



COMMISSIONERS
Jimmy Dimora
Timothy F. Hagan
Peter Lawson Jones

AGENDA

Regular Meeting • Monday, January 12, 2009 • 10:00 AM

1. Clerk of the Board, certifying and submitting the electronic record of proceedings from the 1/8/2009 meeting, in accordance with Ohio Revised Code Section 305.11.
2. **Organizational Meeting:**
 - a) Election of the President of the Board of County Commissioners for the Year 2009.
 - b) Election of the Vice President of the Board of County Commissioners for the Year 2009.

ADMINISTRATION & FINANCE

3. Administrator's Office, recommending appointments to boards.
4. Administrator's Office, recommending travel authority and staff development for various County employees and authority to pay expenses for dues for elected officials' memberships and County memberships.
5. Administrator's Office, submitting various documents for the use, management and retention of County communications, effective 1/12/2009:
 - a) Cuyahoga County Information Services Center E-mail Management and Retention Policy
 - b) Supplemental Records Retention Schedule
6. Clerk of the Board, recommending various agreements, contracts and amendments for approval in accordance with Resolution No. 071152 dated 3/15/2007, which authorized the County Administrator to sign various documents approved by the Board. (A listing of the agreements, contracts and amendments is attached as Items #A - Y.)
7. Office of Procurement and Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:
 - a) on RQ13426 for window washing services for various County buildings for the Department of Central Services for the period 5/1/2009 - 4/30/2012 for an estimated cost in the amount of \$408,000.00.
8. Office of Procurement and Diversity, submitting specifications and estimate of cost; requesting authority for the Director to advertise for bids:
 - a) on RQ13501 for elevator maintenance and repair for various County buildings for the Department of Central Services for the period 4/1/2009 - 3/31/2012 for an estimated cost in the amount of \$1,350,000.00.

9. Department of Central Services, recommending an award on RQ12833 to Imperial Heating and Cooling, Inc. in the amount of \$73,340.00 for heating, ventilation and air conditioning equipment for the Department of Development/Airport Division.
10. Office of Budget and Management, submitting additional appropriations.

JUSTICE SERVICES

11. Department of Justice Affairs/Emergency Services Division, submitting an amendment to a grant agreement with Ohio Emergency Management Agency in the amount of \$32,000.00 for the Ohio Northern Border Initiative in connection with the FY2006 Law Enforcement Terrorism Prevention Program for the period 7/1/2006 - 9/30/2008 to extend the time period to 3/31/2009.
12. Department of Justice Affairs/Emergency Services Division, submitting an amendment to a grant agreement with Ohio Emergency Management Agency in the amount of \$969,307.00 for the FY2006 State Homeland Security Grant Program for the period 7/1/2006 - 9/30/2008 to extend the time period to 12/31/2008.
13. Department of Justice Affairs/Emergency Services Division, submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$200,000.00 for the FY2008 Interoperable Emergency Communications Grant Program for the period 9/1/2008 - 5/31/2010; requesting authority for the Director to execute all fiscal and programmatic reports required in connection with said grant.
14. Department of Justice Affairs/Emergency Services Division, recommending to terminate Agreement No. AG0800008-01 with State of Ohio/Office of Information Technology for purchase and installation of equipment for the Multi-Agency Radio Communications System for the period 2/7/2008 - 8/31/2008, effective 2/7/2008.

CUYAHOGA COUNTY SOLID WASTE DISTRICT MEETING

Agenda

15. **10:30 A.M. - Organizational Meeting:**

- a) Election of Officers and designation of Fiscal Officer, Treasurer and Assistant Secretaries for the Year 2009.

PUBLIC PRESENTATION/DISCUSSION

16. None scheduled.

COMMISSIONERS' ROUNDTABLE

17. None scheduled.

EXECUTIVE SESSION

18. Personnel, litigation and land transactions.

Agreements/Contracts/Amendments List

- A. County Recorder, submitting a contract with Medialab Technologies, Inc. in the amount of \$24,950.00 for remote monitoring and maintenance on the Symantec Netbackup Enterprise Server for the period 1/1/2009 - 12/31/2009.
- B. Information Services Center, submitting an agreement with Sonian Networks, Inc. for evaluation of e-mail archive services for the period 12/15/2008 - 1/15/2009.

