



COMMISSIONERS
Jimmy Dimora
Timothy F. Hagan
Peter Lawson Jones

AGENDA ACTIONS

March 3, 2005

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 10:09 a.m. Commissioners Jimmy Dimora, Timothy F. Hagan and Peter Lawson Jones were in attendance.

The March 3rd meeting resulted in the following actions:

An additional item, not on the printed agenda, was offered for consideration:

Resolution: Supporting the application of the Cuyahoga County Soldiers' and Sailors' Monument Commission for the Save America's Treasures Grant Program.

Considered and adopted by unanimous vote.

Please visit our website at www.cuyahogacounty.us for the full text of the resolution when it becomes available.

INFRASTRUCTURE & DEVELOPMENT

- 1. County Engineer, recommending awards to various property owners as settlement for property rights in connection with the grading, draining and paving of Bassett/Crocker Road from 0.1 mile south of the Bay Village/Westlake Corporation Line to Lake Road and the replacement of Bassett Road Bridge No. 3 in the Cities of Bay Village and Westlake:**

<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal(Fair Market Value Estimated)</u>
a) 48T	R.M. DuBois	\$350.00
b) 90T	W.E. Martin	\$500.00
c) 92T	R. & D. Black	\$600.00
d) 112T	R.J. & J.L. Knafler	\$400.00
e) 126T	D.A. & J.M. Mayer	\$300.00
f) 129T	M.A. Johns	\$300.00

Considered and adopted by unanimous vote.

2. **County Engineer, recommending an award as settlement for property rights in connection with the improvement of various culverts - Group 7: Lewis Road Culvert No. 7 over Marks Ditch in the City of Olmsted Falls:**

<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a) 3CH & T	T.A. Romp	\$620.00

Considered and adopted by unanimous vote.

3. **County Engineer, requesting authority to prepare an amendment (Subsidiary No. 2) to Contract No. CE08166-01 with Euthenics, Inc. for improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma for additional funds in the amount not-to-exceed \$619,094.00.**

Considered and adopted by unanimous vote.

4. **County Engineer, recommending an award:**

<u>RQ#</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>\$ AMOUNT</u>
a) RQ2285	Replacement of County Line Road Culvert No. 23 over a creek in the Village of Gates Mills	Cuyahoga Bridge & Road, Inc.	\$240,012.95

Considered and adopted by unanimous vote.

5. **County Engineer/Sanitary Engineering Division, submitting Sewer Builder's Licenses for the Year 2005.**

Considered and adopted by unanimous vote.

6. **Department of Development, submitting an urban jobs and enterprise zone agreement between the City of Bedford Heights and Wodin, Inc.**

Considered and adopted by unanimous vote.

7. **Department of Development, submitting the Grantee/Provider Management Plan to Ohio Department of Development in the amount of \$1,158,173.00 for the Home Weatherization Assistance Program for the period 4/1/2005 – 3/31/2006.**

Considered and adopted by unanimous vote.

8. **Department of Development, submitting a contract with City of Parma, Ohio in the amount not-to-exceed \$172,030.00 for the Down Payment Assistance Loan Program for the period 3/1/2005 – 12/31/2006.**

This item was placed under review for consideration at a future meeting.

9. **Department of Development/Airport Division, submitting specifications; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:**

<u>RQ#</u>	<u>ITEM</u>
a) RQ2845	Reconstruction of Expansion Joints on Runway 6-24

Considered and adopted by unanimous vote.

ADMINISTRATION & FINANCE

10. **County Recorder, submitting a contract with Broma Information Technology, LLC, in the amount not-to-exceed \$350,000.00 for maintenance on the LandTrak System for the period 2/1/2005 – 1/31/2006.**

This item was placed under review, at the request of the department, for consideration at a future meeting.

11. **County Treasurer, submitting an agreement with City of Parma for participation in the Heritage Home Loan Program, in accordance with Ohio Revised Code Section 307.15.**

Considered and adopted by unanimous vote.

