



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA ACTIONS

August 31, 2004

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 2:24 p.m. Commissioners Jimmy Dimora, Peter Lawson Jones and Tim McCormack were in attendance.

The August 31st meeting resulted in the following actions:

1. Department of Workforce Development, recommending to proclaim the month of September 2004 as Workforce Development Month in Cuyahoga County.

Considered and adopted by unanimous vote.

INFRASTRUCTURE & DEVELOPMENT

2. County Engineer, recommending to accept various projects as complete and in accordance with plans and specifications:
 - a) reconstruction of Wagar Road from Center Ridge Road to Lake Road in the City of Rocky River.
 - b) repair and resurfacing of Ridge Road from Interstate 480 to Memphis Avenue in the City of Brooklyn.

Considered and adopted by unanimous vote.

3. County Engineer, recommending that public convenience and welfare requires grading, draining, paving and widening of Clague Road from Interstate 480 to Lorain Road in the City of North Olmsted; total estimated construction cost \$2,300,000.00.

Considered and adopted by unanimous vote.

4. County Engineer, requesting authority to submit grant applications in the total amount of \$6,727,500.00 to the District One Public Works Integrating Committee:
 - a) in the amount of \$2,840,500.00 for the grading, draining, paving and widening of Cedar Road from Brainard Road to Lander Road in the Cities of Lyndhurst, Mayfield Heights and Pepper Pike.
 - b) in the amount of \$2,392,000.00 for replacement of Schaaf Road Bridge No. 6:034 over the CSXT Railroad in the City of Cleveland and the Village of Brooklyn Heights.

- c) in the amount of \$1,495,000.00 for grading, draining, paving and widening of Clague Road from Interstate 480 to Lorain Road in the City of North Olmsted.

Considered and adopted by unanimous vote.

- 5. County Engineer, submitting an amendment to a Real Estate Agreement with Ohio Department of Transportation in connection with construction of the Crocker-Stearns Road Extension, with turning lanes where needed, from Lorain Road to Center Ridge Road; and the grading, draining, paving and widening to four lanes of Stearns Road from Interstate 480 to Lorain Road in the Cities of North Olmsted and Westlake for additional funds in the amount of \$800,000.00 for right-of-way acquisition.

Considered and adopted by unanimous vote.

- 6. County Engineer, recommending awards as settlement for property rights in connection with construction of the Crocker-Stearns Road Extension, with turning lanes where needed, from Lorain Road to Center Ridge Road; and the grading, draining, paving and widening to four lanes of Stearns Road from Interstate 480 to Lorain Road in the Cities of North Olmsted and Westlake:

	<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a)	38WD & T	D.V. & J.L. Wahl	\$40,500.00
b)	46WD & T	G.M. Burns	\$38,400.00
c)	53WD & T	R.W. & L.A. Desnoyer	\$40,300.00

Considered and adopted by unanimous vote.

- 7. County Engineer, submitting an agreement of cooperation with City of Highland Heights for the repair and resurfacing of Ridgebury Boulevard from Richmond Road to S.O.M. Center Road.

Considered and adopted by unanimous vote.

- 8. County Engineer, submitting an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$360,994.04 for rehabilitation of Wolf Road Bridge No. 6 over Cahoon Creek in the City of Bay Village.

Considered and adopted by unanimous vote.

- 9. Department of Development/Squire, Sanders & Dempsey, LLP, submitting a resolution (vote required) expressing the intent to issue County of Cuyahoga, Ohio Multifamily Housing Revenue Bonds, Series 2004, in the amount not-to-exceed \$14,000,000.00 for the Carter Manor Apartments Project.

Considered and adopted by unanimous vote.

10. Department of Development, recommending an economic development loan in the amount of \$269,200.00 to Markee Properties of Northeast Ohio, LLC, for the purchase of property located at 7685 Hub Parkway, Valley View; requesting authority for the Deputy County Administrator or Director to execute all documents required in connection with said loan.

Considered and adopted by unanimous vote.

11. Department of Development,

- a) recommending to rescind Resolution No. 974039 dated 10/7/1997 which approved the Cuyahoga County Down Payment Assistance Program for eligible households in the Cuyahoga Urban County and authorized the Director to approve participating lenders and loans up to \$7,500.00 to qualified applicants, effective 9/1/2004.
- b) submitting a revised policy for the Cuyahoga County Down Payment Assistance Loan Program for eligible households; requesting authority for the Director to approve loans up to \$10,000.00 to qualified applicants, effective 9/1/2004.

Considered and adopted by unanimous vote.