- C. Information Services Center, submitting a state contract with CA, Inc. in the amount not-to-exceed \$7,231.95 for maintenance on DYNAM/TLMS software for the period 10/24/2008 - 10/23/2009.
- D. Information Services Center, submitting a contract with Digital Records Management, Inc., sole source, in the amount not-to-exceed \$1,773.30 for maintenance on the Virtual Vault System for the County Sheriff for the period 9/1/2008 - 9/1/2009.
- E. Information Services Center, submitting a contract with GWAVA Technologies, Inc. in the amount not-to-exceed \$8,385.00 for maintenance on WebAccess Security Protection software for the period 11/15/2008 - 11/14/2009.
- F. Information Services Center, submitting a contract with Numara Software, Inc., sole source, in the amount not-to-exceed \$4,412.50 for maintenance on Track-It software for the period 10/31/2008 - 10/30/2009.
- G. Information Services Center, submitting a contract with Numara Software, Inc., sole source, in the amount not-to-exceed \$6,937.50 for maintenance on Track-It software for the Department of Children and Family Services for the period 11/28/2008 - 11/27/2009.
- H. Information Services Center, submitting a contract with PACE Applied Technology, Inc., sole source, in the amount not-to-exceed \$9,585.00 for maintenance on KOMAND Billing System software for the period 11/13/2008 - 11/12/2009.
- I. Information Services Center, submitting a contract with Travis Systems, Inc., sole source, in the amount not-to-exceed \$1,500.00 for maintenance on the One Roof Software System for the Department of Development for the period 12/15/2008 - 12/14/2009.
- J. Information Services Center, submitting a contract with VertiQ Software, LLC, sole source, in the amount not-to-exceed \$9,000.00 for maintenance on the Case Management System for the County Coroner for the period 8/1/2008 - 7/31/2009.
- K. Department of Central Services/County Architect, submitting a contract with The Architects Incorporated in the amount of \$291,500.00 for architectural services for the County Courthouse Americans with Disabilities Act Improvements Project. (Resolution No. 082954 - authority to negotiate.)
- L. Common Pleas Court/Corrections Planning Board, submitting an amendment to Contract No. CE0800033-01 with Alcohol and Drug Addiction Services Board of Cuyahoga County for residential substance abuse treatment services for the period 1/1/2008 - 12/31/2009 for a decrease in the amount of (\$237,655.00).
- M. Common Pleas Court/Corrections Planning Board, submitting a contract with Court Community Service, sole source, in the amount not-to-exceed \$184,940.00 for placement and supervision of adult offenders performing community work service for the period 1/1/2009 - 12/31/2009.
- N. Department of Children and Family Services, submitting an amendment to Contract No. CE0800052-01 with Cleveland Christian Home for placement services for the period 1/1/2008 - 12/31/2008 for additional funds in the amount of \$494,000.00.
- O. Department of Senior and Adult Services, submitting a contract with Carolyn B. Hall in the amount not-to-exceed \$500.00 for the BenefitsCheck Up Program for the period 1/1/2009 - 12/31/2009.
- P. Department of Senior and Adult Services, submitting a contract with Cecelia P. Smith in the amount not-to-exceed \$600.00 for the BenefitsCheck Up Program for the period 1/1/2009 - 12/31/2009.
- Q. Department of Senior and Adult Services, submitting a contract with Charles D. Walton in the

amount not-to-exceed \$830.00 for the BenefitsCheck Up Program for the period 1/1/2009 - 12/31/2009.

- R. Department of Senior and Adult Services, submitting a contract with David Pitman in the amount not-to-exceed \$800.00 for the BenefitsCheck Up Program for the period 1/1/2009 - 12/31/2009.
- S. Department of Senior and Adult Services, submitting a contract with Maxwell Somers in the amount not-to-exceed \$830.00 for the BenefitsCheck Up Program for the period 1/1/2009 - 12/31/2009.
- T. Department of Senior and Adult Services, submitting a contract with Patricia A. Dauer in the amount not-to-exceed \$800.00 for the BenefitsCheck Up Program for the period 1/1/2009 - 12/31/2009.
- U. Department of Senior and Adult Services, submitting a contract with Robert Walcott in the amount not-to-exceed \$14,899.92 for coordinator services for the BenefitsCheck Up Program for the period 1/1/2009 - 12/31/2009.
- V. Department of Senior and Adult Services, submitting a contract with RSVP of Greater Cleveland, Inc. in the amount not-to-exceed \$20,000.00 for volunteer services for seniors for the period 1/1/2009 - 12/31/2009.
- W. Employment and Family Services, submitting an agreement with MetroHealth System in the amount not-to-exceed \$220,013.37 for Healthy Start and Child Care Assistance Hotline services for the period 1/1/2009 - 12/31/2009.
- X. Employment and Family Services, submitting an amendment to Contract No. CE0700391-01 with Synovate for customer satisfaction tracking surveys for the period 1/1/2007 - 12/31/2008 to exercise an option to extend the time period to 12/31/2009, to change the terms, effective 1/1/2009, and for additional funds in the amount of \$81,755.99.
- Y. Employment and Family Services, submitting a contract with Case Western Reserve University in the amount not-to-exceed \$15,450.00 for consultant services for a recidivism study for the Ohio Works First Program for the period 1/1/2009 - 12/31/2009.

The agenda and related documents (meeting schedule, rules for public comment, agenda actions, official resolutions, etc.) are available on our website at www.cuyahogacounty.us.