12. **Administrator's Office, recommending appointments to boards.**

The following recommendations were offered for consideration:

Cuyahoga County Advisory Council on Senior and Adult Services

<u>Appointing:</u> Romonita Rodriguez-Johnson	<u>Term:</u> November 3, 2004 - November 2, 2007
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Village of Valley View Tax Incentive Review Council

<u>Appointing:</u> Marty Johnston Randall Westfall Jeff Wyatt	<u>Term:</u> January 1, 2005 - December 31, 2014 January 1, 2005 - December 31, 2014 January 1, 2005 - December 31, 2014
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Considered and adopted by unanimous vote.

13. **Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.**

Considered and adopted by unanimous vote.

- 14. Clerk of the Board, recommending various contracts, contract amendments and revenue generating agreements for approval in accordance with Resolution No. 011440 dated 4/24/2001 which authorized the County Administrator to sign various documents approved by the Board.**

The contracts and contract amendments follow as Items #14A – 14K:

- 14A. County Engineer, submitting a contract with Marymount Hospital dba Center for Corporate Health at Company Health Care in the amount not-to-exceed \$7,000.00 for employee health testing for the period 2/1/2005 – 1/31/2006.**
- 14B. Department of Development, submitting an amendment to Contract No. CE0400829-01 with Lutheran Housing Corporation for counseling services for first-time homebuyers for the period 9/1/2004 – 8/31/2005, to change the scope of services, effective 9/1/2004; no additional funds required.**
- 14C. Department of Development, submitting contracts with various providers for the period 3/3/2005 – 8/30/2005: (Resolution No. 043604 – authority to negotiate.)**
- 1) HzW Environmental Consultants, LLC, in the amount not-to-exceed \$15,434.00 for a brownfield environmental site assessment of the Murtis H. Taylor Project, located at 13415 Union Avenue, Cleveland.**
 - 2) Tetra Tech EM, Inc. in the amount not-to-exceed \$24,397.00 for a brownfield environmental site assessment of Bridge Square Community Park, located at 5726 Bridge Avenue, Cleveland.**
- 14D. Department of Development, submitting a contract with World Trade Center, Cleveland in the amount not-to-exceed \$50,000.00 for support of the International Trade Alliance for the period 1/1/2005 – 12/31/2005.**
- 14E. County Treasurer, submitting a state contract with Unisys Corporation in the amount of \$29,880.00 for development and installation of software in connection with personal property tax remittances for the period 3/1/2005 – 12/31/2005.**
- 14F. Information Services Center, submitting contracts with various providers:**
- 1) ProviderGateway, Inc., state contract, in the amount not-to-exceed \$27,200.00 for maintenance on the Provider GATEWAY – Long Term Care software for the Department of Senior & Adult Services for the period 2/1/2005 – 1/31/2006.**
 - 2) Thomas E. O’Toole in the amount not-to-exceed \$50,000.00 for consultant services for contract review for the period 1/1/2005 – 12/31/2005.**
- 14G. Department of Central Services, submitting a lease with Laurel School for the use of the County Courthouse on 6/4/2005 for a fee to the County in the amount of \$2,500.00.**

- 14H. Department of Central Services, submitting an amendment to Contract No. CE10289-01 with Investment Properties Ltd. for lease of office space located at 1835 Prospect Avenue, Cleveland, for use by Veterans Service Commission for the period 8/1/1999 – 7/31/2009, to change the scope of services, effective 3/1/2005 and for additional funds in the amount of \$13,250.00.
- 14I. Department of Central Services, submitting a contract with Cleveland Grays in the amount not-to-exceed \$4,800.00 for rental of space located at 1234 Bolivar Road, Cleveland for use by Protective Services Officers for the period 3/1/2005 – 2/28/2006.
- 14J. County Sheriff, submitting a revenue generating agreement with Cuyahoga County Board of Health in the amount of \$7,000.00 for medical screening services for the period 1/1/2005 – 12/31/2005.
- 14K. Administrator's Office/Office of Early Childhood, submitting a contract with H2N Design, Inc. in the amount not-to-exceed \$30,375.00 for consultant services for communication and marketing initiatives for the Invest in Children Program for the period 10/1/2004 – 6/30/2005.