12. Department of Development, recommending awards on RQ0995 to various providers in the total amount not-to-exceed \$40,000.00 for counseling services for first-time homebuyers for the period 9/1/2004 – 8/31/2005: (Resolution No. 042310 – authority to seek proposals.)

	<u>Service</u>	<u>\$ Amount Not-to-Exceed</u>
a) Lutheran Housing Corporation	Pre-Purchase Homebuyer Counseling	\$11,200.00
b) Lutheran Housing Corporation	Foreclosure Prevention Counseling	\$18,880.00
c) Consumer Protection Association	Foreclosure Prevention Counseling	\$ 9,920.00

Considered and adopted by unanimous vote.

ADMINISTRATION & FINANCE

13. County Treasurer/County Auditor, submitting a contract with Manatron, Inc., sole source, in the amount not-to-exceed \$557,025.00 for maintenance on MVP-tax software for the period 5/1/2004 – 4/30/2006.

This item was placed under review, at the request of the Department, for consideration at the September 7, 2004 meeting.

14. Administrator's Office, recommending appointments to boards.

No recommendations were offered for consideration.

15. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.

Considered and adopted by unanimous vote.

16. Clerk of the Board, recommending various contracts and contract amendments for approval in accordance with Resolution No. 011440 dated 4/24/2001 which authorized the County Administrator to sign various contracts and contract amendments approved by the Board.

A listing of the contracts and contract amendments is attached as Items 16A – 16J.

16A. County Engineer, submitting an amendment (Subsidiary No. 5) to Contract No. CE13444-01 with J.D. Williamson Construction Company for rehabilitation of Miles Road Bridge No. 178 over Deerlick Creek and Bridge No. 179 over the Chagrin River in the Village of Bentleyville, to make budget line item revisions; no additional funds required.

16B. County Engineer/Sanitary Engineering Division, submitting a contract with Access*Ability Consultants and Training in the amount of \$2,400.00 for staff development for the period 7/8/2004 – 7/15/2004.

16C. Department of Development, submitting an amendment to Contract No. CE0300290-01 with Court Community Service, Inc. for litter control services in Improvement Target Areas for the period 8/20/2003 – 8/31/2004 to extend the time period to 12/31/2004; no additional funds required.

This item was adopted by majority vote, with Commissioner Jones abstaining from the vote as he serves on the Board of Court Community Service, Inc.

16D. Office of Human Resources/Labor Relations Division, submitting an amendment to Contract No. CE13032-01, 02 with Concentra Health Services, Inc. dba Concentra Medical Centers for drug toxicology testing for the period 9/1/2001 – 6/30/2004 to extend the time period to 12/31/2004; no additional funds required.

16E. Department of Central Services, submitting amendments to contracts:

1) No. CE10315-05 with Clark-Metro Development Corporation for lease of office space located at 3104 West 25th Street, Cleveland, for use by the Department of Children & Family Services for the period 4/1/1999 – 12/31/2006 for additional funds in the amount of \$90,000.00.

2) No. CE11832-01 with Shaker Family Center for lease of space located at 19824 Sussex Road, Shaker Heights, for use by the Cuyahoga County Board of Mental Retardation & Developmental Disabilities for the period 9/1/2000 – 8/31/2004 to extend the time period to 8/31/2005 and for additional funds in the amount not-to-exceed \$44,741.18.

- 3) No. CE0300070-01,02 with Imagepro, Ltd. for maintenance and supplies for copy equipment for the period 6/2/2003 – 6/1/2008 for additional funds in the amount of \$69,000.00.

16F. Department of Central Services, submitting contracts:

- 1) Avaya, Inc., state contract, in the amount of \$76,200.00 for maintenance and supplies for the Octel Serenade III Voicemail Systems for various County facilities for the period 9/1/2004 – 8/31/2005.
- 2) Neil A. Dick dba DickGroup Consultants in the amount not-to-exceed \$15,000.00 for consultant services in connection with negotiating a consultant services contract for development of an administrative complex for County government for the period 8/1/2004 – 9/30/2004.

16G. Administrator's Office/Health & Human Services, submitting contracts:

- 1) Free Medical Clinic of Greater Cleveland in the amount not-to-exceed \$100,000.00 for health care services for the uninsured and underinsured for the period 1/1/2004 – 12/31/2004.
- 2) Shelly L. Smith & Associates, Inc. in the amount not-to-exceed \$11,500.00 for consultant services for development of health care brochures for the uninsured and underinsured for the period 8/2/2004 – 9/30/2004.

16H. Cuyahoga Support Enforcement Agency, submitting contracts:

- 1) Advanced Concepts in Personal Development, Ltd. in the amount not-to-exceed \$3,500.00 for staff development for the period 9/2/2004 – 9/30/2004.
- 2) Custom Training, Inc. in the amount not-to-exceed \$14,800.00 for software training for the period 9/1/2004 – 8/31/2005.

16I. Department of Children & Family Services, submitting an amendment to Contract No. CE0400186-01 with Positive Education Program for parent education services for the period 1/1/2004 – 12/31/2005 to change the scope of services; no additional funds required.

16J. Employment & Family Services, submitting an amendment to Contract No. CE0300368-01 with Merrick House for Safety Net Services for Ohio Works First, Temporary Assistance to Needy Families and Food Stamp Employment & Training Program participants for the period 7/1/2003 – 6/30/2005 for additional funds in the amount of \$37,154.76.

All items were considered and adopted by unanimous vote, unless otherwise noted.

17. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

18. Department of Workforce Development, submitting an amendment to a grant award from U.S. Department of Labor in the amount of \$970,000.00 for the Advanced Technology Training Network Program for the period 11/15/2000 – 11/14/2002 to extend the time period to 5/31/2003.

Considered and adopted by unanimous vote.

19. Department of Workforce Development, recommending awards on RQ0479 to various providers in the total amount not-to-exceed \$2,702,500.00 for Workforce Investment Act Adult Services for the period 7/1/2004 - 6/30/2005: (Resolution No. 041150 – authority to seek proposals.)

	<u>\$ Amount Not-to-Exceed</u>
a) Catholic Charities Services Corporation	\$ 425,000.00
b) CGI Information Systems and Management Consultants	\$1,250,000.00
c) Linking Employment, Abilities & Potential	\$ 150,000.00
d) Mature Services	\$ 265,000.00
e) The Spanish American Committee	\$ 225,000.00
f) United Labor Agency	\$ 387,500.00

Considered and adopted by unanimous vote.

20. Department of Central Services, submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:

<u>RQ#</u>	<u>ITEM</u>	<u>ESTIMATED COST</u>
a) RQ1455	Installation of Emergency Generators at the Justice Center and Juvenile Court	\$1,750,000.00

Considered and adopted by unanimous vote.

21. Department of Central Services, recommending to amend Resolution No. 042381 dated 6/15/2004 which made an award to SG USA Ltd., c/o RMS Investment Corporation in the amount of \$2,529,444.00 for lease of space located at 5398½ Northfield Road, Maple Heights, for the Southeast Neighborhood Family Service Center for use by Employment & Family Services, to change the time period from 10/1/2004 – 9/30/2009 to 12/1/2004 – 11/30/2009.

Considered and adopted by unanimous vote.

22. Office of Procurement & Diversity, submitting Addendum #1 to various specifications, to make technical changes:

- a) RQ1181 for security officer uniforms for the Department of Central Services, and to change the bid due date from 8/18/2004 to 9/8/2004.
- b) RQ1196 for printing, processing and mailing dog license applications for 2005 for the County Auditor's Office, and to change the bid due date from 8/19/2004 to 9/1/2004.
- c) RQ1258 for rubbish removal services for various County buildings for the Department of Central Services for the period 8/1/2004 – 7/31/2006, and to change the bid due date from 9/1/2004 to 9/8/2004.

Item 22c was corrected to read:

RQ1258 for rubbish removal services for various County buildings for the Department of Central Services for the period **11/1/2004 – 10/31/2006**, and to change the bid due date from 9/1/2004 to 9/8/2004.

Considered and adopted by unanimous vote.

23. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(C).

There were no recommendations for internet auction offered for consideration.

Please visit our website at www.cuyahoga.oh.us/opd/services/disposal.htm to view Surplus Items Online Auction at GovDeals.

24. Office of Procurement & Diversity, recommending awards to various vendors:

Department of Central Services

RQ0695	Photocopy Equipment with Network Printing for various County Facilities	Lake Business Products, Inc. (32-3)	\$ 5,500,000.00
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Not-To-Exceed Contract
(9/1/2004 – 8/31/2009)

This item was placed under review, at the request of the department, for consideration at the September 7, 2004 meeting.

RQ1302	Shelving and Installation at Juvenile Court	Lyon Workspace Products, LLC	\$ 24,984.94
		<u>State Contract #777253A</u>	
		<u>O.R.C. 125.04 (B)</u>	

RQ0604	Long Distance Telephone Services for various County Agencies	First Communications, LLC (43-4)	\$660,000.00
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Not-To-Exceed Contract
(9/1/2004 – 8/31/2008)

Information Services Center

RQ1336	Computer Hardware	Dell Marketing, L.P. <u>State Contract #533195-2</u> <u>O.R.C. 125.04 (B)</u>	\$ 51,449.30
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User: Common Pleas Court

Department of Justice Affairs/
Emergency Services Division

RQ1527	Prime Mover Vehicle	International Truck & Engine Corp. <u>ODOT Contract #DOT 023-03</u> <u>O.R.C. 5513.01</u>	\$74,978.00
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Considered and adopted by unanimous vote, unless otherwise noted.

25. **Office of Budget & Management/Squire, Sanders & Dempsey, LLP, submitting an amendment (vote required) to a Guaranty Agreement dated 12/16/1993 with Gateway Economic Development Corporation of Greater Cleveland and The Huntington National Bank, as Trustee, to extend the provisions of said agreement to the Taxable Stadium Revenue Refunding Bonds, Series 2004A, and the Stadium Revenue Refunding Bonds, Series 2004B, being issued by Gateway Economic Development Corporation of Greater Cleveland to finance a sports facility within the County.**

This item was corrected to read:

Office of Budget & Management/Squire, Sanders & Dempsey, LLP, submitting **a resolution authorizing** an amendment (vote required) to a Guaranty Agreement dated 12/16/1993 with Gateway Economic Development Corporation of Greater Cleveland and The Huntington National Bank, as Trustee, to extend the provisions of said agreement to the Taxable Stadium Revenue Refunding Bonds, Series 2004A, and the Stadium Revenue Refunding Bonds, Series 2004B, being issued by Gateway Economic Development Corporation of Greater Cleveland to finance a sports facility within the County.

Considered and adopted by unanimous vote.

26. **Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.**

Considered and adopted by unanimous vote.

JUSTICE SERVICES

- 27. Department of Justice Affairs/Emergency Services Division, submitting a grant agreement in the amount of \$63,500.00 with Ohio Emergency Management Agency, Office of Domestic Preparedness for the FY2004 Citizen Corps Program for the period 12/1/2003 – 9/30/2005.**

Considered and adopted by unanimous vote.

HUMAN SERVICES

- 28. Administrator's Office/Health & Human Services, requesting a public hearing and the issuance and sale (vote required) of County of Cuyahoga, Ohio Health Care Facility Revenue Bonds, Series 2004, in the amount not-to-exceed \$25,000,000.00 for the Franciscan Communities, Inc. - Mount Alverna Project.**

This item was corrected to read:

Administrator's Office/Health & Human Services/**Jones Day**, requesting a public hearing and the issuance and sale (vote required) of County of Cuyahoga, Ohio Health Care **Facilities** Revenue Bonds, Series 2004, in the amount not-to-exceed \$25,000,000.00 for the Franciscan Communities, Inc. - Mount Alverna Project; **authorizing the execution of various documents required in connection with said issuance.**

Commissioner Jones opened the public hearing for this project at 3:23 p.m. by recognizing John Bibby, Bond Counsel, who spoke briefly to the project. Commissioner Jones then called for public comment and, hearing none, the public hearing was closed at 3:27 p.m. and the item was adopted by unanimous vote.

- 29. Administrator's Office/Health & Human Services, submitting a Memorandum of Understanding with various providers for implementation of the Title IV-A Head Start Plus Program for the period 7/1/2004 – 6/30/2005:**
- a) Child Care Providers Association.**
 - b) The Council for Economic Opportunities in Greater Cleveland.**
 - c) Richmond Heights Academy.**
 - d) Rogers/Intergenerational Day Care.**

Considered and adopted by unanimous vote.

- 30. Administrator's Office/Health & Human Services, recommending an award on RQ1117 to Collaborative Research, LLC, in the amount of \$65,000.00 for consultant services for the Ryan White Title I HIV/AIDS Needs Assessment Project for the period 8/15/2004 – 12/15/2004. (Resolution No. 042565 – authority to seek proposals.)**

Considered and adopted by unanimous vote.

PUBLIC PRESENTATION/DISCUSSION

COMMISSIONERS' ROUNDTABLE

EXECUTIVE SESSION

A motion to move to Executive Session to discuss personnel and matters of pending litigation and land transactions, was made and adopted by unanimous vote.

Following Executive Session, and with no further business to be brought before the Board, the meeting was adjourned at 6:07 P.M.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase.

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