**SCHEDULE OF MEETINGS
2009**

**AGENDA AND
CONTRACT DEADLINE
4:30 P.M.**

**MONDAY,
JANUARY 12th
10:00 a.m.**

**Organizational Meeting per
Ohio Revised Code Section
305.5 –Election of President
and Vice President of the Board
for 2009**

**Friday,
Dec. 19**

**THURSDAY,
JANUARY 15th
2:00 p.m.**

Regular Meeting

**THURSDAY,
JANUARY 22nd
10:00 a.m.**

Regular Meeting

**Tuesday,
Dec. 30**

**THURSDAY,
JANUARY 29th**

*****CANCELLED*****

**TUESDAY,
FEBRUARY 3rd
10:00 a.m.**

Regular Meeting

**Monday,
Jan. 12**

**THURSDAY,
FEBRUARY 5th**

*****CANCELLED*****

**THURSDAY,
FEBRUARY 12th
10:00 a.m.**

Regular Meeting

**Wednesday,
Jan. 21**

**THURSDAY,
FEBRUARY 19th
10:00 a.m.**

Regular Meeting

**Wednesday,
Jan. 28**

**THURSDAY,
FEBRUARY 26th
10:00 a.m.**

Regular Meeting

**Wednesday,
Feb. 4**

**THURSDAY,
MARCH 5th
10:00 a.m.**

Regular Meeting

**Wednesday,
Feb. 11**

**ALL MEETINGS ARE HELD IN THE BOARD OF CUYAHOGA COUNTY COMMISSIONERS' CHAMBERS LOCATED
AT 1219 ONTARIO STREET, 4TH FLOOR, CLEVELAND, OHIO, UNLESS OTHERWISE SPECIFIED AND ARE
SUBJECT TO CHANGE.**



COMMISSIONERS

Jimmy Dimora
Timothy F. Hagan
Peter Lawson Jones

RULES FOR PUBLIC COMMENT

Public participation at a Cuyahoga Board of County Commissioners meeting is limited to participation in the public comment portion of the meeting. No person shall be permitted to speak from a location other than the public podium.

Speakers must conduct themselves in a dignified and civil manner. No shouting or personal invective shall be allowed. No threatening remarks or gestures may be directed to any person.

Any person who violates the rules (or the rules of public decorum appropriate to a public meeting) shall be ruled out of order by the President of the Board and ordered to cease and desist.

Refusal to cease and desist will result in the removal of the person from the meeting. A person who has been removed for failure to comply with an order of the President of the Board may be banned from participating in the public comment portion of the meeting. Repeated violations may result in the banning of a person from attending meetings.

The following rules apply to any individual who wishes to speak before the Cuyahoga Board of County Commissioners during regular, special and emergency meetings and public hearings:

1. A Public Comment Request Form must be filled out completely and submitted to the Clerk of the Board prior to the advertised starting time of the meeting/hearing. Late or incomplete forms will not be accepted.
2. Only speakers who have completed and submitted a Public Comment Request Form will be permitted to speak.
3. All comments must be made from the podium.
4. Speakers will limit their remarks to five (5) minutes. Upon request, the Board in its discretion may permit a speaker to extend his or her remarks for an additional two (2) minutes.
5. Speakers may speak only on matters directly related to items on the agenda of the Cuyahoga Board of County Commissioners. Repeatedly making the same remarks and/or raising the same issues and/or questions will not be allowed.
6. Speakers must remain at the podium during their remarks.
7. Speaker remarks may not contain obscenity, commercial advertising, defamation or slander, ad hominem attacks, personally insulting or antagonistic remarks, nor will speakers conduct themselves in violation of the “Disorderly Conduct” or the “Disturbing a Public Meeting” provisions of the Ohio Revised Code.
8. All comments will be directed to the Board of County Commissioners.
9. Permission to speak may be denied or terminated if remarks are not in compliance with these rules. Any person who persists in violating these rules is subject to removal from the meeting/public hearing and/or arrest.
10. Speakers must identify themselves for the record and speak directly into the microphone.

The Clerk of the Board will present speaker slips to the President of the Board in the order received.

Individuals who would like to address the Board of County Commissioners regarding items not related to items on the agenda are encouraged to do so through any of the following options:

Telephone, Fax or E-mail:

Jeanne M. Schmotzer
Clerk of the Board/Director
(216) 443-7184 (phone)
(216) 348-4051 (fax)
jschmotzer@cuyahogacounty.us

U.S. Mail:

Office of the Clerk of the Board
Cuyahoga Board of County Commissioners
1219 Ontario Street, Room 435
Cleveland, Ohio 44113



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PUBLIC COMMENT REQUEST FORM

Prior to completing this form, please read the “Rules for Public Comment”, which are attached. By completing this Request Form, the speaker agrees to abide by the “Rules for Public Comment”. Incomplete forms will not be accepted. Please deposit completed form in black tray marked “Completed Public Comment Request Forms” which is located outside the Commissioners’ Chambers doors.

****PLEASE PRINT CLEARLY****

Name:

Organization represented:

Address:

Telephone:

Comments concerning the following item(s) on the Agenda:
