



COMMISSIONERS
Jimmy Dimora
Peter Lawson Jones
Tim McCormack

AGENDA ACTIONS

December 9, 2003

The regular meeting of the Board of Cuyahoga County Commissioners was called to order at 2:46 P.M. Commissioners Jimmy Dimora, Peter Lawson Jones and Tim McCormack were in attendance.

The December 9th meeting resulted in the following actions:

1. **Resolution: Declaring December 9, 2003 as North Coast Community Homes Day in Cuyahoga County.**

Considered and adopted by unanimous vote.

Please visit our website at [www.cuyahoga.oh.us/Official Resolutions](http://www.cuyahoga.oh.us/Official%20Resolutions) for the full text of the resolution when it becomes available.

INFRASTRUCTURE & DEVELOPMENT

2. **County Engineer, recommending the appropriation of property rights in connection with the replacement of Sprague Road Culvert No. 24 over Baldwin Creek in the Cities of North Royalton and Parma:**

<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a) 2T & 2CH	D. M. & P. A. Hrusch	\$2,470.00

Considered and adopted by unanimous vote.

3. **County Engineer, submitting specifications and estimate of cost; requesting authority for the Director of the Office of Procurement & Diversity to advertise for bids:**

<u>RQ#</u>	<u>ITEM</u>	<u>ESTIMATED COST</u>
a) RQ1477	Repair and resurfacing of Rockside Road from Brecksville Road to Turney Road in the Cities of Garfield Heights and Independence and the Village of Valley View	\$2,200,000.00

Considered and adopted by unanimous vote

4. **County Engineer, submitting Addendum #1 to the specifications on RQ1268 for improvement of Pleasant Valley Road from York Road to State Road in the City of Parma, to make technical changes and to change the bid due date from 12/1/2003 to 12/10/2003.**

Considered and adopted by unanimous vote.

5. **County Engineer, recommending an award:**

<u>RQ#</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>AMOUNT</u>
a) RQ1254	Rehabilitation of Green Road Bridge No. 147 over the Greater Cleveland Regional Transit Authority Rapid in the City of Shaker Heights	Suburban Maintenance & Construction, Inc.	\$208,576.00

Considered and adopted by unanimous vote.

ADMINISTRATION & FINANCE

6. **County Treasurer, submitting an agreement with the City of South Euclid for participation in the Heritage Home Loan Program in accordance with Ohio Revised Code Section 307.15.**

Considered and adopted by unanimous vote.

7. **Administrator's Office, recommending appointments to boards.**

The following recommendations were offered for consideration:

Western Reserve Area Agency on Aging Board of Trustees

<u>Appointment</u>	<u>Term</u>
Barbara Nyegran	1/1/2004 – 12-31/2006
Nancy Wadsworth	1/1/2004 – 12-31/2006

Considered and adopted by unanimous vote.

8. **Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.**

The record was corrected to reflect a change in expenses for a staff development request submitted by the Information Services Center.

All requests, together with the correction, were considered and adopted by unanimous vote.

9. Clerk of the Board, recommending various contracts and contract amendments for approval in accordance with Resolution No. 011440 dated 4/24/2001 which authorized the County Administrator to sign various contracts and contract amendments approved by the Board.

The contracts and contract amendments follow as Items #9A – 9M.

- 9A. County Engineer, submitting an amendment to Contract No. CE13683-01 with Great Lakes Construction Company for rehabilitation of Monticello Boulevard Bridge No. 199 over Euclid Creek in the City of South Euclid, to make budget line item revisions; no additional funds required.
- 9B. Information Services Center, submitting state contracts with Compuware Corporation for maintenance on Network Vantage software for the Department of Children & Family Services:
 - 1) in the amount of \$1,181.00 for the period 8/1/2002 – 7/31/2003.
 - 2) in the amount of \$7,030.00 for the period 8/1/2003 – 7/31/2004.
- 9C. Department of Central Services, submitting a lease with S. Connolly for use of the County Courthouse on 10/16/2004 for a fee to the County in the amount of \$3,500.00.
- 9D. Department of Central Services, submitting an amendment to Contract No. CE0300133-01 with Continental Land and Building Company for lease of office space located at 5311 Northfield Road, Bedford Heights, for use by Juvenile Court for the period 3/1/2003 – 11/30/2003 to extend the time period to 2/28/2004 and for additional funds in the amount of \$14,374.98.
- 9E. Department of Central Services/County Architect, submitting an amendment (Change Order No. 2) to Contract No. CE13795-01 with RFC Contracting, Inc. for general trades work for the Cuyahoga County Corrections Center Sheriff Civil Branch Renovation Project for a decrease in the amount of (\$2,871.04).
- 9F. County Sheriff, submitting a contract with Transaction Data Systems, Inc., in the amount of \$2,500.00 for maintenance on pharmacy software for the period 11/1/2003 – 11/1/2004.
- 9G. County Prosecutor, submitting a contract with Summit County in the amount of \$81,920.00 for the Project Safe Neighborhoods Tri-County Juvenile Gun Violence Program for the period 5/1/2003 – 4/30/2005.
- 9H. Department of Justice Affairs/Emergency Services Division, submitting a contract with The Jared Group, Inc. in the amount not-to-exceed \$14,000.00 for development of emergency protocol and procedures for the period 11/25/2003 – 2/25/2004.

- 9I. Administrator's Office/Health & Human Services, submitting a contract with Quality Health Care Consultants, Inc. in the amount not-to-exceed \$1,500.00 for consultant services for the Ryan White Title II Consortium for the period 11/20/2003 – 3/31/2004.
- 9J. Department of Children & Family Services, submitting an amendment to Contract No. CE0314129-01 with Robert G. Lewis for the Child Specific Adoption Recruitment Program for the period 4/1/2003 – 3/31/2004 for additional funds in the amount of \$15,000.00.
- 9K. Department of Children & Family Services, submitting amendments to contracts with various providers for residential services for the period 4/1/2003 – 12/31/2003:
- 1) No. CE0300254-01 with Adriel School, Inc. for a decrease in the amount of (\$10,000.00).
 - 2) No. CE0300102-01 with Merridell Achievement Center for a decrease in the amount of (\$109,555.00).
 - 3) No. CE0300185-01 with Oesterlen Services for Youth, Inc. for a decrease in the amount of (\$25,563.00).
- 9L. Department of Children & Family Services, submitting a contract with Cuyahoga County Department of Justice Affairs in the amount not-to-exceed \$40,500.00 for the Batterer's Intervention Program for the period 7/1/2003 – 6/30/2004.
- 9M. Department of Senior & Adult Services, submitting contracts with Lake Business Products for maintenance:
- 1) in the amount of \$250.00 on 1-Cannon facsimile machine for the period 9/13/2003 – 9/13/2004.
 - 2) in the amount of \$400.00 on 1-Cannon copier/printer for the period 6/1/2003– 6/1/2004.

All items were considered and adopted by unanimous vote.

10. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

11. Office of Human Resources, requesting authority to conduct a public hearing on 1/7/2004 for proposed job classification changes for non-bargaining personnel:

a) New Classification

	<u>Classification Number</u>	<u>Title</u>
1)	1063311	Project Engineer 1
2)	1053622	Payroll Officer
3)	1062432	Senior Emergency Operations Supervisor

b) Amended Pay Range

	<u>Number</u>	<u>Title</u>	<u>From</u>	<u>To</u>
1)	1052141	Assistant Clerk of the Board	Range 11	Range 13

c) Revise Classification

	<u>Number</u>	<u>Title</u>	<u>Revision</u>
1)	1056331	Clinical Coordinator	update requirement
2)	1053612	Senior Personnel Technician	update department
3)	1053634	Personnel Manager	update job function
4)	1054113	Nurse Supervisor	update department
5)	1062411	Environmental Specialist	update department

d) Amend Classification Numbers

	<u>From</u>	<u>To</u>	<u>Title</u>
1)	1062433	1062434	Emergency Services Manager

e) Amend Rule 12

By including in the criteria for the bi-lingual pay supplement that an employee must perform the mandatory duties in written or verbal fashion twenty (20) percent of the time.

f) amend the alphabetic and numeric listing of the Classification Plan.

Considered and adopted by unanimous vote.

12. Department of Central Services, submitting a contract with Integrated Precision Systems, Inc., sole source, in the amount of \$123,400.00 for maintenance on 1-Photo Identification System and 1-Access Control System for the period 9/1/2003–8/31/2008.

Considered and adopted by unanimous vote.

13. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction in accordance with Ohio Revised Code Section 307.12(C).

No recommendations were offered for consideration.

14. Office of Procurement & Diversity, recommending awards to various vendors:

Department of Development/Sanitary Engineering Division

RQ0631	Five Service Bodies for Crew Cab Trucks	Cenweld Corporation (12-2)	\$59,625.00
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Domestic Relations Court

RQ1410	Office Furniture	S. Rose <u>State Contract #776714AN</u> <u>O.R.C. 125.04 (B)</u>	\$32,636.06
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Considered and adopted by unanimous vote.

15. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

Considered and adopted by unanimous vote.

JUSTICE SERVICES

16. Department of Justice Affairs, submitting grant awards:

- a) in the amount of \$88,758.00 from the Cleveland Foundation for evaluation of the Children Who Witness Violence Program for the period 11/1/2003 – 10/31/2004.
- b) in the amount of \$24,795.00 from the Office of Criminal Justice Services for an Information Systems Upgrade for the Cuyahoga County Public Defender for the period 10/1/2003 – 1/31/2004.

Considered and adopted by unanimous vote.

17. Department of Justice Affairs, submitting grant applications:

- a) Ohio Office of Criminal Justice Services in the amount not-to-exceed \$262,500.00 for the Substance Abuse Therapy Program at the Youth Development Center for the period 7/1/2004 – 6/30/3005.
- b) U.S. Department of Justice, Office of Victims of Crime in the amount of \$5,000.00 for an outreach program for non-English speaking victims of crime.

Considered and adopted by unanimous vote.

HUMAN SERVICES

- 18. Administrator’s Office/Health & Human Services, submitting the Professional Education Program Tuition Reimbursement Policy for all eligible employees of the Department of Children & Family Services, Department of Senior & Adult Services and Employment & Family Services, effective 12/9/2003.**

This item was placed under review, at the request of the department, for consideration at a future meeting.

- 19. Administrator’s Office/Health & Human Services, submitting an agreement with Early Childhood Initiative in the amount of \$10,000.00 for the Ohio Family Health Survey Project for the period 11/1/2003 – 11/15/2004.**

Considered and adopted by unanimous vote.

- 20. Department of Senior & Adult Services, recommending awards on RQ979 to various providers for respite care services for the period 11/1/2003 – 10/31/2005: (Resolution No. 033091 – authority to seek proposals.)**

	<u>\$ Amount Not-To-Exceed</u>
a) Berea Children’s Home and Family Services	\$59,954.00
b) Catholic Charities Services Corporation	\$65,988.00

This item was withdrawn from consideration, as it was previously approved on the November 4, 2003.

- 21. Department of Senior & Adult Services/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$170,000.00 for property management and renovations for the homeless shelter located at 2219 Payne Avenue, Cleveland, for the period 11/1/2003 – 12/31/2004.**

Considered and adopted by unanimous vote.

PUBLIC PRESENTATION/DISCUSSION
COMMISSIONERS’ ROUNDTABLE

EXECUTIVE SESSION

A motion to move to Executive Session to discuss matters of land transactions was made and adopted by unanimous vote.

Following Executive Session, and with no further business to be brought before the Board, the meeting was adjourned at 5:58 p.m.

An audiotape of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the tape(s) is/are available for purchase at a fee of \$5.00 per tape

s:agnedaactions2003/December 9, 2003