



COMMISSIONERS  
Jimmy Dimora  
Peter Lawson Jones  
Tim McCormack

## AGENDA ACTIONS

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November 4, 2003

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 10:22 A.M. Commissioners Jimmy Dimora and Tim McCormack were in attendance.

The November 4<sup>th</sup> meeting resulted in the following actions:

### INFRASTRUCTURE & DEVELOPMENT

1. County Engineer, recommending an award as settlement for property rights in connection with replacement of Sprague Road Culvert No. 24 over Baldwin Creek in the Cities of North Royalton and Parma:

	<u>Parcel No</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a)	1T & 1CH	R.F. Jr. & K. M. Szabo	\$1,885.00

Considered and adopted by unanimous vote.

2. County Engineer, submitting an agreement of cooperation with the Village of Bentleyville for the crack seal of various roads:
  - a) Cannon Road from the Bentleyville West Corporation line to Solon Road.
  - b) Solon Road from the Bentleyville South Corporation Line to the Bentleyville North Corporation Line.
  - c) Chagrin River Road from Solon Road to the Bentleyville South Corporation Line.
  - d) Holbrook Road from Chagrin River Road to Franklin Road.

Considered and adopted by unanimous vote.

3. **County Engineer, submitting a contract with HNTB Ohio, Inc. in the amount of \$300,000.00 for general engineering services. (Resolution No. 033312 – authority to negotiate.)**

Considered and adopted by unanimous vote.

4. **County Engineer, submitting an amendment (Subsidiary #2) to Contract No. CE13579-01 with Perk Company Inc. for replacement of Stumph Road Bridge No. 62 over Countryman's Creek in the City of Parma Heights for additional funds in the amount of \$109,531.64. (Resolution No. 034308 – authority to prepare.)**

Considered and adopted by unanimous vote.

5. **Department of Development/Squire, Sanders & Dempsey, LLP, submitting a resolution (vote required) for the inducement of the issuance and sale of County of Cuyahoga, Ohio, Multifamily Housing Revenue Bonds, Series 2003, in the amount not-to-exceed \$14,000,000.00 for the Arbor Park Phase III Project.**

Considered and adopted by unanimous vote.

#### **ADMINISTRATION & FINANCE**

6. **County Treasurer, recommending awards on RQ0785 in the total amount of \$480,000.00 for banking services for the period 1/1/2004 – 12/31/2005; requesting authority for County Treasurer James Rokakis to sign related agreements required in connection with said services: (Resolution No. 032618 – authority to seek proposals.)**
  - a) **Key Bank in the amount of \$456,000.00 for depository services.**
  - b) **US Bank in the amount of \$24,000.00 for custodial services.**

Considered and adopted by unanimous vote.

7. **Administrator's Office, recommending appointments to boards.**

No recommendations were offered for consideration.

8. **Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.**

Considered and adopted by unanimous vote.

9. Clerk of the Board, recommending various contracts, contract amendments and revenue generating agreements for approval in accordance with Resolution No. 011440 dated 4/24/2001 which authorized the County Administrator to sign various documents approved by the Board. (A listing of the contracts, contract amendments and revenue generating agreements is attached as Items #9A-9L).
- 9A. Department of Development, submitting an amendment to Contract No CE13401-01 with Cuyahoga Metropolitan Housing Authority for the Security Deposit Assistance Program for the period 5/1/2002 – 10/31/2003 to extend the time period to 12/31/2003; no additional funds required.
- 9B. Department of Development/Airport Division, submitting leases:
  - 1) Jet Associates East/Auto Associates for rental of office space in the Safety Service Building, Area B, Office G, for the period 9/1/2003 – 8/30/2004 for a fee to the County in the amount of \$7,236.00.
  - 2) William Cleveland III for rental of T-Hangar office space for the period 8/1/2003 – 7/31/2004 for a fee to the County in the amount of \$1,380.00.
- 9C. County Recorder, submitting contracts:
  - 1) Eastman Kodak Company in the amount of \$13,864.00 for maintenance on 1-scanner microimager for the period 10/1/2003 – 9/30/2004.
  - 2) Embarcadero Technologies, Inc. in the amount of \$1,250.00 for maintenance on the DBArtisan Pro software for the period 9/13/2003 – 9/13/2004.
- 9D. Information Services Center, submitting a state contract with Compuware Corporation in the amount of \$26,442.00 for maintenance on File-AID software for the period 10/1/2003 – 9/30/2004.
- 9E. Office of Human Resources, submitting an amendment to Contract No. CE0300069-01 with Burns Consulting Associates, Inc. for consultant services for the 2004 Flexcount Program for the period 2/1/2003 – 12/31/2003, to change the scope of services and for additional funds in the amount not-to-exceed \$28,000.00.
- 9F. Department of Central Services, submitting contracts:
  - 1) Priemer Investments Company, LLC, in the amount of \$12,600.00 for parking spaces for use by the Department of Children & Family Services for the period 8/1/2003 – 10/31/2003.
  - 2) Canal Street Properties in the amount of \$13,200.00 for lease of storage space located at 2344 Canal Street, Cleveland, for the period 12/1/2003 – 11/30/2004.

- 9G. Department of Central Services/County Architect, submitting an amendment (Change Order #2) to Contract No CE13398-02 with H.M.H. Restoration, Inc. for masonry restoration for the County Courthouse Rotunda Restoration & Roof Replacement Project for additional funds in the amount of \$3,938.00. (Resolution No. 034372 - authority to prepare.)
- 9H. County Coroner, submitting a contract with KLA-Tencor in the amount of \$12,130.00 for maintenance on glass and paint analysis equipment for the period 7/13/2003 – 7/31/2004.
- 9I. Juvenile Court, submitting an amendment to Contract No. CE13782-01 with Corsillo and Grandillo Court Reporters for court reporting services for the period 8/1/2002 – 7/31/2003 for additional funds in the amount of \$10,000.00.
- 9J. Department of Justice Affairs, submitting a contract with Educational Options, Inc. of Arlington, VA in the amount of \$7,187.50 for an Academic Credit Recovery Program for youth at the Youth Development Center for the period 8/27/2003 – 8/27/2004.
- 9K. Department of Senior & Adult Services, submitting contracts:
- 1) Lakewood Christian Service Center in the amount not-to-exceed \$40,610.00 for the Supportive Housing Program Continuum of Care Project for the period 9/1/2003 – 8/31/2004.
  - 2) Compuware Corporation in the amount not-to-exceed \$14,999.00 for programming services for the Options for Elders Database for the period 11/1/2003 – 10/31/2004.
- 9L. Employment & Family Services, submitting a contract with Institute of Technology Consulting in the amount not-to-exceed \$6,250.00 for consultant services for the Auto Attendant Error Collection Project for the period 11/1/2003 – 12/31/2004.

All items were considered and adopted by unanimous vote.

10. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

11. Department of Workforce Development, submitting agreements with various providers for occupational skills training services for the Individual Training Account System for the period 7/1/2003 – 6/30/2004:
- a) ALG Training Center
  - b) American Red Cross, Greater Cleveland Chapter
  - c) ATS Institute of Technology
  - d) Beachland Technology Group
  - e) Brentley Institute, Inc.
  - f) Center for Employment Training – Cleveland
  - g) Cleveland Industrial Training Center
  - h) Cleveland Institute of Dental – Medical Assistants, Inc.
  - i) Cuyahoga Valley Career Center

- j) Hamrick Truck Driving School
- k) Hard Hatted Women
- l) JPC Learning Center, Inc.
- m) Lakeland Community College
- n) Lorain County Community College
- o) Ohio Technical College
- p) Parma School of Practical Nursing at Cuyahoga Valley Career Center
- q) Polaris Career Center
- r) Total Technical Institute
- s) Union Construction Industry Partnership

All items were considered and adopted by unanimous vote.

**12. Department of Central Services, recommending the payment of a claim from the County's Self-Insurance Fund:**

	<u>Name</u>	<u>Amount</u>	<u>Type</u>
a)	N. Farina	\$470.95	Vehicle Damage

Considered and adopted by unanimous vote.

**13. Department of Central Services, requesting authority to seek proposals on RQ35 for construction and lease of space in various locations for use by Juvenile Court for the period 6/1/2004 – 5/31/2009: requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals:**

- a) located in the City of East Cleveland.
- b) located in Southeastern Cuyahoga County.

Considered and adopted by unanimous vote.

**14. Department of Central Services, requesting authority to prepare an amendment (Change Order #1) to Contract No. CE0300251-01 with Independence Excavating, Inc. for site remediation for the Youth Intervention Center Project for additional funds in the amount of \$454,584.00.**

Considered and adopted by unanimous vote.

**15. Department of Central Services, submitting an amendment to Contract No. CE12719-01 with Brooks and Stafford, Love Insurance and Patricia T. Hill for a Comprehensive Insurance and Risk Management Program for the period 7/1/2001 – 6/30/2004 for additional funds in the amount of \$748,652.00.**

Considered and adopted by unanimous vote.

16. Office of Procurement & Diversity, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said equipment to RET3 Job Corp. for a fee in the amount of \$1.00.

Considered and adopted by unanimous vote.

17. Office of Procurement & Diversity, recommending to amend Resolution No. 033554 dated 9/2/2003, which made an award on RQ0470 to GovDeals for internet auction services for surplus equipment, to add a time period of 11/4/2003 – 11/3/2004.

Considered and adopted by unanimous vote.

18. Office of Procurement & Diversity, submitting specifications and estimates of cost; requesting authority for the Director to advertise for bids:

	<u>RQ#</u>	<u>ITEM</u>	<u>DEPARTMENT</u>	<u>ESTIMATED COST</u>
a)	RQ37	700 Gross U.S. Flags	Veterans Service Commission	\$42,324.00
b)	RQ28	Reader Services for the period 1/1/2004 – 12/31/2004	Cuyahoga Support Enforcement Agency	\$35,000.00

Considered and adopted by unanimous vote.

19. Office of Procurement & Diversity, recommending awards to various vendors:

Department of Development/  
Airport Division

RQ1320	2-Snow Plows	Concord Road Equipment <u>State Contract #773515AQ</u> <u>O.R.C. 125.04 (B)</u>	\$25,631.34
RQ1321	1-Snow Blower	Concord Road Equipment <u>State Contract #773515AQ</u> <u>O.R.C. 125.04 (B)</u>	\$73,517.71
RQ1322	1-Tractor	John Deere Company <u>State Contract #773515V</u> <u>O.R.C. 125.04 (B)</u>	\$27,712.26

Considered and adopted by unanimous vote.

20. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

Considered and adopted by unanimous vote.

**JUSTICE SERVICES**

21. Department of Justice Affairs, submitting:

- a) an amendment to a grant award from the Ohio Department of Youth Services in the total amount of \$1,042,451.00 for the Juvenile Accountability Incentive Block Grant Program for the period 1/1/2003 – 12/31/2003 to extend the time period to 6/30/2004.
- b) an amendment to an agreement with the Department of Justice Affairs for the Juvenile Crime Coalition Project for the period 1/1/2003 – 12/31/2003, to extend the time period to 6/30/2004; no additional funds required.

Considered and adopted by unanimous vote.

**HUMAN SERVICES**

22. Administrator's Office/Family & Children First Council, submitting an amendment to Contract No. CE13848-02 with Brokaw, Inc. for marketing and communication services for the Early Childhood Initiative for the period 11/1/2002 – 10/31/2003 to exercise an option to extend the time period to 10/31/2004 and for additional funds in the amount of \$300,000.00.

This item was placed under review at the request of the department, for consideration at a future meeting.

23. Department of Senior & Adult Services, recommending awards on RQ0979 in the total amount not-to-exceed \$199,904.00 to various providers for respite care services for the period 11/1/2003 – 10/31/2005: (Resolution No. 033091 – authority to seek proposals.)

	<u>\$ Amount Not-to-Exceed</u>
a) Berea Children's Home and Family Services	\$59,954.00
b) Catholic Charities Services Corporation	\$65,988.00
c) The Twelve of Ohio, Inc	\$73,962.00

Considered and adopted by unanimous vote.

- 24. Employment & Family Services, requesting authority for Joseph Gauntner, Director, to sign a Memorandum Of Understanding with the City of Cleveland, the Cleveland Workforce Investment Board and the Cleveland Career Centers One-Stop System Partners in connection with the Cleveland One-Stop Centers for the period 7/1/2003 – 6/30/2004.**

Considered and adopted by unanimous vote.

- 25. Employment & Family Services, requesting authority to seek proposals on RQ39 for Work First Services for Ohio Works First, Temporary Assistance to Needy Families and Food Stamp Employment and Training Program participants for the period 1/1/2004 – 12/31/2004; requesting authority for the Director of the Office of Procurement & Diversity to advertise for proposals.**

Considered and adopted by unanimous vote.

- 26. Employment & Family Services, recommending an award on RQ1043 to Mid America Consulting Group in the amount not-to-exceed \$125,000.00 for consultant services for evaluation of Work First/Employment services for the period 11/1/2003 – 2/28/2004. (Resolution No. 033389 – authority to seek proposals.)**

Considered and adopted by unanimous vote.

- 27. Employment & Family Services, submitting the Prevention, Retention & Contingency Program Plan for the period 11/1/2003 – 10/31/2005, in accordance with Ohio Revised Code Section 5108.07.**

Considered and adopted by unanimous vote.

#### **PUBLIC PRESENTATION/DISCUSSION**

Jane Platten, Administrator's Office/Health & Human Services, presented an update on the activities for shelter services for homeless men.

#### **COMMISSIONERS' ROUNDTABLE**

#### **EXECUTIVE SESSION**

A motion to move to Executive Session to discuss matters of pending litigation and land transactions was made and adopted by unanimous vote.

Following Executive Session, and with no further business to be brought before the Board, the meeting was adjourned at 1:35 P.M.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase at a fee of \$5.00 per tape