All items were considered and adopted by unanimous vote.

15. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

16. Office of Human Resources, requesting authority to conduct a public hearing on 3/30/2005 for proposed job classification changes for non-bargaining personnel:

a) New Classification

<u>Number</u>	<u>Title</u>	<u>Range</u>
1) 1056232	Senior Assessment Specialist	09

b) Delete Classification

<u>Number</u>	<u>Title</u>
1) 1033111	YDC Security Officer
2) 1033211	Youth Leader Supervisor
3) 1056381	Aftercare Program Coordinator

c) Revise Classification

<u>Number</u>	<u>Title</u>	<u>Revision</u>
1) 1033212	Campus Supervisor	update function, upgrade pay range to 06
2) 1056311	Social Program Coordinator	update function
3) 1056211	Social Service Specialist	update function

4)	1014111	Employment & Family Services Supervisor	update function
5)	1061212	Senior Printing Coordinator	update function
6)	1055232	Senior Development Finance Specialist	update experience
7)	1053152	Help Desk Technician Supervisor	update function
8)	1053111	Software Specialist	update physical requirement
9)	1011233	Senior Network Support Technician	update physical requirement
10)	1053131	Systems Analyst	update physical requirement
11)	1053132	Senior Systems Analyst	update physical requirement
12)	1053112	Network Administrator	update physical requirement
13)	1053113	Network Manager	update physical requirement
14)	1053114	Certified Network Engineer	update physical requirement
15)	1053115	Manager Network Engineering	update physical requirement
16)	1053124	IT Project Manager	update physical requirement

d) Amend the alphabetic and numeric listing of the Classification Plan.

Considered and adopted by unanimous vote.

17. Department of Central Services, recommending the payment of a claim from the County's Self-Insurance Fund:

	<u>Name</u>	<u>\$ Amount</u>	<u>Type</u>
a)	C.E. & J.G. McSweeney	\$2,451.00	Property Damage

Considered and adopted by unanimous vote.

18. Department of Central Services, submitting an amendment to Contract No. CE0400283-04, 05, 06 with Bay Properties Co., c/o Omega Management Co. for building management services at 1276 West 3rd Street, Cleveland, for the period 4/1/2004 – 12/31/2004 to exercise an option to extend the time period to 12/31/2005 and for additional funds in the amount of \$469,652.00.

Considered and adopted by unanimous vote.

19. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(C).

Considered and adopted by unanimous vote.

Please visit our website at www.cuyahogacounty.us/opd/services/disposal.htm to view Surplus Items Online Auction at GovDeals.

20. Office of Procurement & Diversity, submitting Addendum No. 2 to the specifications on RQ2355 for printer cartridges and ribbons for various County departments for the period 4/1/2005 – 3/31/2007, to make technical changes and to change the bid due date from 2/16/2005 to 3/4/2005.

Considered and adopted by unanimous vote.

21. Office of Procurement & Diversity, recommending an award:

Information Services Center

RQ2164	6-Million Sheets – 20# Laser Printer Paper	Buy Rite Office Products, Inc. (13-4)	\$33,660.00
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Considered and adopted by unanimous vote.

22. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

The fiscal items were considered and adopted by unanimous vote, with the exception of an additional appropriation for the Look Up to Cleveland Student Leadership Program. This item was considered and adopted by majority vote, with Commissioner Jones abstaining from the vote, as his son is participating in the program.

JUSTICE SERVICES

An additional item, not on the printed agenda, was offered for consideration:

County Prosecutor, recommending to employ the law firm of McCarthy, Lebit, Crystal & Liffman Co., L.P.A., in the amount not-to-exceed \$15,000.00 for legal research and counseling services in connection with a possible new juvenile courthouse, in accordance with Ohio Revised Code Section 305.14(A)

Considered and adopted by unanimous vote.

