



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA ACTIONS

October 14, 2003

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 2:51 P.M. Commissioners Jimmy Dimora, Peter Lawson Jones and Tim McCormack were in attendance.

The October 14th meeting resulted in the following actions:

Two additional items, not on the printed agenda, were offered for consideration:

Department of Development, submitting an amendment to the FY2003 Action Plan with the U.S. Department of Housing and Urban Development to establish refinancing guidelines for the Cuyahoga Housing Consortium for the HOME Program.

Department of Development, submitting contracts with K&D Enterprises, Inc. for a forgivable loan in the amount not-to-exceed \$1,200,000.00 for the Water's Edge Apartments Project in connection with the Cuyahoga Housing Consortium for the HOME Program for the period 10/7/2003 – 6/30/2004:

- a) FY2000 in the amount not-to-exceed \$301,696.00.
- b) FY2001 in the amount not-to-exceed \$434,392.00.
- c) FY2002 in the amount not-to-exceed \$217,776.00.
- d) FY2003 in the amount not-to-exceed \$246,136.00.

Both items were considered and each were adopted by unanimous vote.

INFRASTRUCTURE & DEVELOPMENT

- 1. County Engineer, recommending to increase the current allocation of County Motor Vehicle \$5.00 License Tax Funds for engineering services for the grading, draining and paving of Bassett/Crocker Road from 0.1 mile south of the Bay Village/Westlake Corporation Line to Lake Road and the replacement of Bassett Road Bridge No. 3 in the Cities of Bay Village and Westlake from \$354,590.00 to \$461,377.00.**

Considered and adopted by unanimous vote.

2. **County Engineer, submitting an amendment to Contract No. CE06116-01 with R.E. Warner & Associates, Inc. for engineering services for the grading, draining and paving of Bassett/Crocker Road from 0.1 mile south of the Bay Village/Westlake Corporation Line to Lake Road and the replacement of Bassett Road Bridge No. 3 in the Cities of Bay Village and Westlake for additional funds in the amount not-to-exceed \$106,787.00. (Resolution No. 033409 – authority to prepare.)**

Considered and adopted by unanimous vote.

3. **County Engineer, submitting specifications and estimates of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:**

<u>RQ#</u>	<u>ITEM</u>	<u>ESTIMATED COST</u>
a) RQ1268	Improvement of Pleasant Valley Road from York Road to State Road in the City of Parma	\$15,825,000.00
b) RQ1292	2002 Operations Resurfacing Program: Clague Road from Lorain Avenue to the North Olmsted North Corporation Line in the City of North Olmsted	\$ 560,000.00

Considered and adopted by unanimous vote.

4. **County Engineer, submitting Addendum #1 to the specifications on RQ1098 for repair and resurfacing of Falls Road from North Street to South Woodland Road in the Villages of Chagrin Falls, Hunting Valley, Moreland Hills and Chagrin Falls Township, to make technical changes.**

Considered and adopted by unanimous vote.

5. **Department of Development, requesting authority for Tracey Nichols, Interim Director, to sign and file a loan on behalf of the Board for the Storefront Renovation Program:**

a) Borrower:	Reuben Hall
Property Address:	4501 East 131 st Street Garfield Heights, Ohio
Number of Units:	1
Loan Amount:	\$75,000.00
Grant:	\$17,000.00
Terms:	3.5% fixed rate of interest, fifteen year loan repayment period – 180 months. Filing and title search fees included in loan.

Considered and adopted by unanimous vote.

6. **Department of Development/Sanitary Engineering Division, recommending to declare an emergency in accordance with Ohio Revised Code Section 307.86(A)(1); recommending an award on RQ1289 to Pierce Contracting in the amount not-to-exceed \$17,651.86 for repair of the Granger Road Outlet sewer, in the City of Garfield Heights, County Sewer District No. 9.**

Considered and adopted by unanimous vote.

7. **Department of Development/Sanitary Engineering Division, submitting amendments to contracts with M. DiGioia Company for various improvements in Olmsted Township, County Sewer District No. 14:**
 - a) **No. CE11595-01 (Change Order #4) for Improvement No. 1401, construction of the Schady Road Sanitary Sewer, for additional funds in the amount not-to-exceed \$317,000.00.**
 - b) **No. CE11596-01 (Change Order #3) for Improvement No. 1459, construction of waterlines in Schady Road and Stearns Road for additional funds in the amount not-to-exceed \$308,000.00.**

Considered and adopted by unanimous vote.

8. **Department of Development/Sanitary Engineering Division, submitting Sewer Builder's Licenses for the Year 2003.**

Considered and adopted by unanimous vote.

ADMINISTRATION & FINANCE

9. **County Recorder, requesting authority to seek proposals on RQ1133 for document conversion to the LandTrak System for the period 12/1/2003 – 11/30/2004; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.**

Considered and adopted by unanimous vote.

