



COMMISSIONERS
Jimmy Dimora
Timothy F. Hagan
Peter Lawson Jones

AGENDA

REGULAR MEETING • THURSDAY, NOVEMBER 6, 2008 • 10:00 A.M.

1. Resolution: Proclaiming the month of November 2008 as Adoption Awareness Month in Cuyahoga County.

INFRASTRUCTURE & DEVELOPMENT

2. County Engineer, submitting an agreement of cooperation with City of Parma for rehabilitation of West 130th Street from Snow Road to Brookpark Road.
3. County Engineer/Sanitary Engineering Division, recommending awards to various property owners as settlement for property rights in connection with construction of County Improvement No. 1406, Cook Road/Mackenzie Road Sanitary Sewer in Olmsted Township, County Sewer District No. 14:

<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a) 4SAN	J.M. & T.P. Toich	\$ 1,700.00
b) 5SAN	A.J. & V.E. Wood	\$ 1,200.00
c) 6T	T.J. & H.E. Holmes	\$ 400.00
d) 8SAN-A & B	F.B. & C.B. DiMarco, Jr.	\$ 5,600.00
e) 9SAN	The Cleveland Electric Illuminating Company	\$ 3,000.00

4. County Engineer/Sanitary Engineering Division, recommending awards to various property owners as settlement for property rights in connection with construction of County Improvement No. 1406, Cook Road/Mackenzie Road Sanitary Sewer in Olmsted Township, County Sewer District No. 14:

<u>Parcel No.</u>	<u>Owner</u>	<u>Settlement \$ Amount</u>
a) 7SAN & T	Hall Brothers, Inc.	\$ 8,450.00
b) 1SAN, 2SAN & 3SAN	W.C. & A.C. Engelmann	\$ 5,270.00

ADMINISTRATION & FINANCE

5. Administrator's Office, recommending appointments to boards.

6. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.
7. Clerk of the Board, recommending various agreements, contracts and amendments for approval in accordance with Resolution No. 071152 dated 3/15/2007, which authorized the County Administrator to sign various documents approved by the Board. (A listing of the agreements, contracts and amendments is attached as Items #7A – 7M.)
8. Clerk of the Board, submitting a Security Procedure and Policy Regarding the Use of Electronic Sign-offs and Digital Signatures in connection with the Automated Agenda Management System, effective 11/6/2008, in accordance with Ohio Revised Code Section 304.02.
9. Office of Human Resources, submitting personnel requests.
10. Office of Human Resources, submitting:
 - a) Early Retirement Incentive Plans to the Public Employees Retirement System of Ohio for various departments for the enrollment period 1/15/2009 – 1/14/2010, in accordance with Ohio Revised Code Section 145:
 - 1) purchase of three years service credit offered to 100% of eligible employees:
 - i) Board of County Commissioners, excluding Sanitary Engineering Division
 - ii) Board of Revision
 - iii) County Auditor
 - iv) County Coroner
 - v) County Engineer
 - vi) County Planning Commission
 - vii) County Recorder
 - viii) County Treasurer
 - ix) Court of Appeals
 - x) Domestic Relations Court
 - xi) Information Services Center
 - xii) Juvenile Court
 - xiii) Probate Court
 - xiv) Public Defender
 - xv) Solid Waste District
 - 2) purchase of two years service credit offered to 5% of eligible employees:
 - i) Clerk of Courts
 - b) Resolution in connection with participation of the Board of County Commissioners in the Early Retirement Incentive Program.

c) Agreements with various departments for participation in the Early Retirement Incentive Program:

1) Board of County Commissioners:

- i) among Board of County Commissioners' Office, County Administrator's Office, Health & Human Services Executive Office, Office of Budget & Management, Office of Human Resources, Office of Procurement & Diversity and Office of the Clerk of the Board
- ii) Cuyahoga Support Enforcement Agency
- iii) Department of Central Services
- iv) Department of Children & Family Services
- v) Department of Development
- vi) Department of Justice Affairs
- vii) Department of Senior & Adult Services
- viii) Department of Workforce Development
- ix) Employment & Family Services

- 2) Board of Revision
- 3) Clerk of Courts
- 4) County Auditor
- 5) County Coroner
- 6) County Engineer
- 7) County Planning Commission
- 8) County Recorder
- 9) County Treasurer
- 10) Court of Appeals
- 11) Domestic Relations Court
- 12) Information Services Center
- 13) Juvenile Court
- 14) Probate Court
- 15) Public Defender
- 16) Solid Waste District

- 11. Department of Central Services, submitting an easement with City of Cleveland for installation of underground electrical conduit for the Flats Electrical Expansion Project, located beneath the Veterans Memorial Bridge, Cleveland, part of Permanent Parcel No. 101-15-036.
- 12. Department of Central Services, submitting Addendum No. 1 to the request for proposals on RQ11954 for lease of office space for use by Juvenile Court for the period 7/1/2009 – 6/30/2014, to make technical changes and to change the proposal due date from 10/30/2008 to 11/7/2008.
- 13. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).
- 14. Office of Procurement & Diversity, submitting Addendum No. 1 to the specifications on RQ12792 for pharmacy services for use by Juvenile Court for the period 1/1/2009 – 12/31/2009, to make technical changes.

15. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

JUSTICE SERVICES

16. Department of Justice Affairs/Witness/Victim Service Center, recommending the distribution of funds collected in the Year 2009 for shelters for victims of domestic violence:

<u>Agency</u>	<u>Percentage</u>	<u>Estimated \$ Amount</u>
a) Domestic Violence Center	90%	\$256,321.80
b) West Side Catholic Center	10%	\$ 28,480.20

HUMAN SERVICES

17. Cuyahoga County Board of Mental Retardation & Developmental Disabilities, recommending awards to various vendors on RQ12624 for second floor alterations at the Forest Hill Center, located at 14800 Private Drive, East Cleveland:
- a) Lakeland Management Systems, Inc. in the amount of \$165,000.00 for general trades.
 - b) V.I.P. Electric Company in the amount of \$87,308.00 for electrical.
18. Administrator's Office/Office of Early Childhood, submitting a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$10,501,982.00 for fiscal and administrative services for the Help Me Grow Programs for the Invest in Children Program for the period 7/1/2008 – 6/30/2009.

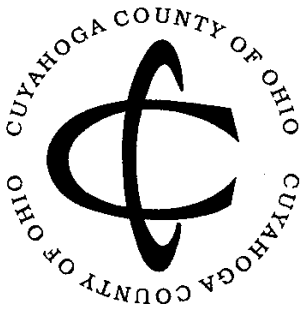
PUBLIC PRESENTATION/DISCUSSION

COMMISSIONERS' ROUNDTABLE

EXECUTIVE SESSION

Personnel, litigation and land transactions

The agenda and related documents (meeting schedule, rules for public comment, agenda actions, official resolutions, etc.) are available on our website at www.cuyahogacounty.us.



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ITEM #7

November 6, 2008
Agreements/Contracts/Amendments List

INFRASTRUCTURE & DEVELOPMENT

- A. County Engineer, submitting an amendment to Contract No. CE0800023-01 with RAND IMAGINIT Technologies, Inc. for purchase, installation and training on Civil 3D software for the period 1/1/2008 – 12/31/2008 for additional funds in the amount not-to-exceed \$6,325.00.
- B. County Engineer, submitting a contract with American Digital Cartography, Inc., sole source, in the amount not-to-exceed \$8,250.00 for NAVTEQ Standard and Oracle software for the County Geographic Information System web site for the period 8/1/2008 – 7/31/2009.
- C. Department of Development, submitting an amendment to Contract No. CE0600556-02 with City of Richmond Heights for the FY2006 Municipal Grant Program for the period 4/1/2006 – 10/31/2007 to extend the time period to 10/31/2008; no additional funds required.
- D. Department of Development/Airport Division, submitting a revenue generating agreement with Canyon Properties, LLC dba Flight Works, LLC, in the amount of \$2,000.00 for snow removal services for the period 11/1/2008 – 4/30/2009.

ADMINISTRATION & FINANCE

- E. County Recorder, submitting a state contract with MNJ Technologies Direct, Inc. in the amount of \$9,170.00 for maintenance on the Symantec Veritas Netbackup and Symantec Netbackup Standard Client 6.5 x Plat software for the period 11/12/2008 – 11/11/2009.
- F. Information Services Center, submitting contracts with various providers:
 - 1) JusticeTrax, Inc., sole source, in the amount not-to-exceed \$32,100.00 for the purchase of hardware, software and maintenance on the Forensic Case Management System for the County Coroner for the period 8/1/2008 – 10/14/2009.
 - 2) McDonald Hopkins, LLC, in the amount not-to-exceed \$11,158.75 for legal services in connection with a non-performance vendor for the period 1/1/2008 – 9/1/2008.

- 3) Transaction Data Systems, Inc., sole source, in the amount not-to-exceed \$2,394.00 for maintenance on Pharmacy System software for the County Sheriff for the period 11/1/2008 – 11/1/2009.
- G. Administrator's Office, submitting a contract with Lake Business Products in the amount of \$295.00 for maintenance on 1-facsimile machine for the period 10/20/2008 – 10/20/2009.
 - H. Department of Workforce Development, in partnership with City of Cleveland as designated Local Workforce Investment Area No. 3, submitting agreements with various providers for occupational skills training services for the Individual Training Account System for the period 7/1/2008 – 6/30/2011:
 - 1) American Education Center, Inc. dba Brown Mackie College – Akron
 - 2) Great Lakes Truck Driving School, Inc.
 - 3) Henkels & McCoy, Inc.
 - 4) Solomon Enterprises, LTD dba Lake Erie Barber College
 - 5) The Patrice Corp. dba Grace College of Cosmetology
 - I. Department of Central Services, submitting various leases for use of the County Courthouse for a fee to the County:
 - 1) D. Snyderburn on 7/4/2009 in the amount of \$3,175.00.
 - 2) J. Halleland on 8/1/2009 in the amount of \$2,650.00.
 - J. Department of Central Services, submitting a contract with Priemer Investment Co., LLC, in the amount of \$351,422.40 for lease of 128 parking spaces located at 4209, 4213 and 4415 Euclid Avenue, Cleveland, for use by Department of Children & Family Services for the period 5/1/2008 – 4/30/2013. (Resolution No. 081456 – authority to negotiate.)

JUSTICE SERVICES

- K. Department of Justice Affairs/Emergency Services Division, submitting a contract with Laura M. Cerrito in the amount not-to-exceed \$23,490.00 for consultant services for development of Continuity of Operations Plans for use by various County departments for the period 10/1/2008 – 6/30/2009.

HUMAN SERVICES

- L. Administrator's Office/Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2007 – 7/31/2008 to exercise an option to extend the time period to 7/31/2009, to change the scope of services, effective 8/1/2008, and for additional funds:
 - 1) No. CE0700786-01 with Cassandra R. Thompson in the amount of \$24,989.00.
 - 2) No. CE0700787-01 with Center for Families and Children – Bingham Child Care in the amount of \$177,245.00.
 - 3) No. CE0700788-01 with West Side Ecumenical Ministry – Gilbert Head Start in the amount of \$41,086.00.

- 4) No. CE0700789-01 with Brenda Dillingham in the amount of \$14,682.00.
- 5) No. CE0700790-01 with Yolanda Casas-Knight in the amount of \$23,714.00.
- 6) No. CE0700791-01 with Center for Families and Children – Mather Child Care in the amount of \$162,179.00.
- 7) No. CE0700792-01 with Center for Families and Children – Wade Child Care in the amount of \$203,512.00.
- 8) No. CE0700799-01 with Achievement Centers for Children in the amount of \$118,411.00.
- 9) No. CE0700800-01 with Oakfield Child Enrichment Center, Inc. in the amount of \$125,993.00.
- 10) No. CE0700801-01 with Early Childhood Enrichment Center in the amount of \$319,387.00.
- 11) No. CE0700802-01 with Center for Families and Children – McMillan Child Care in the amount of \$175,422.00.
- 12) No. CE0700803-01 with West Side Ecumenical Ministry – Archwood Head Start in the amount of \$41,086.00.
- 13) No. CE0700804-01 with Creative Kids in the amount of \$112,567.00.
- 14) No. CE0700805-01 with Parma Preschool in the amount of \$267,540.00.
- 15) No. CE0700806-01 with Creative Early Learning Center in the amount of \$295,430.00.
- 16) No. CE0700807-01 with Carla Denise Brown in the amount of \$12,366.00.
- 17) No. CE0700817-01 with Ericka L. Elmore in the amount of \$13,068.00.
- 18) No. CE0700873-01 with Hanna Perkins Center for Child Development in the amount of \$69,145.00.
- 19) No. CE0700913-01 with Lakewood Baptist Child Development Center in the amount of \$181,029.00.
- 20) No. CE0700947-01 with Berea Children’s Home – Family Life Center of Berea in the amount of \$310,019.00.
- 21) No. CE0700948-01 with Berea Children’s Home – Family Life Center of Lakewood in the amount of \$97,328.00.
- 22) No. CE0700949-01 with Berea Children’s Home – Family Life Child Care Center of East Cleveland in the amount of \$51,829.00.
- 23) No. CE0700950-01 with Berea Children’s Home – Family Life Child Care Center of Maple Heights in the amount of \$88,989.00.

M. Department of Senior & Adult Services, submitting an amendment to Contract No. CE0800236-01, 02 with City of Lakewood for the Cuyahoga OPTIONS for Elders Program for the period 1/1/2008 – 12/31/2009 for additional funds in the amount of \$10,000.00.

**SCHEDULE OF MEETINGS
2008**

**AGENDA AND
CONTRACT DEADLINE
4:30 P.M.**

**THURSDAY,
NOVEMBER 6th
10:00 a.m.**

Regular Meeting

**Wednesday,
Oct. 15**

**THURSDAY,
NOVEMBER 13th
10:00 a.m.**

Regular Meeting

**Wednesday,
Oct. 22**

**MONDAY,
NOVEMBER 17th
10:00 a.m.**

Regular Meeting

**Wednesday,
Oct. 29**

**THURSDAY,
NOVEMBER 20th**

*****CANCELLED*****

**THURSDAY,
NOVEMBER 27th**

*****CANCELLED*****

**THURSDAY,
DECEMBER 4th
10:00 a.m.**

Regular Meeting

**Wednesday,
Nov. 12**

**THURSDAY,
DECEMBER 11th
10:00 a.m.**

Regular Meeting

**Wednesday,
Nov. 19**

**THURSDAY,
DECEMBER 18th**

*****CANCELLED*****

**THURSDAY,
DECEMBER 25th**

*****CANCELLED*****

**THURSDAY,
JANUARY 1st**

*****CANCELLED*****

**ALL MEETINGS ARE HELD IN THE BOARD OF CUYAHOGA COUNTY COMMISSIONERS' CHAMBERS LOCATED
AT 1219 ONTARIO STREET, 4TH FLOOR, CLEVELAND, OHIO, UNLESS OTHERWISE SPECIFIED AND ARE
SUBJECT TO CHANGE.**



COMMISSIONERS

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RULES FOR PUBLIC COMMENT

Public participation at a Cuyahoga Board of County Commissioners meeting is limited to participation in the public comment portion of the meeting. No person shall be permitted to speak from a location other than the public podium.

Speakers must conduct themselves in a dignified and civil manner. No shouting or personal invective shall be allowed. No threatening remarks or gestures may be directed to any person.

Any person who violates the rules (or the rules of public decorum appropriate to a public meeting) shall be ruled out of order by the President of the Board and ordered to cease and desist.

Refusal to cease and desist will result in the removal of the person from the meeting. A person who has been removed for failure to comply with an order of the President of the Board may be banned from participating in the public comment portion of the meeting. Repeated violations may result in the banning of a person from attending meetings.

The following rules apply to any individual who wishes to speak before the Cuyahoga Board of County Commissioners during regular, special and emergency meetings and public hearings:

1. A Public Comment Request Form must be filled out completely and submitted to the Clerk of the Board prior to the advertised starting time of the meeting/hearing. Late or incomplete forms will not be accepted.
2. Only speakers who have completed and submitted a Public Comment Request Form will be permitted to speak.
3. All comments must be made from the podium.
4. Speakers will limit their remarks to five (5) minutes. Upon request, the Board in its discretion may permit a speaker to extend his or her remarks for an additional two (2) minutes.
5. Speakers may speak only on matters directly related to items on the agenda of the Cuyahoga Board of County Commissioners. Repeatedly making the same remarks and/or raising the same issues and/or questions will not be allowed.
6. Speakers must remain at the podium during their remarks.
7. Speaker remarks may not contain obscenity, commercial advertising, defamation or slander, ad hominem attacks, personally insulting or antagonistic remarks, nor will speakers conduct themselves in violation of the “Disorderly Conduct” or the “Disturbing a Public Meeting” provisions of the Ohio Revised Code.
8. All comments will be directed to the Board of County Commissioners.
9. Permission to speak may be denied or terminated if remarks are not in compliance with these rules. Any person who persists in violating these rules is subject to removal from the meeting/public hearing and/or arrest.
10. Speakers must identify themselves for the record and speak directly into the microphone.

The Clerk of the Board will present speaker slips to the President of the Board in the order received.

Individuals who would like to address the Board of County Commissioners regarding items not related to items on the agenda are encouraged to do so through any of the following options:

Telephone, Fax or E-mail:

Jeanne M. Schmotzer
Clerk of the Board/Director
(216) 443-7184 (phone)
(216) 348-4051 (fax)
jschmotzer@cuyahogacounty.us

U.S. Mail:

Office of the Clerk of the Board
Cuyahoga Board of County Commissioners
1219 Ontario Street, Room 435
Cleveland, Ohio 44113



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PUBLIC COMMENT REQUEST FORM

Prior to completing this form, please read the “Rules for Public Comment”, which are attached. By completing this Request Form, the speaker agrees to abide by the “Rules for Public Comment”. Incomplete forms will not be accepted. Please deposit completed form in black tray marked “Completed Public Comment Request Forms” which is located outside the Commissioners’ Chambers doors.

****PLEASE PRINT CLEARLY****

Name:

Organization represented:

Address:

Telephone:

Comments concerning the following item(s) on the Agenda:
