consideration.

- 12. Office of Procurement & Diversity, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said equipment to RET3 Job Corp. for a fee in the amount of \$1.00.**

Considered and adopted by unanimous vote.

- 13. Office of Procurement & Diversity, recommending to amend Resolution No. 042557 dated 6/29/2004 which made awards to various vendors, by changing the amount of the award on RQ1044 to Dell Marketing L.P. for computer hardware for use by Common Pleas Court from \$17,171.34 to \$17,071.34.**

Considered and adopted by unanimous vote.

- 14. Office of Procurement & Diversity, recommending to reject all bids received on RQ0463 for security officer uniforms for the Department of Central Services for the period 9/1/2004 – 8/31/2006; submitting revised specifications and estimate of cost on RQ1181 in the amount not-to-exceed \$210,000.00 for the period 10/1/2004 – 9/30/2006; requesting authority for the Director to readvertise for bids.**

Considered and adopted by unanimous vote.

- 15. Office of Procurement & Diversity, submitting addenda to various specifications:**

- a) #1 on RQ0910 for 105-Mass Casualty Medical Kits for the Department of Justice Affairs/Emergency Services Division, to reduce the quantity of kits from 105 to 75 and to change the estimated cost from \$210,000.00 to \$165,000.00.**

- b) #2 on RQ0604 for long distance telephone services for various County agencies for the period 9/1/2004 – 8/31/2008 to change the bid due date from 6/30/2004 to 7/14/2004.

Considered and adopted by unanimous vote.

16. Office of Procurement & Diversity, recommending awards to various vendors:

Department of Justice Affairs/Emergency Services Division

RQ0763	4-Fourier Transfer Infrared Systems	SensIR Technologies (3-1)	\$ 321,000.00
RQ0768	2-Urban Search and Rescue Trailers	Fisher Scientific Company, L.L.C. (12-3)	\$ 28,765.22
RQ1122	Radio Communications System	Northrop Grumman Commercial Systems <u>State Contract #573066-0</u> <u>O.R.C. 125.04 (B)</u>	\$ 46,000.00

This item was corrected to read:

RQ1122	Radio Communications System	Northrop Grumman Commercial Systems <u>State Contract #573066-0</u> <u>O.R.C. 125.04 (B)</u>	\$ 46,599.95
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County Sheriff

RQ0644	Correction Officer Uniforms	Standard Law Enforcement Supply Company (24-2)	\$ 75,000.00
	<u>Not-To-Exceed Contract</u> (7/1/2004 – 6/30/2005)		
RQ0646	Deputy Uniforms	Standard Law Enforcement Supply Company (10-2)	\$ 47,000.00
	<u>Not-To-Exceed Contract</u> (7/1/2004 – 6/30/2005)		

Considered and adopted by unanimous vote.

17. Office of Budget & Management, recommending to amend Resolution No. 972956 dated 7/8/1997 which approved an increase of compensation of municipal prosecutors for the prosecution of state law felony cases:

- a) by establishing the compensation of the Broadview Heights City Prosecutor in the amount of \$351.00 per annum, effective 1/1/2004.

- b) **by decreasing the compensation of the Berea City Prosecutor from \$7,200.70 to \$1,000.00 per annum, effective 7/19/2004.**

Considered and adopted by unanimous vote.

- 18. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.**

Considered and adopted by unanimous vote.

JUSTICE SERVICES

- 19. County Prosecutor, recommending to establish the compensation of the Berea City Prosecutor in the amount of \$14,000.00 per annum for the prosecution of criminal misdemeanor cases occurring in Olmsted Township, in accordance with Ohio Revised Code Section 1901.34(C); and authorizing said compensation be included as earnable salary for purposes of the Ohio Public Employees Retirement System, effective 7/19/2004.**

Considered and adopted by unanimous vote.

- 20. County Prosecutor, recommending a payment in the amount of \$3,500.00 pursuant to a Conciliation Agreement and Consent Order in connection with Ohio Civil Rights Commission Charge Number 35162, Laurene Rutkowski vs. Cuyahoga County Veterans Service Commission.**

Considered and adopted by unanimous vote.

- 21. Common Pleas Court/Corrections Planning Board, submitting an amendment to a grant award from Ohio Department of Rehabilitation and Correction for the Drugs of Abuse Testing Program for the period 7/1/2003 – 6/30/2004 for additional funds in the amount of \$45,000.00.**

Considered and adopted by unanimous vote.

- 22. Department of Justice Affairs, submitting contracts for the Children Who Witness Violence Program:**
 - a) **Institute for the Study and Prevention of Violence of Kent State University in the amount of \$88,758.00 for research and evaluation services for the period 6/1/2004 – 5/31/2005.**
 - b) **Mental Health Services, Inc. in the amount of \$387,317.00 for crisis intervention services for the period 1/1/2004 – 12/31/2004.**

Considered and adopted by unanimous vote.

HUMAN SERVICES

- 23. Administrator's Office/Health & Human Services, submitting a contract with Dress for Success Cleveland in the amount not-to-exceed \$136,000.00 for employment services for the period 6/1/2004 – 12/31/2004.**

Considered and adopted by unanimous vote.

- 24. Administrator's Office/Family & Children First Council, submitting a subsidy agreement with Ohio Department of Health in the amount of \$1,040,388.00 for the Help Me Grow Program for the period 7/1/2004 – 6/30/2005.**

Considered and adopted by unanimous vote.

- 25. Administrator's Office/Family & Children First Council, submitting a grant application to Ohio Department of Youth Services in the amount of \$35,023.00 for the Title V Community Delinquency Prevention Program for the period 10/1/2004 – 6/30/2005.**

Considered and adopted by unanimous vote.

- 26. Department of Children & Family Services, submitting a contract with Pennsylvania Clinical Schools in the amount not-to-exceed \$155,000.00 for residential services for the period 4/27/2004 – 12/31/2004.**

Considered and adopted by unanimous vote.

- 27. Department of Senior & Adult Services, submitting an agreement with Western Reserve Area Agency on Aging for the PASSPORT Program for the period 7/1/2004 – 6/30/2006.**

Considered and adopted by unanimous vote.

- 28. Department of Senior & Adult Services/Office of Homeless Services, submitting a grant application to U.S. Department of Housing & Urban Development in the amount of \$13,125,495.00 for the FY2004 Continuum of Care for Homeless Assistance Programs.**

Considered and adopted by unanimous vote.

3:00 P.M. - INVESTMENT ADVISORY COMMITTEE MEETING

The meeting was called to order at 3:24 p.m. Commissioners Jimmy Dimora, Peter Lawson Jones, Tim McCormack, County Treasurer James Rokakis and Clerk of Courts Gerald Fuerst were in attendance. The meeting resulted in the following actions:

- **Approval of Minutes from April 20, 2004 meeting**

The minutes of the April 20, 2004 meeting were offered for consideration and adopted by unanimous vote.

- **Auditor Report on investments – Deloitte and Touche**

Steve Oroutt from Deloitte and Touche presented the audit report for the year 2003.

- **Portfolio Review**

Paul Ellis presented the Portfolio Review.

- **Investment discussion**

Barbara Fava, representing Public Financial Management, Inc., provided the investment discussion.

With no further business to be brought before the committee, a motion to adjourn the meeting was made, seconded and adopted by unanimous vote. The meeting was adjourned at 3:42 p.m.

PUBLIC PRESENTATION/DISCUSSION

Temporary Assistance to Needy Families (TANF) Progress Report.

Joseph Gauntner, Director, Employment and Family Services, presented the progress report.

COMMISSIONERS' ROUNDTABLE

EXECUTIVE SESSION

A motion to move to Executive Session to discuss 2 matters of land transactions was made and adopted by unanimous vote. Following Executive Session, the following item was presented for consideration:

Department of Central Services, requesting authority to negotiate all terms of a contract, including consultant team composition and compliance with Cuyahoga County's Small Business Enterprise Program, with The Staubach Company for consultant services for development of an administrative complex for County government (Resolution No. 040340 – authority to seek proposals).

Considered and adopted by unanimous vote.

With no further business to be brought before the Board, the meeting was adjourned at 6:36 p.m.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase at a fee of \$5.00 per tape