



COMMISSIONERS
Jimmy Dimora
Timothy F. Hagan
Peter Lawson Jones

AGENDA ACTIONS

November 6, 2008

The regular meeting of the Cuyahoga Board of County Commissioners was called to order at 10:22 a.m. Commissioners Jimmy Dimora, Timothy F. Hagan and Peter Lawson Jones were in attendance.

The November 6th meeting resulted in the following actions:

1. Resolution: Proclaiming the month of November 2008 as Adoption Awareness Month in Cuyahoga County.

Considered and adopted by unanimous vote.

Please visit our website at www.cuyahogacounty.us to view the Resolution in its entirety when it becomes available.

INFRASTRUCTURE & DEVELOPMENT

2. County Engineer, submitting an agreement of cooperation with City of Parma for rehabilitation of West 130th Street from Snow Road to Brookpark Road.

Considered and adopted by unanimous vote.

3. County Engineer/Sanitary Engineering Division, recommending awards to various property owners as settlement for property rights in connection with construction of County Improvement No. 1406, Cook Road/Mackenzie Road Sanitary Sewer in Olmsted Township, County Sewer District No. 14:

<u>Parcel No.</u>	<u>Owner</u>	<u>Approved Appraisal (Fair Market Value Estimated)</u>
a) 4SAN	J.M. & T.P. Toich	\$ 1,700.00
b) 5SAN	A.J. & V.E. Wood	\$ 1,200.00
c) 6T	T.J. & H.E. Holmes	\$ 400.00
d) 8SAN-A & B	F.B. & C.B. DiMarco, Jr.	\$ 5,600.00
e) 9SAN	The Cleveland Electric Illuminating Company	\$ 3,000.00

Considered and adopted by unanimous vote.

4. County Engineer/Sanitary Engineering Division, recommending awards to various property owners as settlement for property rights in connection with construction of County Improvement No. 1406, Cook Road/Mackenzie Road Sanitary Sewer in Olmsted Township, County Sewer District No. 14:

<u>Parcel No.</u>	<u>Owner</u>	<u>Settlement \$ Amount</u>
a) 7SAN & T	Hall Brothers, Inc.	\$ 8,450.00
b) 1SAN, 2SAN & 3SAN	W.C. & A.C. Engelmann	\$ 5,270.00

Considered and adopted by unanimous vote.

ADMINISTRATION & FINANCE

5. Administrator's Office, recommending appointments to boards.

No recommendations were offered for consideration.

6. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.

Considered and adopted by unanimous vote.

7. Clerk of the Board, recommending various agreements, contracts and amendments for approval in accordance with Resolution No. 071152 dated 3/15/2007, which authorized the County Administrator to sign various documents approved by the Board.

The agreements, contracts and amendments follow as Items #7A – 7M.

- 7A. County Engineer, submitting an amendment to Contract No. CE0800023-01 with RAND IMAGINIT Technologies, Inc. for purchase, installation and training on Civil 3D software for the period 1/1/2008 – 12/31/2008 for additional funds in the amount not-to-exceed \$6,325.00.
- 7B. County Engineer, submitting a contract with American Digital Cartography, Inc., sole source, in the amount not-to-exceed \$8,250.00 for NAVTEQ Standard and Oracle software for the County Geographic Information System web site for the period 8/1/2008 – 7/31/2009.
- 7C. Department of Development, submitting an amendment to Contract No. CE0600556-02 with City of Richmond Heights for the FY2006 Municipal Grant Program for the period 4/1/2006 – 10/31/2007 to extend the time period to 10/31/2008; no additional funds required.
- 7D. Department of Development/Airport Division, submitting a revenue generating agreement with Canyon Properties, LLC dba Flight Works, LLC, in the amount of \$2,000.00 for snow removal services for the period 11/1/2008 – 4/30/2009.
- 7E. County Recorder, submitting a state contract with MNJ Technologies Direct, Inc. in the amount of \$9,170.00 for maintenance on the Symantec Veritas Netbackup and Symantec Netbackup Standard Client 6.5 x Plat software for the period 11/12/2008 – 11/11/2009.

