



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA ACTIONS

SEPTEMBER 15, 2003

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 10:26 A.M. Commissioners Jimmy Dimora, Peter Lawson Jones and Tim McCormack were in attendance.

The SEPTEMBER 15th meeting resulted in the following actions:

INFRASTRUCTURE & DEVELOPMENT

1. County Engineer, recommending to amend Resolution No. 895202 dated 11/20/1989 which declared public convenience and welfare for the repair of Wilson Mills Road slide area west of Chagrin River Road in the Village of Gates Mills, by changing the termini and scope of the project to the repair of Wilson Mills Road slide area west of Chagrin River Road, including the resurfacing of Wilson Mills Road from the Chagrin River Road to S.O.M. Center Road in the Villages of Gates Mills and Mayfield and by changing the total estimated construction cost from \$300,000.00 to \$2,500,000.00.

Considered and adopted by unanimous vote.

2. County Engineer, recommending that public convenience and welfare requires:
 - a) interim resurfacing of Bagley Road from Pearl Road to West 130th Street in the City of Middleburg Heights; total estimated construction cost \$300,000.00.
 - b) repair and resurfacing of Cook Road from the Cuyahoga County West Corporation Line to Stearns Road in Olmsted Township; total estimated construction cost \$610,000.00.
 - c) repair and resurfacing of Cook Road from Fitch Road to Columbia Road in the City of Olmsted Falls and Olmsted Township; total estimated construction cost \$430,000.00.
 - d) rehabilitation of Eddy Road from the Bratenahl South Corporation Line to Lakeshore Boulevard in the Village of Bratenahl; total estimated construction cost \$180,000.00.

Considered and adopted by unanimous vote.

3. **County Engineer, recommending an award as settlement for property rights in connection with the grading, draining and paving of Emery Road from Richmond Road to Jackson Road in the City of Warrensville Heights and the Villages of Moreland Hills and Orange:**

<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a) 12T	Emery Business Center, LLC	\$1,550.00

Considered and adopted by unanimous vote.

4. **County Engineer, recommending the appropriation of property rights in connection with the grading, draining and paving of Emery Road from Richmond Road to Jackson Road in the City of Warrensville Heights and the Villages of Moreland Hills and Orange:**

<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a) 47S, X, T & T-1	J.R. Jacobson	\$1,850.00

Considered and adopted by unanimous vote.

5. **County Engineer,**

- a) **recommending to amend Resolution No. 032612 dated 6/24/2003 which changed the time of the public hearings for various road improvement projects by deleting the improvement of various culverts, Group 8: Shaker Boulevard Culverts Nos. 14 and 15 over a creek to the Chagrin River in the Village of Hunting Valley.**
- b) **recommending to rescind Resolution No. 032403 dated 6/10/2003 and No. 033005 dated 7/29/2003 which set the date of the public hearing for the improvement of various culverts, Group 8: Shaker Boulevard Culverts Nos. 14 and 15 over a creek to the Chagrin River in the Village of Hunting Valley.**
- c) **submitting plans for the improvement of various culverts, Group 8: Shaker Boulevard Culverts No. 14 and 15 over a creek to the Chagrin River in the Village of Hunting Valley; requesting the Clerk of the Board to set the date and advertise the public hearing.**

Considered and adopted by unanimous vote.

The Office of the Clerk of the Board recommended the public hearing be set for Tuesday, October 7, 2003. The recommendation was approved without objection.

6. **County Engineer, requesting authority to prepare a contract with CT Consultants, Inc. in the amount not-to-exceed \$340,410.00 for consultant services for the repair of Wilson Mills Road slide area west of Chagrin River Road, including the resurfacing of Wilson Mills Road from Chagrin River Road to S.O.M. Center Road in the Villages of Gates Mills and Mayfield.**

Considered and adopted by unanimous vote.

7. **County Engineer, recommending awards to various consultant engineering firms each in the amount not-to-exceed \$200,000.00 for construction testing services: (Resolution No. 032610 – authority to seek proposals.)**
 - a) **PSI, Incorporated.**
 - b) **Solar Testing Laboratories, Incorporated.**

Considered and adopted by unanimous vote.

8. **County Engineer, submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:**

<u>RQ#</u>	<u>ITEM</u>	<u>ESTIMATED COST</u>
a) RQ1098	Repair and resurfacing of Falls Road from North Street to South Woodland Road in the Villages of Chagrin Falls Hunting Valley, Moreland Hills and Chagrin Falls Township.	\$3,400,000.00

Considered and adopted by unanimous vote.

9. **Department of Development/Peck, Shaffer and Williams, requesting a public hearing and the issuance and sale (vote required), subject to the approval of Summit County, of County of Cuyahoga, Ohio Multifamily Housing Revenue Bonds in the amount not-to-exceed \$58,000,000.00 for the AE Portfolio, LLC Project, and authorizing the execution of various documents and certificates in connection with said issuance. (Resolution No. 030408 – intent to issue.)**

This item was corrected to read:

Department of Development/Peck, Shaffer and Williams, requesting a public hearing and the issuance and sale (vote required), subject to the approval of Summit County, of County of Cuyahoga, Ohio Multifamily Housing Revenue Bonds, **Series 2003**, in the amount not-to-exceed \$58,000,000.00 for the AE Portfolio, LLC Project, and authorizing the execution of various documents and certificates in connection with said issuance. (Resolution No. 030408 – intent to issue.)

Commissioner Dimora opened the public hearing at 10:38 a.m. by recognizing bond counsel, who spoke briefly to the project. Commissioner Dimora then called for public comment and, hearing none, the public hearing was closed at 10:39 a.m. and a resolution authorizing the issuance and sale of bonds for this project was adopted by unanimous vote.

10. Department of Development, requesting authority for Tracey Nichols, Interim Director, to sign and file a loan on behalf of the Board for the Storefront Renovation Loan Program:

- a) Borrower: Levente Berry
Property Address: 4515 East 131st Street
Garfield Heights, Ohio
Number of Units: 1
Loan Amount: \$9,596.00
Architectural Grant: \$2,656.00
Terms: 3.5% fixed rate of interest, fifteen year loan repayment period – 180 months. Filing and title search fees included in loan.

Considered and adopted by unanimous vote.

ADMINISTRATION & FINANCE

11. Administrator's Office, recommending appointments to boards.

No recommendations were offered for consideration.

12. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.

A travel request for John Carter, Department of Workforce Development, was corrected to change the location from Chicago, IL to Washington, DC.

All recommendations, with the correction, were considered and adopted by unanimous vote.

13. Clerk of the Board, recommending various contracts and contract amendments for approval in accordance with Resolution #011440 dated 4/24/2001 which authorized the County Administrator to sign various contracts and contract amendments approved by the Board. (A listing of the contracts and contract amendments follows as Items #13A-13I).

13A. Department of Development, submitting a contract with YMCA of Greater Cleveland in the amount not-to-exceed \$20,000.00 for transitional housing and counseling services for homeless men for the period 10/1/2003 – 9/30/2004.

13B. Information Services Center, submitting contracts:

- a) Project Support Services, Inc., sole source, in the amount not-to-exceed \$9,480.00 for maintenance on the Wings Software System for the period 8/1/2003 – 7/31/2004.
- b) DLT Solutions, Inc., state contract, in the amount not-to-exceed \$3,611.46 for maintenance on 1-tape library and 2-tape drives for the Department of Children & Family Services for the period 7/1/2003 – 6/30/2006.

13C. Department of Central Services, submitting amendments to contracts:

- 1. No. CE11421-03 with GPD Associates for architectural/engineering services at the Youth Development Center for additional funds in the amount of \$45,000.00.**

This item was considered and adopted by majority vote, with Commissioner Jones abstaining from the vote due to a possible conflict of interest.

- 2. No. CE13804-01, 02 (Change Order #2) with Apex Construction and Management Co., Inc. for the Board of Elections and Jane Edna Hunter Building Parking Lot Improvement Projects for additional funds in the amount of \$4,824.00.**

13D. Common Pleas Court/Corrections Planning Board, submitting an amendment to Contract No. CE12833-03 with Catholic Charities Services Corporation for residential treatment services for the period 8/1/2001 – 9/30/2003 to extend the time period to 12/31/2003 and for additional funds in the amount not-to-exceed \$78,000.00.

13E. County Prosecutor, submitting a contract with Sandy Lesko Communications in the amount not-to-exceed \$5,000.00 for community outreach services for the Teens & Elders Safe Together Program for the period 7/1/2003 – 12/31/2003.

13F. Department of Justice Affairs, submitting a contract with Ramona Rose Studio, Inc. in the amount not-to-exceed \$6,500.00 for production and distribution of multi-media information for the Second Chance Project for the period 7/1/2003 – 10/31/2003.

13G. Department of Senior & Adult Services, submitting an amendment to Contract No. CE0313956-02 with Lutheran Metropolitan Ministry for the Volunteer Guardianship Program for the period 1/1/2003 – 12/31/2003 for additional funds in the amount of \$40,000.00.

13H. Department of Senior & Adult Services/Office of Homeless Services, submitting a contract with Mental Health Services, Inc. in the amount not-to-exceed \$30,000.00 for renovations and services to homeless men at the Emergency Shelter located at 1701 Payne Avenue, Cleveland, for the period 5/1/2003 – 4/30/2004.

13I. Employment & Family Services, submitting an amendment to Contract No. CE13786-02 with Network Associates, Inc. for maintenance on Help Desk software for the period 9/15/2002 – 9/14/2003 to extend the time period to 9/14/2004 and for additional funds in the amount of \$3,374.96.

All items were considered and adopted by unanimous vote, unless otherwise noted.

14. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

15. Office of Human Resources/Labor Relations Division, submitting a labor agreement with Graphic Communications International Union, Local 546M, covering 4 employees in 1 classification in the Department of Central Services for the period 2/1/2003 – 1/31/2006.

Considered and adopted by unanimous vote.

16. Office of Human Resources/Labor Relations Division, submitting a labor agreement with the Ohio Patrolmen's Benevolent Association, covering 151 employees in the classification of Deputy Sheriff for the County Sheriff for the period 1/1/2003 – 12/31/2005.

Considered and adopted by unanimous vote.

17. Office of Human Resources, submitting Addendum #1 to the request for proposals on RQ3 for employee group life, dependent life and accidental death and dismemberment insurance and Consolidated Omnibus Budget Reconciliation Act administration services for the period 1/1/2004 – 12/31/2004, to make technical changes and to change the proposal due date from 9/12/2003 to 9/19/2003.

Considered and adopted by unanimous vote.

18. Department of Central Services, recommending payment of a claim from the County's Self-Insurance Fund:

	<u>Name</u>	<u>Amount</u>	<u>Type</u>
a)	L. Joyce	\$494.21	Vehicle Damage

Considered and adopted by unanimous vote.

19. Department of Central Services, submitting amendments to contracts for lease of office space:

- a) No. CE13717-02 with Marion Building, Ltd. located at 1276 West Third Street, Cleveland, for the Department of Justice Affairs for the period 7/1/2002 – 7/31/2003 to extend the time period to 7/31/2004 and for additional funds in the amount of \$136,968.00.
- b) No. CE13720-02 with Marion Building, Ltd. located at 1276 West Third Street, Cleveland, for the Department of Justice Affairs for the period 7/1/2002 – 7/31/2003 to extend the time period to 7/31/2004 and for additional funds in the amount of \$137,760.00.
- c) No. CP03730-04 with Southgate U.S.A. c/o RMS Investment Corporation located at 5398 1/2 Northfield Road, Maple Heights, for the Department of Children & Family Services and Employment & Family Services for the period 9/1/1992 – 8/31/2003 to extend the time period to 2/29/2004 and for additional funds in the amount of \$184,592.46.

All items were considered and adopted by unanimous vote.

20. Department of Central Services/County Architect, recommending an award:

<u>RQ#</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>\$ AMOUNT</u>
a) RQ0891	Justice Center Galleria Skylight Repair Project	Warren Roofing & Insulating Co.	\$65,500.00

Considered and adopted by unanimous vote.

21. Office of Procurement & Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:

<u>RQ#</u>	<u>ITEM</u>	<u>DEPARTMENT</u>	<u>ESTIMATED COST</u>
a) RQ10	File Folders	Juvenile Court	\$18,000.00

Considered and adopted by unanimous vote.

22. Office of Procurement & Diversity, recommending awards to various vendors:

Department of Development/
Sanitary Engineering Division

RQ0793	(2) Dump Bodies for Construction Dump Trucks	Jones Equipment & Leasing (9-2)	\$ 23,972.00
--------	--	------------------------------------	--------------

Information Services Center

RQ1105	Computer Printers	CDW Government, Inc. <u>State Contract #533114-1</u> <u>O.R.C. 125.04 (B)</u>	\$ 16,359.00
--------	-------------------	---	--------------

User: Common Pleas Court

Juvenile Court

RQ0834	Microfilming Child Support Files	High Line Corporation dba Casnet (7-4)	\$100,000.00
--------	-------------------------------------	--	--------------

Not-To-Exceed Contract
(9/1/2003 - 8/31/2004)

Considered and adopted by unanimous vote.

23. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

Considered and adopted by unanimous vote.

JUSTICE SERVICES

24. Department of Justice Services/Emergency Services Division, submitting grant awards from the Ohio Emergency Management Agency:

- a) in the amount of \$2,000.00 for the FY2002 Supplemental Citizens Corps Grant Program for the period 12/16/2002 – 12/15/2003.
- b) in the amount of \$5,000.00 for the FY2002 Supplemental Community Emergency Response Team Grant Program for the period 12/16/2002 – 12/19/2003.
- c) in the amount of \$148,017.76 for the FY2003 State Homeland Equipment Security Grant Program Part I for the period 5/27/2003 – 9/30/2004.

This item was corrected to read:

Department of Justice **Affairs**/Emergency Services Division, submitting grant awards from the Ohio Emergency Management Agency:

- a) in the amount of \$2,000.00 for the FY2002 Supplemental Citizens Corps Grant Program for the period 12/16/2002 – 12/15/2003.
- b) in the amount of \$5,000.00 for the FY2002 Supplemental Community Emergency Response Team Grant Program for the period 12/16/2002 – 12/19/2003.
- c) in the amount of \$148,017.76 for the FY2003 State Homeland Equipment Security Grant Program Part I for the period 5/27/2003 – 9/30/2004.

Considered and adopted by unanimous vote.

HUMAN SERVICES

25. Administrator's Office/Health & Human Services, submitting contracts:

- a) **University Hospitals of Cleveland in the amount not-to-exceed \$128,700.00 for operational support of the Greater Cleveland Poison Control Center of Rainbow Babies & Children's Hospital for the period 1/1/2003 – 12/31/2003.**

Considered and adopted by unanimous vote.

- b) **Ohio Department of Health in the amount of \$281,887.57 for a Medication Assistance Program for the Ryan White Title I HIV/AIDS Emergency Services Program for the period 7/1/2003 – 7/30/2003.**

This item was placed under review at the request of the County Prosecutor for consideration at a future meeting.

- 26. Department of Children & Family Services, requesting authority to seek proposals from various providers for the period 1/1/2004 – 12/31/2005:**

This item was corrected to read:

Department of Children & Family Services, requesting authority to seek proposals from various providers for the period 1/1/2004 – 12/31/2005: **requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.**

Considered and adopted by unanimous vote.

- 27. Department of Senior & Adult Services/Office of Homeless Services, submitting a grant award in the amount of \$187,351.00 from the U.S. Department of Housing and Urban Development for the Continuum of Care/Supportive Housing Program for the King Kennedy Transitional Housing Project for the period 12/1/2003 – 11/31/2004.**

This item was corrected to read:

Department of Senior & Adult Services/Office of Homeless Services, submitting a grant **agreement** in the amount of \$187,351.00 **with** the U.S. Department of Housing and Urban Development for the Continuum of Care/Supportive Housing Program for the King Kennedy Transitional Housing Project for the period 12/1/2003 – 11/31/2004.

Considered and adopted by unanimous vote.

- 28. Department of Senior & Adult Services/Office of Homeless Services, recommending rejecting the proposal received on RQ0721 for an emergency shelter and services for women for the period 8/1/2003 – 7/31/2004.**

Considered and adopted by unanimous vote.

PUBLIC PRESENTATION/DISCUSSION

COMMISSIONERS' ROUNDTABLE

EXECUTIVE SESSION

A motion to move to Executive Session to discuss matters of pending litigation and land transactions was made and adopted by unanimous vote

Following Executive Session and with no further business to be brought before the Board, the meeting was adjourned at 2:30 P.M.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase at a fee of \$5.00 per tape