



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA ACTIONS

January 27, 2004

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 2:24 p.m. Commissioners Jimmy Dimora, Peter Lawson Jones and Tim McCormack were in attendance.

The January 27th meeting resulted in the following actions:

INFRASTRUCTURE & DEVELOPMENT

- 1. County Engineer, recommending to accept the rehabilitation of Spafford Road Bridge No. 23 over the east branch of the Rocky River in the City of Brook Park and Olmsted Township as complete and in accordance with plans and specifications.**

Considered and adopted by unanimous vote.

- 2. County Engineer, recommending awards as settlement for property rights in connection with the grading, draining and paving of Emery Road from Richmond Road to Jackson Road in the City of Warrensville Heights and the Villages of Moreland Hills and Orange:**

	<u>Parcel No.</u>	<u>Owner</u>	<u>Settlement \$ Amount</u>
a)	29T & T-1	M. A. Witczak, Executrix of the Estate of E. D. White, deceased	\$ 675.00
b)	32T	M. A. Witczak, Executrix of the Estate of E. D. White, deceased	\$1,500.00
c)	49S & T	M. A. Witczak, Executrix of the Estate of E. D. White, deceased	\$ 725.00

Considered and adopted by unanimous vote.

CUYAHOGA COUNTY EMERGENCY MANAGEMENT ADVISORY BOARD

Reappointing:

Term:

Murray Withrow

January 1, 2004 – December 31, 2004

CUYAHOGA COUNTY EMERGENCY MEDICAL SERVICES BOARD

Reappointing:

Term:

Murray Withrow

January 1, 2004 – December 31, 2004

Considered and adopted by unanimous vote.

- 7. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.**

Considered and adopted by unanimous vote.

- 8. Clerk of the Board, recommending various contracts and contract amendments for approval in accordance with Resolution No. 011440 dated 4/24/2001 which authorized the County Administrator to sign various contracts and contract amendments approved by the Board.**

The contracts and contract amendments follow as Items #8A – 8H.

- 8A. Department of Development, submitting an amendment to Contract No. CE12923-01 with Lutheran Housing Corporation for acquisition, rehabilitation and sale of vacant homes to low-income persons for the period 10/16/2001 – 12/31/2003 to extend the time period to 6/30/2004; no additional funds required.**
- 8B. Clerk of the Board, submitting a contract with Lake Business Products in the amount of \$367.00 for maintenance on 1-facsimile machine for the period 1/30/2004 – 1/29/2005.**
- 8C. Office of Human Resources, submitting a contract with Cleveland State University in the amount of \$53,737.00 for the Graduate Student Internship Program for the period 1/1/2004 – 12/31/2004.**
- 8D. Department of Central Services, submitting an amendment (Change Order No. 1) to Contract No. CE0313941-01 with Cleveland Mechanical, Inc. for HVAC systems modifications at the Main Auto Title Building, located at 1261 Superior Avenue, Cleveland, for additional funds in the amount of \$15,390.00. (Resolution No. 040174 – authority to prepare.)**
- 8E. Department of Justice Affairs, submitting an amendment to Contract No. CE0300246-01 with Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Program for the Summer Youth Enrichment Program for the period 6/1/2003 – 8/31/2003 for additional funds in the amount of \$1,883.07.**

- 8F. Administrator's Office/Family & Children First Council, submitting an amendment to Contract No. CE0300268-01 with MetroHealth Medical Center for registered nurse home visitation services for the Help Me Grow-Welcome Home Program for the Early Childhood Initiative for the period 7/1/2003 – 6/30/2004 for a decrease in the amount of (\$19,000.00).
- 8G. Department of Senior & Adult Services, submitting an amendment to Contract No. CE13760-01 with Cuyahoga County Bar Association for the Grandparent and Other Kinship Caregiver Initiative for the period 7/1/2002 – 12/31/2003 to extend the time period to 6/30/2004 and for additional funds in the amount not-to-exceed \$3,400.00.
- 8H. Employment & Family Services, submitting a contract with Cuyahoga County Board of Health in the amount not-to-exceed \$8,000.00 for employment assessments for Ohio Works First, Temporary Assistance to Needy Families and Food Stamp Employment and Training Program participants for the period 1/1/2004 – 12/31/2004.

All recommendations were considered and adopted by unanimous vote.

9. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

10. Office of Human Resources, submitting various classification changes for non-bargaining personnel, effective 1/27/2004:

a) New Classification

<u>Classification Number</u>	<u>Title</u>
1) 1063311	Project Engineer 1
2) 1053622	Payroll Officer
3) 1062432	Senior Emergency Operations Supervisor

b) Amended Pay Range

<u>Number</u>	<u>Title</u>	<u>From</u>	<u>To</u>
1) 1052141	Asistant Clerk of the Board	Range 11	Range 13

c) Revise Classification

<u>Number</u>	<u>Title</u>	<u>Revision</u>
1) 1056331	Clinical Coordinator	update requirement
2) 1053612	Senior Personnel Technician	update department
3) 1053634	Personnel Manager	update job function
4) 1054113	Nurse Supervisor	update department
5) 1062411	Environmental Specialist	update department

d) Amend Classification Number

<u>From</u>	<u>To</u>	<u>Title</u>
1) 1062433	1062434	Emergency Services Manager

e) Amend Rule 12

By including in the criteria for the bi-lingual pay supplement that an employee must perform the mandatory duties in written or verbal fashion twenty (20) percent of the time.

f) amend the alphabetic and numeric listing of the Classification Plan.

Considered and adopted by unanimous vote.

11. Office of Human Resources/Labor Relations Division, submitting collective bargaining agreements with Teamsters, Local 407, covering 258 employees in 7 classifications in the Cuyahoga Support Enforcement Agency:

a) for the period 1/1/2003 – 12/31/2003.

b) for the period 1/1/2004 – 12/31/2006.

Considered and adopted by unanimous vote.

12. Department of Workforce Development, submitting an amendment to Contract No. CE12907-02 with Mature Services, Inc., for job placement services for the period 10/1/2001 – 6/30/2003 to extend the time period to 6/30/2004 and for additional funds in the amount of \$175,000.00.

Considered and adopted by unanimous vote.

13. Department of Central Services, submitting an amendment (Change Order No. 2) to Contract No. CE0300251-01 with Independence Excavating Inc. for site remediation for the Youth Intervention Center Project for additional funds in the amount of \$1,543,000.00. (Resolution No. 040341 – authority to prepare.)

Considered and adopted by unanimous vote.

14. Department of Central Services, submitting a state contract with The Sherwin Williams Company in the amount not-to-exceed \$160,000.00 for paint and sundries for various County buildings for the period 1/1/2004 – 12/31/2007.

Considered and adopted by unanimous vote.

15. Department of Central Services, submitting Addendum #1 to the request for proposals on RQ1332 for development of an administrative complex for County government, to make technical changes and to change the proposal due date from 1/30/2004 to 3/15/2004.

Considered and adopted by unanimous vote.

- 16. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction in accordance with Ohio Revised Code Section 307.12(C).**

Considered and adopted by unanimous vote.

Please visit our website at www.cuyahoga.oh.us/opd/services/disposal.htm to view Surplus Items Online Auction at GovDeals.

- 17. Office of Procurement & Diversity, recommending to amend Resolution No. 033455 dated 8/26/2003 which made an award on RQ0691 for pharmacy services for Juvenile Court and the Department of Justice Affairs/Youth Development Center in the amount of \$133,000.00 for the period 9/1/2003 – 8/31/2004, by changing the name of the vendor from Neighborcare Pharmacy to Neighborcare Pharmacy Services, Inc. dba Neighborcare – Broadview Heights.**

Considered and adopted by unanimous vote.

- 18. Office of Procurement & Diversity, recommending to amend Resolution No. 040177 dated 1/6/2004 which approved specifications and estimate of cost on RQ0044 for clothing items for the Department of Justice Affairs/Youth Development Center for the period 4/1/2004 – 3/31/2005, by changing the estimated cost from \$95,000.00 to \$65,000.00.**

This item was corrected to read:

Office of Procurement & Diversity, recommending to amend Resolution No. 040177 dated 1/6/2004 which approved specifications and estimate of cost on RQ0044 for clothing items for the Department of Justice Affairs/Youth Development Center for the period 4/1/2004 – 3/31/2005, by changing the estimated cost from **\$98,000.00** to \$65,000.00.

Considered and adopted by unanimous vote.

- 19. Office of Procurement & Diversity, recommending to amend Resolution No. 040178 dated 1/6/2004 which approved specifications and estimate of cost on RQ0046 for personal hygiene and household products for the Department of Justice Affairs/Youth Development Center for the period 4/1/2004 – 3/31/2005, by changing the estimated cost from \$75,000.00 to \$60,000.00.**

Considered and adopted by unanimous vote.

- 20. Office of Budget & Management, recommending the appropriation of funds for the year 2004 based on the Statement of Appropriation Status dated 12/31/2003:**
- a) free balances and encumbrances for grants and capital projects.**
 - b) encumbrances for all other funds.**
 - c) prior year encumbrances.**

Considered and adopted by unanimous vote.

21. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

Considered and adopted by unanimous vote.

JUSTICE SERVICES

An additional item, not on the printed agenda, was offered for consideration:

County Coroner,

- a) recommending to terminate Contract No. CE0314136-01 with GSSP Livery for body transportation services for the period 3/1/2003 – 2/28/2005, effective 1/27/2004.
- b) recommending to declare an emergency, in accordance with Ohio Revised Code Section 307.86(A) (1); recommending an award on RQ0331 to Advance Ambulance in the amount not-to-exceed \$49,500.00 for body transportation services for the period 1/28/2004 – 4/3/2004.

Considered and adopted by unanimous vote.

22. County Prosecutor, recommending a payment in the amount of \$13,500.00 as settlement in connection with Court of Common Pleas Case No. CV 03-504298, Justine Agosto, et al. v. Cuyahoga County Board of Commissioners, et al.

Considered and adopted by unanimous vote.

23. Department of Justice Affairs, submitting a grant award in the amount of \$16,132.59 from the State of Ohio/Office of Criminal Justice Services for administrative support of Violence Against Women Act Program activities for the period 1/1/2004 – 12/31/2004.

Considered and adopted by unanimous vote.

24. Department of Justice Affairs, submitting an agreement with Cuyahoga County Public Defender in the amount of \$33,060.00 for an information systems upgrade for the period 10/1/2003 – 1/13/2004.

Considered and adopted by unanimous vote.

25. Department of Justice Affairs/Emergency Services Division, submitting a grant application to the Ohio State Emergency Response Commission for planning and training activities for the Cuyahoga County Local Emergency Planning Committee for the period 7/1/2004 – 6/30/2005.

Considered and adopted by unanimous vote.

26. Department of Justice Affairs/Emergency Services Division, submitting an amendment to a grant award from the Ohio Emergency Management Agency in the amount of \$91,660.00 for Planning Grant Program activities for the period 12/16/2002 - 12/15/2003 to extend the time period to 3/31/2004.

Considered and adopted by unanimous vote.

HUMAN SERVICES

- 27. Department of Children & Family Services, submitting a grant application to The Cleveland Foundation in the amount of \$37,500.00 for consultant services for the Federal Minority Adoption Grant proposal.**

Considered and adopted by unanimous vote.

- 28. Department of Children & Family Services, submitting an amendment to Contract No. CE0300025-01 with Pressley Ridge Schools for residential services for the period 4/1/2003 – 12/31/2003 for additional funds in the amount of \$124,200.00.**

Considered and adopted by unanimous vote.

- 29. Department of Children & Family Services, submitting contracts with various providers in the total amount not-to-exceed \$3,183,111.00 for residential services for the period 1/1/2004 – 12/31/2004:**

	<u>\$ Amount Not-to-Exceed</u>
a) Beacon Agency, Inc.	\$ 1,286,200.00
b) Caring for Kids, Inc.	\$ 241,980.00
c) Children's Community Access Program, Inc.	\$ 807,386.00
d) Homes for Kids of Ohio, Inc.	\$ 646,167.00
e) Inner Peace Homes, Inc.	\$ 92,929.00
f) Rosemont Center, Inc.	\$ 108,449.00

Considered and adopted by unanimous vote.

- 30. Employment & Family Services, submitting an amendment to an agreement with Karamu House, Inc. for child day care services at the Fairfax Neighborhood Service Center for the period 10/28/2003 – 10/31/2006 to change Section 4: Term Condition and Section 5: Fixed Rent.**

Considered and adopted by unanimous vote.

PUBLIC PRESENTATION/DISCUSSION **COMMISSIONERS' ROUNDTABLE**

EXECUTIVE SESSION

A motion to move to Executive Session to discuss four matters of pending litigation was made and adopted by unanimous vote.

Following Executive Session, and with no further business to be brought before the Board, the meeting was adjourned at 6:23 p.m.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase at a fee of \$5.00 per tape