- 23. Juvenile Court, submitting an amendment to an agreement with Department of Justice Affairs/Division of Treatment Services for the Domestic Violence Reduction Program to change the time period from 7/1/2004 – 6/30/2005 to 2/1/2005 – 6/30/2005 and to change the amount not-to-exceed from \$182,838.00 to \$97,130.00.**

Considered and adopted by unanimous vote.

- 24. Public Defender, submitting an agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$1,400,000.00 for legal services for indigent persons for the period 1/1/2005 – 12/31/2005.**

Considered and adopted by unanimous vote.

- 25. Department of Justice Affairs, submitting an agreement with Information Services Center in the amount not-to-exceed \$22,125.00 for the Strengthening Communities-Youth System of Care Management Information System for the period 1/1/2005 – 3/31/2005.**

Considered and adopted by unanimous vote.

HUMAN SERVICES

- 26. Administrator's Office/Health & Human Services, recommending a payment in the amount of \$5,000.00 to Center for Families & Children for sponsorship of the "Doing Well while Doing Good" conference to be held on 4/21/2005.**

Considered and adopted by unanimous vote.

- 27. Administrator's Office/Health & Human Services, submitting a contract with The Ohio State University in the amount not-to-exceed \$309,610.00 for health and nutrition educational services for the period 1/1/2005 – 12/31/2005.**

Considered and adopted by unanimous vote.

- 28. Administrator's Office/Office of Homeless Services, submitting a contract with Mental Health Services, Inc. in the amount not-to-exceed \$1,223,628.00 for shelter services for homeless women for the period 1/1/2005 – 12/31/2005.**

Considered and adopted by unanimous vote.

- 29. Department of Children & Family Services, recommending to establish a mileage reimbursement rate in the amount of \$.325 per mile for eligible travel for foster parents, effective 3/1/2005.**

Considered and adopted by unanimous vote.

30. Department of Senior & Adult Services, submitting a contract with Lutheran Metropolitan Ministry, sole source, in the amount not-to-exceed \$365,000.00 for the Volunteer Guardianship Program for the period 1/1/2005 – 12/31/2005.

Considered and adopted by unanimous vote.

31. Employment & Family Services, requesting authority to seek proposals from various providers on RQ2862 for Work First Services/Comprehensive Pre-employment Screening Services for the period 7/1/2005 – 6/30/2006; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.

Considered and adopted by unanimous vote.

An additional item, not on the printed agenda, was offered for consideration:

Employment & Family Services, recommending awards on RQ2380 for employment and training services for Temporary Assistance to Needy Families-eligible recipients for the period 1/1/2005 – 6/30/2005: (Resolution No. 044974 – authority to seek proposals.)

	<u>\$ Amount Not-to-Exceed</u>
a) Family and Children First Council (Lighted Schoolhouse)	\$ 237,000.00
b) Family and Children First Council (Fatherhood Initiative)	\$ 236,500.00
c) Cuyahoga County Department of Justice Affairs	\$ 540,000.00
d) Cuyahoga County Department of Justice Affairs/ Criminal Justice Service Agency	\$ 250,000.00
e) City of Cleveland Department of Aging	\$ 186,954.00
f) United Way Services/First Call for Help	\$ 147,000.00
g) Center for Families and Children	\$ 40,654.00
h) The Cleveland Housing Network	\$ 136,070.00
i) Consumer Protection Association	\$ 78,152.00
j) Passages, Inc.	\$ 121,521.00
k) Towards Employment	\$ 300,000.00
l) A Cultural Exchange	\$ 100,000.00
m) Murtis H. Taylor Multi-Service Center	\$ 95,156.00

Considered and adopted by unanimous vote.

PUBLIC PRESENTATION/DISCUSSION

The Board of County Commissioners recognized Diane Chancellor, Department of Workforce Development, for her years of public service, upon her separation.

COMMISSIONERS' ROUNDTABLE
EXECUTIVE SESSION

A motion to move to Executive Session, to discuss matters of pending litigation, was made and adopted by unanimous vote.

Following Executive Session, and with no further business to be brought before the Board, the meeting was adjourned at 4:10 p.m.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase.