



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA ACTIONS

October 12, 2004

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 2:21 p.m. Commissioners Jimmy Dimora, Peter Lawson Jones and Tim McCormack were in attendance.

The October 12th meeting resulted in the following actions:

INFRASTRUCTURE & DEVELOPMENT

1. County Engineer, recommending awards to various property owners as settlement for property rights in connection with the grading, draining and paving of Emery Road from Richmond Road to Jackson Road in the City of Warrensville Heights and the Villages of Moreland Hills and Orange:

| | <u>Parcel No.</u> | <u>Owner</u> | <u>Approved Appraisal (Fair Market Value Estimated)</u> |
|----|-------------------|-------------------|---|
| a) | 17S, T, T-1 & T-2 | Emery Woods, LLC | \$2,150.00 |
| b) | 19T-1 | B. & C.P. Goodman | \$ 300.00 |
| c) | 66T-1 | D.R. Milligan | \$ 300.00 |

Considered and adopted by unanimous vote.

2. County Engineer, submitting a resolution proposing to cooperate with the Director of Transportation for the seal and patch of Lake Road Bridge over the Rocky River in the Cities of Rocky River and Lakewood and Snow Road Bridge over Engle Road in the City of Brook Park.

Considered and adopted by unanimous vote.

3. County Engineer, recommending to declare an emergency, in accordance with Ohio Revised Code Section 307.86(A)(2); recommending an award on RQ1947 to American International Construction in the amount not-to-exceed \$231,875.00 for structural repairs at the Bridge Avenue Garage facility.

Considered and adopted by unanimous vote.

4. **County Engineer, requesting authority to prepare an amendment (Subsidiary No. 2) to Contract No. CE0300330-01 with Blaze Construction, Inc. for repair and resurfacing of Smith Road from Sheldon Road to Snow Road in the Cities of Brook Park and Middleburg Heights for additional funds in the amount of \$159,987.13.**

Considered and adopted by unanimous vote.

5. **Department of Development/Airport Division,**
 - a) **recommending to reject the proposal received on RQ0830 for a ground lease development project at the County Airport.**
 - b) **requesting authority to negotiate a revenue generating lease agreement with Westropp Building Company, Inc. for a ground lease development project.**

This item was placed under review for consideration at the 10/19/2004 meeting.

ADMINISTRATION & FINANCE

An additional item, not on the printed agenda, was offered for consideration:

County Planning Commission, submitting a grant application to Ohio Department of Transportation in the amount not-to-exceed \$90,000.00 for senior transportation services for the period 1/1/2005 – 12/31/2005; requesting authority for the Director to execute all documents required in connection with said grant application.

Considered and adopted by unanimous vote.

6. **County Planning Commission, requesting authority to seek proposals on RQ1805 for consultant services for Evaluation and Assessment of the Work Access & Transportation Program for the period 1/15/2005 – 5/31/2005; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.**

Considered and adopted by unanimous vote.

7. **County Treasurer, submitting a grant award in the amount of \$50,000.00 from Plymouth Park dba XSPAND for local tax policy research.**

Considered and adopted by unanimous vote.

8. **Information Services Center, recommending to reject all proposals received on RQ0771 for an Intrusion Detection System.**

Considered and adopted by unanimous vote.

9. Administrator's Office, recommending appointments to boards.

Cuyahoga Humane Animal Control Advisory Board

Reappointing

Patti Fisher

Term

August 17, 2004 – August 16, 2007

Considered and adopted by unanimous vote.

10. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.

Considered and adopted by unanimous vote.

11. Clerk of the Board, recommending various contracts, contract amendments and revenue generating agreements for approval in accordance with Resolution No. 011440 dated 4/24/2001 which authorized the County Administrator to sign various documents approved by the Board.

The contracts and contract amendments follow as Items #11A – 11F:

11A. County Engineer/Sanitary Engineering Division, submitting an amendment (Change Order No. 1) to Contract No. CE0400198-01 with Monte Construction Company, Inc. for County Improvement No. 3A1-B/R, construction of a sanitary relief sewer in the City of Lyndhurst, County Sewer District No. 3 for a decrease in the amount of (\$9,601.60).