10. **Administrator's Office, recommending appointments to boards.**

No recommendations were offered for consideration.

11. **Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.**

Considered and adopted by unanimous vote.

12. **Administrator's Office, recommending to amend Resolution No. 033119 dated 8/5/2003 which authorized a payment in the amount not-to-exceed \$2,500.00 as sponsorship of the Regional Economic Development Summit II, by changing the date of the event from 8/15/2003 to 10/17/2003 and by changing the payee from Lakeland Community College to Public Services Institute of Lorain County Community College.**

Considered and adopted by unanimous vote.

13. **Clerk of the Board, recommending various contracts and contract amendments for approval in accordance with Resolution No. 011440 dated 4/24/2001 which authorized the County Administrator to sign various contracts and contract amendments approved by the Board.**

The contracts and contract amendments follow as Items #13A-13I.

- 13A. **County Engineer, submitting amendments to contracts, to make budget line item revisions; no additional funds required:**
 - 1) **No. CE12829-01 with Great Lakes Construction Company for reconstruction of West 220th Street from Brookpark Road to Lorain Road in the City of Fairview Park.**
 - 2) **No. CE13716-01 with Karvo Paving Company for the 2002 Operations Resurfacing Program, Group 1: Drake Road from Prospect Road to Pearl Road in the City of Strongsville and Wallings Road from Mill Road to Brecksville Road in the Cities of Broadview Heights and Brecksville.**
- 13B. **County Recorder, submitting contracts for maintenance:**
 - 1) **White Sands Technology, Inc. in the amount of \$2,000.00 on ProActive DBA Visual Space Management Edition software for the period 10/29/2003 – 10/28/2004.**
 - 2) **Total Tec Systems, Inc. in the amount of \$5,631.60 on 6-internet servers for the period 9/1/2003 – 8/31/2004.**
- 13C. **County Treasurer, submitting a contract with Eastman Kodak Company in the amount of \$1,855.00 for maintenance on 3-Bell and Howell microfilm reader/printers for the period 10/1/2003 – 9/30/2004.**
- 13D. **Information Services Center, submitting state contracts with Compuware Corporation:**
 - 1) **in the amount not-to-exceed \$4,320.00 for consultant services for remote computer access for the Cuyahoga Support Enforcement Agency for the period 10/1/2003 – 11/30/2003.**
 - 2) **in the amount of \$525.00 for maintenance on Uniface Development software for Domestic Relations Court for the period 10/1/2003 – 9/30/2004.**

13E. Department of Central Services, submitting amendments to contracts:

- 1) No. CE09588-03 with Poli, Inc. for lease of space located at 5361 Pearl Road, Parma, for use by Juvenile Court, to change the time period from 1/1/1998 – 12/31/2008 to 1/1/1998 – 12/31/2007; no additional funds required.**
- 2) No. CE11832-01 with Shaker Family Center located at 19824 Sussex Road, Shaker Heights, for lease of space for use by the Cuyahoga County Board of Mental Retardation & Developmental Disabilities for the period 9/1/2000 – 8/31/2003 to extend the time period to 8/31/2004 and for additional funds in the amount not-to-exceed \$43,010.38.**
- 3) No. CE0300095-01 with Euclid 158 Building, c/o Earl Cipriani for lease of office space located at 15815 Euclid Avenue, Cleveland, for use by Juvenile Court for the period 3/1/2003 – 8/31/2003 to extend the time period to 11/30/2003 and for additional funds in the amount of \$13,368.00.**

13F. Department of Central Services, submitting contracts:

- 1) Parma City School District in the amount not-to-exceed \$14,940.00 for lease of space located at 7377 Chateau Drive, Parma, for use by the Cuyahoga County Board of Mental Retardation & Developmental Disabilities for the period 9/1/2003 – 8/31/2004.**
- 2) Premier Farnell Corporation in the amount not-to-exceed \$39,680.00 for lease of parking spaces for use by the Department of Children & Family Services for the period 12/1/2002 – 7/31/2003.**

Item 13F2 was placed under review for consideration at the October 28, 2003 meeting.

13G. County Coroner, submitting a contract with NEO Voice and Communications in the amount of \$4,016.50 for maintenance on Lanier Dictation equipment for the period 9/1/2003 – 9/1/2004.

13H. Department of Senior & Adult Services, submitting a contract with Davis Tours, Inc. in the amount of \$550.00 for transportation services for the period 9/24/2003 – 10/15/2003.

13I. Employment & Family Services, submitting a contract with Land Information Access Association, sole source, in the amount not-to-exceed \$9,745.00 for consultant services for the Mapping for Caseworkers System for the period 10/21/2003 – 8/31/2004.

All items were considered and adopted by unanimous vote, unless otherwise noted.

14. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

- 15. Office of Human Resources, recommending a payment to Cuyahoga Community College KCP/Job Fairs in the amount of \$180.00 for participation in the Fall 2003 Job Fairs to be held on 10/1, 10/29 and 11/19/2003.**

This item was corrected to read:

Office of Human Resources, recommending a payment to Cuyahoga Community College **Key Career Place/Job Fairs** in the amount of \$180.00 for participation in the Fall 2003 Job Fairs to be held on 10/1, 10/29 and 11/19/2003.

Considered and adopted by unanimous vote.

- 16. Office of Human Resources, submitting an amendment to an agreement with the County Commissioners Association of Ohio for administration of a Deferred Compensation Program to add a Loan Program for eligible County employees, effective 10/14/2003.**

This item was corrected to read:

Office of Human Resources, requesting authority for Dennis Madden, Director, to sign a Loan Policy Administration statement in connection with the Ohio Deferred Compensation Program with the County Commissioners Association of Ohio, effective 10/14/2003

Considered and adopted by unanimous vote.

- 17. Office of Human Resources, requesting authority to seek proposals on RQ25 for various benefit programs for County employees for the period 4/1/2004 – 3/31/2005; requesting authority for the Office of Procurement & Diversity to advertise for proposals:**

- a) Voluntary Long-Term Care Insurance.**
- b) Voluntary Group Home and Auto Insurance.**

Considered and adopted by unanimous vote.

- 18. Office of Human Resources/Labor Relations Division, submitting an amendment to a collective bargaining agreement with AFSCME, Local 1746, covering 1,589 employees in 78 classifications in the Departments of Central Services, Children & Family Services, Employment & Family Services and Senior & Adult Services for the period 7/1/2002 – 6/30/2005, to add 18 employees in the classification of Facilitator in the Department of Children & Family Services, effective 10/14/2003.**

Considered and adopted by unanimous vote.

19. Department of Central Services, recommending an award:

	<u>RQ#</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>\$ AMOUNT</u>
a)	RQ0758	Clerk of Courts Counter Replacement Project	Infinity Construction Company	\$339,777.00

Considered and adopted by unanimous vote.

20. Department of Central Services, recommending to amend Resolution No. 033145 dated 8/5/2003 which made an award on RQ0684 in the amount of \$77,000.00 for hot water system renovations for Juvenile Court, by changing the name of the vendor from North American Corporation to North American Mechanical Corporation.

Considered and adopted by unanimous vote.

21. Office of Procurement & Diversity, requesting authority to continue the Small Business Enterprise Program for the period 10/1/2003 – 12/31/2003.

This item was corrected to read:

Office of Procurement & Diversity, requesting authority to continue the Small Business Enterprise Program for the period 10/1/2003 – **9/30/2004**.

Considered and adopted by unanimous vote.

22. Office of Procurement & Diversity, recommending to amend Resolution No. 033368 dated 8/19/2003 which made an award on RQ0487 in the amount not-to-exceed \$160,000.00 for custodial uniforms for the Department of Central Services for the period 8/1/2003 – 7/30/2005, by changing the name of the vendor from Standard Law Enforcement to Standard Law Enforcement Supply Company.

Considered and adopted by unanimous vote.

23. Office of Procurement & Diversity, submitting specifications and estimates of cost; requesting authority for the Director to advertise for bids:

	<u>RQ#</u>	<u>ITEM</u>	<u>DEPARTMENT</u>	<u>ESTIMATED COST</u>
a)	RQ1196	Printing and Mailing of 2004 Homestead Exemption Forms	County Auditor	\$37,950.00
b)	RQ1296	Printing and Mailing of First and Last Half 2003 Real Property Tax Bills	County Treasurer	\$270,000.00

c) RQ18 Laboratory Testing County Sheriff \$180,000.00
Services for the period
1/1/2004 – 12/31/2005

Considered and adopted by unanimous vote.

24. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

Considered and adopted by unanimous vote.

JUSTICE SERVICES

25. County Prosecutor, recommending a payment in the amount of \$500.00 as settlement in State Personnel Board of Review Case No. 02-REM-04-0145, Kevin L. Grayson v. Cuyahoga County Board of Commissioners, et al.

Considered and adopted by unanimous vote.

26. Department of Justice Affairs/Emergency Services Division, submitting Version 15 of the Cuyahoga County Local Emergency Planning Committee Comprehensive Emergency Response Plan for Hazardous Materials.

Considered and adopted by unanimous vote.

HUMAN SERVICES

27. Administrator's Office/Health & Human Services, submitting:

a) a grant application to the U.S. Department of Health and Human Services in the amount of \$4,636,210.00 for the Ryan White Title I HIV/AIDS Emergency Services Program for the period 3/1/2004 – 2/28/2005.

b) an agreement with the City of Cleveland in connection with said application.

Considered and adopted by unanimous vote.

A motion to move to Executive Session to discuss matters of land transactions was made and adopted by unanimous vote

Following Executive Session, and with no further business to be brought before the Board, the meeting was adjourned at 5:52 P.M.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase at a fee of \$5.00 per tape