- 7F. Information Services Center, submitting contracts with various providers:
- 1) JusticeTrax, Inc., sole source, in the amount not-to-exceed \$32,100.00 for the purchase of hardware, software and maintenance on the Forensic Case Management System for the County Coroner for the period 8/1/2008 – 10/14/2009.
 - 2) McDonald Hopkins, LLC, in the amount not-to-exceed \$11,158.75 for legal services in connection with a non-performance vendor for the period 1/1/2008 – 9/1/2008.
 - 3) Transaction Data Systems, Inc., sole source, in the amount not-to-exceed \$2,394.00 for maintenance on Pharmacy System software for the County Sheriff for the period 11/1/2008 – 11/1/2009.
- 7G. Administrator's Office, submitting a contract with Lake Business Products in the amount of \$295.00 for maintenance on 1-facsimile machine for the period 10/20/2008 – 10/20/2009.
- 7H. Department of Workforce Development, in partnership with City of Cleveland as designated Local Workforce Investment Area No. 3, submitting agreements with various providers for occupational skills training services for the Individual Training Account System for the period 7/1/2008 – 6/30/2011:
- 1) American Education Center, Inc. dba Brown Mackie College – Akron
 - 2) Great Lakes Truck Driving School, Inc.
 - 3) Henkels & McCoy, Inc.
 - 4) Solomon Enterprises, LTD dba Lake Erie Barber College
 - 5) The Patrice Corp. dba Grace College of Cosmetology
- 7I. Department of Central Services, submitting various leases for use of the County Courthouse for a fee to the County:
- 1) D. Snyderburn on 7/4/2009 in the amount of \$3,175.00.
 - 2) J. Halleland on 8/1/2009 in the amount of \$2,650.00.
- 7J. Department of Central Services, submitting a contract with Priemer Investment Co., LLC, in the amount of \$351,422.40 for lease of 128 parking spaces located at 4209, 4213 and 4415 Euclid Avenue, Cleveland, for use by Department of Children & Family Services for the period 5/1/2008 – 4/30/2013. (Resolution No. 081456 – authority to negotiate.)
- 7K. Department of Justice Affairs/Emergency Services Division, submitting a contract with Laura M. Cerrito in the amount not-to-exceed \$23,490.00 for consultant services for development of Continuity of Operations Plans for use by various County departments for the period 10/1/2008 – 6/30/2009.
- 7L. Administrator's Office/Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2007 – 7/31/2008 to exercise an option to extend the time period to 7/31/2009, to change the scope of services, effective 8/1/2008, and for additional funds:

- 1) No. CE0700786-01 with Cassandra R. Thompson in the amount of \$24,989.00.
- 2) No. CE0700787-01 with Center for Families and Children – Bingham Child Care in the amount of \$177,245.00.
- 3) No. CE0700788-01 with West Side Ecumenical Ministry – Gilbert Head Start in the amount of \$41,086.00.
- 4) No. CE0700789-01 with Brenda Dillingham in the amount of \$14,682.00.
- 5) No. CE0700790-01 with Yolanda Casas-Knight in the amount of \$23,714.00.
- 6) No. CE0700791-01 with Center for Families and Children – Mather Child Care in the amount of \$162,179.00.
- 7) No. CE0700792-01 with Center for Families and Children – Wade Child Care in the amount of \$203,512.00.
- 8) No. CE0700799-01 with Achievement Centers for Children in the amount of \$118,411.00.
- 9) No. CE0700800-01 with Oakfield Child Enrichment Center, Inc. in the amount of \$125,993.00.
- 10) No. CE0700801-01 with Early Childhood Enrichment Center in the amount of \$319,387.00.
- 11) No. CE0700802-01 with Center for Families and Children – McMillan Child Care in the amount of \$175,422.00.
- 12) No. CE0700803-01 with West Side Ecumenical Ministry – Archwood Head Start in the amount of \$41,086.00.
- 13) No. CE0700804-01 with Creative Kids in the amount of \$112,567.00.
- 14) No. CE0700805-01 with Parma Preschool in the amount of \$267,540.00.
- 15) No. CE0700806-01 with Creative Early Learning Center in the amount of \$295,430.00.
- 16) No. CE0700807-01 with Carla Denise Brown in the amount of \$12,366.00.
- 17) No. CE0700817-01 with Ericka L. Elmore in the amount of \$13,068.00.
- 18) No. CE0700873-01 with Hanna Perkins Center for Child Development in the amount of \$69,145.00.
- 19) No. CE0700913-01 with Lakewood Baptist Child Development Center in the amount of \$181,029.00.
- 20) No. CE0700947-01 with Berea Children’s Home – Family Life Center of Berea in the amount of \$310,019.00.
- 21) No. CE0700948-01 with Berea Children’s Home – Family Life Center of Lakewood in the amount of \$97,328.00.
- 22) No. CE0700949-01 with Berea Children’s Home – Family Life Child Care Center of East Cleveland in the amount of \$51,829.00.
- 23) No. CE0700950-01 with Berea Children’s Home – Family Life Child Care Center of Maple Heights in the amount of \$88,989.00.

7M. Department of Senior & Adult Services, submitting an amendment to Contract No. CE0800236-01, 02 with City of Lakewood for the Cuyahoga OPTIONS for Elders Program for the period 1/1/2008 – 12/31/2009 for additional funds in the amount of \$10,000.00.

All items were considered and adopted by unanimous vote.

8. Clerk of the Board, submitting a Security Procedure and Policy Regarding the Use of Electronic Sign-offs and Digital Signatures in connection with the Automated Agenda Management System, effective 11/6/2008, in accordance with Ohio Revised Code Section 304.02.

Considered and adopted by unanimous vote.

9. Office of Human Resources, submitting personnel requests.

Considered and adopted by unanimous vote.

10. Office of Human Resources, submitting:

a) Early Retirement Incentive Plans to the Public Employees Retirement System of Ohio for various departments for the enrollment period 1/15/2009 – 1/14/2010, in accordance with Ohio Revised Code Section 145:

1) purchase of three years service credit offered to 100% of eligible employees:

- i) Board of County Commissioners, excluding Sanitary Engineering Division
- ii) Board of Revision
- iii) County Auditor
- iv) County Coroner
- v) County Engineer
- vi) County Planning Commission
- vii) County Recorder
- viii) County Treasurer
- ix) Court of Appeals
- x) Domestic Relations Court
- xi) Information Services Center
- xii) Juvenile Court
- xiii) Probate Court
- xiv) Public Defender
- xv) Solid Waste District

2) purchase of two years service credit offered to 5% of eligible employees:

- i) Clerk of Courts

b) Resolution in connection with participation of the Board of County Commissioners in the Early Retirement Incentive Program.

c) Agreements with various departments for participation in the Early Retirement Incentive Program:

1) Board of County Commissioners:

- i) among Board of County Commissioners' Office, County Administrator's Office, Health & Human Services Executive Office, Office of Budget & Management, Office of Human Resources, Office of Procurement & Diversity and Office of the Clerk of the Board
- ii) Cuyahoga Support Enforcement Agency
- iii) Department of Central Services
- iv) Department of Children & Family Services
- v) Department of Development
- vi) Department of Justice Affairs
- vii) Department of Senior & Adult Services

- viii) Department of Workforce Development
- ix) Employment & Family Services

- 2) Board of Revision
- 3) Clerk of Courts
- 4) County Auditor
- 5) County Coroner
- 6) County Engineer
- 7) County Planning Commission
- 8) County Recorder
- 9) County Treasurer
- 10) Court of Appeals
- 11) Domestic Relations Court
- 12) Information Services Center
- 13) Juvenile Court
- 14) Probate Court
- 15) Public Defender
- 16) Solid Waste District

Considered and adopted by unanimous vote.

- 11. Department of Central Services, submitting an easement with City of Cleveland for installation of underground electrical conduit for the Flats Electrical Expansion Project, located beneath the Veterans Memorial Bridge, Cleveland, part of Permanent Parcel No. 101-15-036.

Considered and adopted by unanimous vote.

- 12. Department of Central Services, submitting Addendum No. 1 to the request for proposals on RQ11954 for lease of office space for use by Juvenile Court for the period 7/1/2009 – 6/30/2014, to make technical changes and to change the proposal due date from 10/30/2008 to 11/7/2008.

Considered and adopted by unanimous vote.

- 13. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Considered and adopted by unanimous vote.

- 14. Office of Procurement & Diversity, submitting Addendum No. 1 to the specifications on RQ12792 for pharmacy services for use by Juvenile Court for the period 1/1/2009 – 12/31/2009, to make technical changes.

Considered and adopted by unanimous vote.

- 15. Office of Budget & Management, submitting additional appropriations, appropriation transfers and cash transfers.

Considered and adopted by unanimous vote.

JUSTICE SERVICES

16. Department of Justice Affairs/Witness/Victim Service Center, recommending the distribution of funds collected in the Year 2009 for shelters for victims of domestic violence:

<u>Agency</u>	<u>Percentage</u>	<u>Estimated \$ Amount</u>
a) Domestic Violence Center	90%	\$256,321.80
b) West Side Catholic Center	10%	\$ 28,480.20

Considered and adopted by unanimous vote.

HUMAN SERVICES

17. Cuyahoga County Board of Mental Retardation & Developmental Disabilities, recommending awards to various vendors on RQ12624 for second floor alterations at the Forest Hill Center, located at 14800 Private Drive, East Cleveland:

- a) Lakeland Management Systems, Inc. in the amount of \$165,000.00 for general trades.
- b) V.I.P. Electric Company in the amount of \$87,308.00 for electrical.

Considered and adopted by unanimous vote.

18. Administrator's Office/Office of Early Childhood, submitting a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$10,501,982.00 for fiscal and administrative services for the Help Me Grow Programs for the Invest in Children Program for the period 7/1/2008 – 6/30/2009.

Considered and adopted by unanimous vote.

PUBLIC PRESENTATION/DISCUSSION **COMMISSIONERS' ROUNDTABLE** **EXECUTIVE SESSION**

A motion to move to Executive Session, to discuss matters of pending litigation and land transactions was made and adopted by unanimous vote.

With no further business to be brought before the Board, the meeting was adjourned at 2:56 p.m.

A digital recording of the meeting, in its entirety, is available for review in the Office of the Clerk of the Board, 1219 Ontario Street, Room 435, Cleveland, Ohio 44113.

A copy of the recording is available for purchase.