11B. Department of Central Services, submitting a lease with Cleveland Academy of Osteopathic Medicine for use of the County Courthouse on 10/23/2004 for a fee to the County in the amount of \$3,000.00.

11C. Department of Central Services, submitting an amendment to Contract No. CE0300133-01 with Continental Land and Building Company for lease of space located at 5311 Northfield Road, Bedford Heights, for use by Juvenile Court for the period 3/1/2003 – 8/31/2004 to extend the time period to 11/30/2004 and for additional funds in the amount of \$14,374.98.

11D. Department of Justice Affairs, submitting an amendment to Contract No. CE0400208-02 with The National Conference for Community and Justice for consultant services for staff development for the Youth Development Center for the period 3/1/2004 – 2/28/2005 to extend the time period to 6/30/2005 and for additional funds in the amount not-to-exceed \$4,200.00.

11E. Administrator's Office/Family & Children First Council, submitting a contract with Marriott Cleveland Downtown at Key Center in the amount of \$6,200.00 for rental of space and related services for the Family & Children First Council Annual Retreat for the period 9/16/2004 – 11/4/2004.

11F. Cuyahoga Support Enforcement Agency, submitting a contract with Advanced Concepts in Personal Development, Ltd. in the amount not-to-exceed \$8,800.00 for staff development for the period 10/14/2004 – 3/31/2005.

All items were considered and adopted by unanimous vote.

12. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

13. Office of Human Resources, requesting authority to conduct a public hearing on 11/17/2004 for proposed job classification changes for non-bargaining personnel:

a) New Classification

| | <u>Number</u> | <u>Title</u> | <u>Range</u> |
|----|---------------|---|--------------|
| 1) | 1043214 | Transportation Assistant | 05 |
| 2) | 1023101 | Identification Technician | 04 |
| 3) | 1055141 | Financial System Administrator/ Financial Analyst | 13 |
| 4) | 1055142 | Senior Financial System Administrator/ Financial Analyst | 15 |
| 5) | 1014111 | Employment & Family Service Supervisor | 11 |
| 6) | 1014122 | Senior Employment & Family Service Supervisor | 13 |
| 7) | 1053624 | Senior Payroll Officer | 08 |
| 8) | 1053622 | Senior Personnel Officer | 08 |

b) Delete Classification

| | <u>Number</u> | <u>Title</u> |
|----|---------------|---------------------------------------|
| 1) | 1055131 | Assistant Controller |
| 2) | 1014311 | Payments Processing Supervisor |
| 3) | 1014312 | Senior Payments Processing Supervisor |
| 4) | 1014141 | Health & Nutrition Regional Manager |

c) Revise Classification

| | <u>Number</u> | <u>Title</u> | <u>Revision</u> |
|----|---------------|----------------------------------|-------------------------|
| 1) | 1055363 | Risk Manager | update function |
| 2) | 1042321 | Assistant Airport Manager | update requirement |
| 3) | 1056233 | Assessment Specialist Supervisor | update requirement |
| 4) | 1052211 | Budget Management Analyst | update experience |
| 5) | 1052212 | Senior Budget Management Analyst | update experience |
| 6) | 1055221 | Development Housing Specialist | upgrade pay range to 08 |
| 7) | 1013321 | Office Manager | upgrade pay range to 06 |
| 8) | 1013322 | Senior Office Manager | upgrade pay range to 07 |

d) Amend Classification Numbers

| | <u>From</u> | <u>To</u> | <u>Title</u> |
|----|-------------|-----------|-----------------------|
| 1) | 1053623 | 1053625 | Payroll Administrator |
| 2) | 1053622 | 1053623 | Payroll Officer |

e) Amend the alphabetic and numeric listing of the Classification Plan.

Considered and adopted by unanimous vote.

14. Department of Central Services, recommending the payment of a claim from the County's Self-Insurance Fund:

| <u>Name</u> | <u>Amount</u> | <u>Type</u> |
|------------------------|---------------|-----------------|
| a) MLS Properties Ltd. | \$3,900.00 | Property Damage |

Considered and adopted by unanimous vote.

15. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(C).

There were no recommendations offered for consideration.

16. Office of Procurement & Diversity, recommending awards to various vendors:

Department of Central Services

| | | | |
|--------|--|---------------------------------------|--------------|
| RQ1181 | Security Officer Uniforms | Schwarz Uniform Corporation (19-2) | \$210,000.00 |
| | <u>Not-To-Exceed Contract</u> (10/1/2004 – 9/30/2006) | | |

Department of Justice Affairs/
Emergency Services Division

| | | | |
|--------|------------------------------|--|-------------|
| RQ1783 | Hazardous Material Equipment | Fisher Scientific Company, LLC <u>State Contract #777662A</u> <u>O.R.C. 125.04 (B)</u> | \$54,134.23 |
|--------|------------------------------|--|-------------|

Considered and adopted by unanimous vote.

17. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

Considered and adopted by unanimous vote.

JUSTICE SERVICES

- 18. **County Prosecutor, recommending to employ Climaco, Lefkowitz, Peca, Wilcox & Garofoli in the amount not-to-exceed \$25,500.00 for legal services in connection with the Senior Transportation Organization Project for the County Planning Commission, in accordance with Ohio Revised Code Section 305.14.**

Considered and adopted by unanimous vote.

- 19. **Department of Justice Affairs, recommending to amend Resolution No. 0429102 dated 8/11/2004, which made awards to various providers in the total amount of \$293,342.68 for the Byrne Memorial Law Enforcement Assistance Program for the period 6/1/2004 – 12/31/2004, by changing the name of the provider for the Non-Traditional Program Enhancement Project in the amount of \$18,000.00 from the Department of Justice Affairs/Criminal Justice Service Agency to the Department of Justice Affairs/Youth Development Center.**

Considered and adopted by unanimous vote.

- 20. **Department of Justice Affairs, submitting a contract with Lutheran Metropolitan Ministry dba Community Re-Entry, Inc. in the amount not-to-exceed \$225,000.00 for the Second Chance Expungement Project for the period 5/1/2004 – 4/30/2005.**

Considered and adopted by unanimous vote.

HUMAN SERVICES

- 21. **Department of Children & Family Services, submitting contracts with various providers in the total amount not-to-exceed \$215,000.00 for adoption services for the period 7/1/2004 – 6/30/2005:**

\$ Amount Not-to-Exceed

| | |
|----------------------------|--------------|
| a) Applewood Centers, Inc. | \$ 40,000.00 |
| b) Beech Brook | \$125,000.00 |
| c) Berea Children's Home | \$ 40,000.00 |
| d) Rejoice, Inc. | \$ 10,000.00 |

Considered and adopted by unanimous vote.

- 22. **Department of Senior & Adult Services/Office of Homeless Services, submitting a contract with The Salvation Army of Greater Cleveland in the amount not-to-exceed \$171,403.00 for services for homeless women and children for the period 2/1/2004 – 1/31/2005.**

Considered and adopted by unanimous vote.

23. **Employment & Family Services, requesting authority to seek proposals on RQ1716 from various providers for Earned Income Tax Credit Program services for the period 1/1/2005 – 6/30/2006; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.**

Considered and adopted by unanimous vote.

2:30 p.m. - HEARING OF OBJECTIONS:

**Improvement of Various Culverts, Group 7:
Prospect Road Culvert No. 9 over Baker Creek
in the City of Strongsville and Lewis Road
Culvert No. 7 over Marks Ditch in the City
of Olmsted Falls**

Commissioner Jones opened the public hearing for this project at 2:44 p.m. by recognizing Lenora Lockett, representative of County Engineer Robert Klaiber, Jr., who spoke briefly to the project. Commissioner Jones then called for public comment and, hearing none, the public hearing was closed at 2:47 p.m. and the item was adopted by unanimous vote.

PUBLIC PRESENTATION/DISCUSSION
COMMISSIONERS' ROUNDTABLE
EXECUTIVE SESSION

A motion to move to Executive Session to discuss personnel matters was made and adopted by unanimous vote.

Following Executive Session, and with no further business to be brought before the Board, the meeting was adjourned at 5:31 p.m.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase.